

TENBURY TOWN COUNCIL 2015/16 MEETING TC02

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on **MONDAY 1st JUNE 2015** at **7.00pm** in the Pump Rooms, off Teme Street, Tenbury Wells.

PRESENT: Mayor Cllr M. Willis, Cllrs S. Bowkett, M. Davies, M. Drummond, A. Eachus, J. Fielder, E. Hudson, J. Morgan, D. Patrick, S. Perry, C. Rogers, E. Weston.

APOLOGIES: Deputy Mayor Cllr D. Ingram,

IN ATTENDANCE: Town Clerk, WCC - Cllr K. Pollock, MHDC – Cllr P Grove, 1 member of the press, 3 members of the public

2.1. Apologies for Absence

Apologies had been received from Cllr Ingram.

RESOLVED that apologies be accepted

2.2. Declarations of Interest

None

2.3. Public Participation

None

2.4. Worcester County Councillor's Report – Cllr K. Pollock

Attached Appendix A

Cllr Pollock was informed of concerns over the placement of signs for ramps on Church Street and the concerns over their impact on pedestrian movement. He noted this issue and agreed to take this up with WCC.

Questions/Comments from Councillors

- Cllr Hudson – raised concerns from St Michael's residents regarding speeding on the A4112 through St. Michaels and across the common. The T-Junction opposite the church was very dangerous for pulling out. He asked whether anything could be done to more effectively impose the speed limit to reduce danger and whether WCC might install a mirror at the T-Junction to help with visibility. Cllr Pollock said he was not sure there was a simple answer. The Vehicle activated sign was temporarily installed on a rota basis and vegetation had been cut back on T-Junction. Certainly the Police would not manage this. There would be no possibility of a speed bump on a road with no lighting. Better signage might perhaps be installed. Regarding a mirror Cllr Pollock said that it was WCC Highways view that mirrors distort distance and do not give an accurate view which can also lead to accidents so they do not like them to be installed. There was nothing to stop a mirror being put on private land but WCC would not install one. Cllr Pollock agreed to arrange a meeting with WCC officers and Cllr Hudson plus local residents to discuss concerns further.
- Cllr Eachus – said he would like to speak with Claire Marchant regarding the final finish of the Public Realm works in the hope that Phase 2 can be better managed and better finished.
- Cllr Fielder and Cllr Weston asked whether remaining work could be completed during the day so as not to disrupt residents. They were very concerned that residents have not been considered and their needs were secondary to those of businesses and their customers. Lights and vehicle reversing noise is very disruptive to residents sleep - especially to young families. Could the work not be split between days and nights?
- Cllr Eachus – questioned whether ramp signs were absolutely necessary?? Cllr Pollock said the law required that road humps be signposted.
- Cllr Pollock agreed to feed back all of these concerns to highways.
- Cllr Fielder and Cllr Eachus would meet with the Clerk the following day to review outstanding issues and report back to Cllr Pollock and WCC.
- Cllr Patrick – noted that the raised areas are supposed to be shared space and easier for pedestrians to use but they do not seem to function in this way. Pedestrians feel less safe not more. Cllr Pollock said that the fact that scheme only half finished made things worse. When finally complete a 20mph speed limit should improve matters.
- The Mayor – Noted that the Council had been told that Tesco would publish a list of projects to be undertaken in 2016/2017 by Feb 2016. The Mayor asked what WCC intended to do if Tenbury does not feature in the 2016 list of planned builds? Would WCC then look to

TENBURY TOWN COUNCIL 2015/16 MEETING TC02

proceed with completion of all of Teme St without Tesco input. Cllr Pollock said no promises could be made but the matter would certainly be seriously considered at that point.

- Regarding reduced hours at the Minor Injuries Unit – the Mayor said he had been asked make Members aware that recent comments from one GP had been made on his own behalf and that other GPs at the practice wished it to be known that they were all in favour of the MIU evening closure. The same report also talked of a lack of staff but the issue was rather a lack of suitably qualified staff which a somewhat different matter.
- Cllr Eachus – asked when the Amenity Site would be built? Cllr Pollock replied that he was frustrated that this was taking so long and he felt the Tender process had been too drawn out. He had now been assured that work should start imminently and be complete by the end of the year.

