

TENBURY TOWN COUNCIL 2014/15 MEETING TC04

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on **MONDAY 7th JULY 2014** at **7.00pm** in the Pump Rooms, off Teme Street, Tenbury Wells.

PRESENT: Mayor Cllr M. Willis, Deputy Mayor Cllr S. Corfield, Cllrs S. Bowkett, J. da Costa, M. Drummond, J. Fielder, E. Hudson, E. Weston

IN ATTENDANCE: Town Clerk, 1 Member of the Press, 3 Members of the Public

APOLOGIES: Cllrs M. Brennan, D. Ingram, J. Morgan, G. Price, J. Watson

4.1. Apologies for Absence

Apologies had been received from Cllr M. Brennan, Cllr D. Ingram, Cllr J. Morgan, Cllr G. Price and Cllr J. Watson.

RESOLVED that apologies be accepted.

4.2. Declarations of Interest

None

4.3. Public Participation

None

4.4. Worcester County Councillor's Report – Cllr K. Pollock

Attached Appendix A.

Questions from Councillors

Cllr Fielder – requested response to email sent regarding request from Tenbury in Bloom. Cllr Pollock was awaiting replies on this and would get back to Cllr Fielder.

Cllr Bowkett – asked how long it would take for to process the Amenity site planning application referred to in Cllr Pollock's report and was told this would hopefully be no more than a couple of months.

4.5. Malvern Hills District Councillor's Report – Cllr P. Grove

Both District Representatives had given their apologies but Cllr Grove had sent a written report which was noted by Members. Attached Appendix B.

4.6. To confirm the Minutes of the Town Council Meeting held on 2nd June 2014

The minutes of the meeting, held on 2nd June 2014 were confirmed and signed by the Chairman as a true and correct record of proceedings.

4.7. To receive the Minutes and approve the resolutions of committee meetings – the CEST Meeting held on 2nd June, Planning Committee Meetings held on 2nd and 30th June and the Finance & Staffing Committee held on 30th June.

The Minutes of the meetings were received and resolutions approved.

4.8. To approve the Monthly Accounts for June 2014 and the Outstanding Accounts for July 2014 as recommended by the Finance and Staffing Committee on 30th June 2014.

See Appendix C

RESOLVED that the Monthly Accounts be approved and the Outstanding Accounts be approved for payment.

4.9. To receive and approve the internal auditors report for year ending 31/03/2014.

This item was erroneously carried forward from previous meeting (3.10) where it had already been considered. The item was therefore ignored.

4.10. Planning Application 13/01199/FUL – RECONSULATION

New stable block to replace existing and garages Brook House, Berrington, Worcestershire, WR15 8TH

Members noted that they had previously recommended approval of the original application but had suggested that the scheme be reduced in scale as per the recommendations of the Conservation Officer. They were pleased to note that the applicant had taken these recommendations into account by reducing the size of the development area and they saw no reason to change their recommendation.

RESOLVED to recommend approval.

TENBURY TOWN COUNCIL 2014/15 MEETING TC04

4.11. To be updated on progress with projects involving Town Council assets or requiring Town Council funding and to consider the next steps required.

The Mayor reported that the steering group had met the previous week and pulled together the details of all the projects under consideration.

Skate Park & Play Area – ball park figures had been gathered and further quotes were awaited to make final recommendations to move forward with these two projects. With quotes in place it would be possible to identify any funding