2.5. Malvern Hills District Councillor's Report – Cllr A. Penn or Cllr P. Grove

The Mayor congratulated Cllr Grove on his re-election and his appointment as Leader of MHDC. Cllr Grove reported that after the Elections MHDC was now made of - 23 Conservative members, 7 Liberal Democrats, 5 Independents and 3 Greens.

There was high expectation that funding from Central Government would be further reduced but this would not be confirmed until 9th July.

20th May Leaders meeting among local authorities and discussed combined authorities.

Strategic review for MHDC to ensure priorities and finances are aligned. Cross party review to finalise business plan.

Becky Matthews – Economic Development David Chambers - HR

Cllr Grove said he looked forward to a good working relationship with the Councillor.

Questions/Comments from Councillors

Cllr Hudson – Planning Phase 2 Mistletoe Row – amended site layout included revisions made by MHDC but not comments made by TTC but none appear to have been taken into account. Cllr Hudson feared that the same issues would arise which were now apparent with Tenbury View. Request that Cllr Grove take this matter up with MHDC planning officers and set up a site meeting to review these on-going developments. Cllr Grove agreed to do his best to arrange a meeting.

2.6. To confirm the Minutes of the Annual Meeting of the Town Council held on 14th May 2015.

The minutes of the meeting, held on 14th May 2015 were confirmed and signed by the Chairman as a true and correct record of proceedings.

2.7. To receive the Minutes and approve the resolutions of the meetings of the Planning Committee held on 26th May 2015 and the Finance & Staffing Committee held on 26th May 2015.

The Minutes of the meetings were received and resolutions approved.

2.8. To approve the Monthly Accounts for May 2015 and the Outstanding Accounts for June 2015 as recommended by the Finance and Staffing Committee on 26th May 2015

See Appendix B

RESOLVED that the Monthly Accounts be approved and the Outstanding Accounts be approved for payment

2.9. To receive and approve the internal auditors report for year ending 31/03/2015 as recommended by the Finance and Staffing Committee on 26th May 2015

Members reviewed the report and were satisfied with its contents.

RESOLVED to accept and approve the Internal Auditors report for year ending 31/03/2015.

2.10. To review the inventory of Council Assets 2015/16

Members noted the details of the inventory.

TENBURY TOWN COUNCIL 2015/16 MEETING TC02

2.11. To review Council procedures and policies in respect of : Complaints; Freedom of Information requests; Data Protection; Dealing with the Press and Media; Risk Management and Insurance; Code of Conduct and Openness & Transparency.

Members had reviewed the proposed procedures and policies and agreed that the necessary points were well covered.

RESOLVED to approve the policies and procedures for use in 2015/16.

2.12. To receive an update on the Regal and its management by the Regal Tenbury Trust
Attached Appendix C

2.13. Correspondence for Information

None

2.14. Councillors' reports and items for future agenda

Cllr Patrick – Noted that the Banners on A456 which had been based upon designs from the Worcester University Wayfinding Project and funded with Teme Tenbury Portas money would be erected in the coming week. He trusted they would have the desired effect of encouraging more visits to the town.

Meeting closed at 8:06 pm

Signed

Date

TENBURY TOWN COUNCIL MEETING

01.06.15

COUNTY COUNCILLOR REPORT

1. Welcome

It is good to see a number of new faces among the councillors tonight, some more familiar than others. I made a brief mention of the work of those retiring at the last meeting, recognising their long and distinguished service to the town. I trust all the new faces will enjoy similar periods of hard work and dedication, and receive the satisfaction of knowing that the townspeople have been well served by your diligence on their behalf.

2. Public Realm

I note that the Tenbury Advertiser is concerned that the Public Realm work in Tenbury is not yet complete. It is regrettable that this is so, but there are a variety of causes. One of the most significant is the delay in receiving the final quantity of blue blocks to finish the corner of the Bowkett's car park, where the Christmas tree stands.

The County Council is suffering from the same sort of holdups experienced by builders across the country, as the manufacturers of bricks have been understandably conservative in their planning of production.

We expect the delivery to take place in the next few days, so that the work around the Market and the Bowkett's car park can be completed next week. Work will take place at night and traffic will be controlled manually as required, with no temporary traffic lights.

There are one or two more bollards to be placed in position, some of which should be installed this week.

This morning I went through the list of snagging items with the engineer in charge. There were about 38 in all and the vast majority of them have been completed.

It is interesting to note that the photograph in the paper shows a temporary ramp sign. The permanent signs went up last week and the temporary signs were removed the day after the paper reached the streets.

I hope that the general conclusion by townspeople and retailers is that the works are a significant improvement and that they will benefit the trade in the town in the long run. We now wait for a definite word from Tesco's as to their actions and then we should be able to complete phase two.

While I appreciate the sentiment behind Norman Wanstall's letter in the paper last week, calling for a local meeting with Tesco's CEO Dave Lewis, I am not sure a public meeting will be advantageous in precipitating a decision from the company. The second phase of the Public Realm is not "hanging by a thread", the company has seen significant improvements in recent months, and I am confident that when the time is right they will start building their store.

3. Tenbury MIU

You may remember that I gave evidence to the Health Scrutiny Panel arguing against the overnight closure of the Tenbury Minor Injuries Unit. At the time we were re-assured that the GPs in the town were fully consulted and that they were in favour of the change. It was disturbing the read 10 days ago of one GP who claimed the consultation was flawed.

While it is too late to stop the overnight closure, it does demonstrate the need for good communication on such matters, to see that as far as possible the community is brought on board with these decisions.

The health service as a whole is in need of a comprehensive re-assessment. We have heard recently that the NHS is spending far too much on agency nurses. This was one of the criticisms of the old scheme for the MIU. For some reason, the use of a rotational system for nursing cover was not thought possible and it seemed to me that bureaucratic inflexibility had contributed to the problems of staffing.

I wonder why, for instance, the NHS itself does not run its own agency for temporary staff. Surely that would at least introduce competition into the system and bring down the obscene costs sometimes paid for a single shift. It might even be that the whole private sector of agency nursing would wither, assuming that some NHS staff would be willing to work away from their base in the short term.

4. Chief Executive Visit

As is the custom, our Chief Executive is making a series of divisional visits this summer and I am in process of fixing a suitable date for her to visit this division. Last year Clare Marchant had just been appointed and I gave her a comprehensive tour of the 18 parishes that make up the Tenbury Division.

This year, given the important changes that have taken place here, I think it would be appropriate to concentrate on the town. When I was first elected, I hosted a visit by the then CEO, Trish Haines, and arranged for her to meet Alan Eachus and his wife Fran, to talk about the Public Realm. That was 6 years ago and we are only half way through the scheme that resulted from those discussions.

I would be interested in hearing from anyone, councillors or the public, who would like to meet Ms Marchant to talk about what is right and what is wrong with Tenbury at present. I reserve the right to edit the suggestions, but hope that some will take the opportunity of meeting the Chief Executive, however briefly.

Cllr Ken Pollock,
Martley,
Worcester,
WR6 6QA

1st June 2015

Tenbury Town Council Bank Accounts Summary as at

26/05/2015

Financial Year ending 31/3/16	Barclays Current A/C 023	Barclays Holding A/C 094 Savings	Barclays HLF Grant A/C 143	NEW ACCT UNITY TRUST	NEW SAVINGS UNITY TRUST	WCC Deposit A/C	TOTALS
Balance at 22/04/2015 (cash at bank and in han	4102.36	695.63	5.50	5696.65	60740.12	953.46	72188.22
Balance at 22/05/2015 (cash at bank and in hand)				65397.14	60148.85	953.46	126499.45
Variance	-4102.36	-695.63	-5.50	59700.49	-591.27		54311.23

TRANSACTIONS -

Payee	Payment Ref	Date	Amounts		Reference
Barclays - Acct Closed		23/04/15	695.63	-695.63	Closing Transfer
Barclays - Acct Closed		23/04/15	-4786.87		Closing Transfer
Barclays - Acct Closed		28/04/15		19.42	Closing Interest
Barclays - Acct Closed		28/04/15		44.44	Closing Interest
Barclays	1516017	28/04/15	-11.12		Bank Charges - 13218023
Barclays	1516018	28/04/15		-5.50	Bank Charges - 63885143
Cash Deposit		28/04/15		385.00	Cash Received
MHDC		30/04/15		69597.50	Precept & Parish Grant
Zurich Municipal		30/04/15		-5819.65	Insurance - All Cover 2015/16
SLCC Enterprises Ltd		30/04/15		-210.00	Clerk SLCC Membership 2015/
Worcs CALC		30/04/15		-811.16	Membership Fees 2015/16
Malvern Hills District Council		30/04/15		-150.98	Rate Relief Post Office
Regal Tenbury Trust Ltd		30/04/15		-5000.00	Support Grant15/16 Installme
SALARY PAYMENTS APRIL		30/04/15		-4594.88	SALARY Payments April
Simon Wainright		30/04/15		50.00	Wedding
Regal Tenbury Trust		01/05/15		367.00	Regal Rent
Cheques Deposit		01/05/15		1095.98	Cheques Received
Sutton & Roskell		07/05/15		50.00	Wedding 11th July 2015
Internal Transfer		10/05/15		-58.00	58.00 Balances to Reserves
Internal Transfer		10/05/15		-19.42	19.42 Balances to Reserves
Internal Transfer		10/05/15		-44.44	44.44 Balances to Reserves
Internal Transfer		10/05/15		-4091.24	4091.24 Balances to Reserves
Internal Transfer		10/05/15		-5695.63	5695.63 Balances to Reserves
Internal Transfer		10/05/15		-2000.00	2000.00 Balances to Reserves
Orange Payment Processing	1516029	11/05/15		-7.38	Groundsman's Phone May
Marilyn		13/05/15		40.00	4 x Hanging Baskets
Malvern Hills District Council	1516019	15/05/15		-432.00	Rates Palmers Car Park
Malvern Hills District Council	1516020	15/05/15		-34.00	Rates Pavilion Burgage
Malvern Hills District Council	1516021	15/05/15		-307.00	Rates Pump Rooms
Mainstream Digital Ltd	1516035	15/05/15		-9.94	Call charges 01.04.14 - 30.04.1
MHDC		20/05/15		50.00	Pumps Rooms Election Charge
Internal Transfer		22/05/15		750.00	-750.00 Reserves Court Cleaning
Internal Transfer		22/05/15		11750.00	-11750.00 Reserves Burgage Entrance

TRANSACTION TOTALS for APRIL/MAY	-4102.36	-695.63	-5.50	59700.49	-591.27
---	-----------------	----------------	--------------	-----------------	----------------

MAY PAYMENTS CURRENTLY AWAITING CLEARANCE

Payee	Invoice	Inv. Date	Paym Ref	Total	VAT	Net	Approval Ref	Ref.
West Mercia Supplies	A43174	13/04/15	1516022	£ 108.36	£ 18.06	£ 90.30	APP1516003	Photocopier Lease 13.5.15 to 12.8
Ironmongery Direct	2732765	14/04/15	1516023	£ 142.80	£ 23.80	£ 119.00	APP1516003	2 x Weatherboards to Main Doors
NJS	2681	17/04/15	1516024	£ 102.00	£ 17.00	£ 85.00	APP1516003	Supply & installation Pilot Assem
MTM Contracting Ltd	1	15/04/15	1516025	£ 14,100.00	£ 2,350.00	£ 11,750.00	APP1516003	Burage Entrance Works
Dragon Courts	1142	16/04/15	1516026	£ 750.00	£ -	£ 750.00	APP1516003	Cleaning & Moss Treatment of 3 T
NALC - LCR		16/04/15	1516027	£ 17.00	£ -	£ 17.00	APP1516003	Subscription 2015/16
Mr M Morris	April	24/04/15	1516028	£ 60.00	£ -	£ 60.00	APP1516004	Mole Control at Burgage, Skate Pz
Newsquest Media Group	10794606	24/04/15	1516030	£ 48.00	£ 8.00	£ 40.00	APP1516004	Ludlow Advertiser - Wedding Feat
UK Fuels Ltd	43384	26/04/15	1516031	£ 31.54	£ 5.26	£ 26.28	APP1516004	Fuel for Mower
Andys Mower Service	25	30/04/15	1516032	£ 70.00	£ -	£ 70.00	APP1516004	Repairs to Mowers
Barclaycard	APRIL	28/04/15	1516033	£ 150.46	£ 23.69	£ 126.77	APP1516004	Credit Card Transactions April 201
Mr C. Bunn	42124	30/04/15	1516034	£ 224.25	£ -	£ 224.25	APP1516004	Lengthsman April
EZ Cleaning	29	06/05/15	1516036	£ 15.00	£ -	£ 15.00	APP1516005	Cleaning of Bus Shelter
J G Banfield & Sons Ltd	4672	30/04/15	1516037	£ 18.45	£ 3.08	£ 15.37	APP1516005	Groundsman Nylon Cable & Trimr
Opus Energy	18466075	12/05/15	1516038	£ 51.08	£ 2.43	£ 48.65	APP1516005	Pump Rooms Electric 17/04/1 - 11
Yvonne Scriven	2014/15	12/05/15	1516039	£ 150.00	£ -	£ 150.00	APP1516005	Internal Audit 2015
Malvern Hills District Council	613040046	21/05/15	1516040	£ 70.00	£ -	£ 70.00	APP1516005	Premise Licence Fee
Worcestershire CALC	571	29/04/15	1516041	£ 10.00	£ -	£ 10.00	APP1516005	Clerks Training - Elections
Severn Trent Water Ltd	463128308	16/05/15	1516042	£ 78.29	£ -	£ 78.29	APP1516005	Water Changing Rooms
SALARY PAYMENTS APRIL		26/05/15	M2	£ 4,534.36	£ -	£ 4,534.36	M2	SALARY PAYMENTS

CURRENTLY OUTSTANDING TO END MAY £ 20,731.59

APPROVED CREDIT CARD PAYMENTS

Payee	Inv. Date	Paym Ref	Total	VAT	Net	Approval Ref	Ref.
Ross Handling	77599	06/05/15	£ 99.54	£ 16.59	£ 82.95	CC1516003	Wheels For Groundsman Cart
Spar		11/05/15	£ 33.75	£ -	£ 33.75	CC1516004	Refreshments for Councillor Welc

TOTAL FOR MAY BILL PAYABLE IN JUNE**£ 133.29****JUNE PAYMENTS CURRENTLY AWAITING APPROVAL**

Payee	Invoice	Inv. Date	Paym Ref	Total	VAT	Net	Approval Ref	Ref.
Advantage Business Supplies	11/148397	15/05/15	1516043	£ 35.56	£ 5.92	£ 29.64	APP1516006	Paper & Envelopes
MTM Contracting Ltd	2	06/05/15	1516044	£ 888.00	£ 148.00	£ 740.00	APP1516006	April Mowing Burgage & Palmers
Carpenter Goodwin Ltd			1516045	£ 443.99	£ 74.00	£ 369.99	APP1516006	Tanaka Brush Cutter
Carpenter Goodwin Ltd			1516046	£ 369.00	£ 61.50	£ 307.50	APP1516006	Mountfield Mower
Malvern Hills District Council			1516047	£ 432.00		£ 432.00	APP1516006	Rates Palmers Car Park
Malvern Hills District Council			1516048	£ 34.00		£ 34.00	APP1516006	Rates Pavilion Burgage
Malvern Hills District Council			1516049	£ 307.00		£ 307.00	APP1516006	Rates Pump Rooms
Public Works Loan Board			1516050	£ 1,970.83	£ -	£ 1,970.83	APP1516006	Bi Annual Loan Repayment 1
Orange Payment Processing			1516051	£ 7.38	£ 1.23	£ 6.15	APP1516006	Groundsman's Phone
Barclaycard			1516052	£ 133.29	£ 16.59	£ 116.70	APP1516006	Credit Card Transactions May 201
WCC			1516053	£ 1,750.00	£ -	£ 1,750.00	APP1516006	Wedding License Renewal
AH Caldicott & Sons			1516054	£ 2,381.40	£ 369.90	£ 1,984.50	APP1516006	Insulation Works Regal

CURRENTLY OUTSTANDING TO END JUNE**£ 8,752.45**

Regal Trust Report May 2015

Attendance figures

May 2013 1516 patrons

May 2014 1358 patrons

May 2015 1061 patrons

A disappointing month with audience figures down on previous years.

With the exception of Cinderella the film programme this month failed to excite. We are of course governed by what is available and there have been complaints across the industry about the large number of very similar 15 rated films which were released in close proximity to each other.

The national trend is a reduction in audience sizes as we come out of recession and people spend more on large ticket items such as cars and holidays.

Two highlights this month were a ballet from the Royal Opera House and Pirates of Penzance from English National Opera. The later having broke all worldwide records as the biggest ever "Opera" event ever.

Representatives from the Trust met with the Conservation Officer from MHDC to discuss the proposed improvements to the building. (full details of these will be submitted to the Council later this month)

There have been a number of personnel changes at the Trust recently.

Management Assistant Danni Wiggins has been replaced by Julie Cox.
Play Leader Karen Wallace has been replaced by Leah Williams.
Relief Cleaner Emma Little has been replaced by Danni Fisher.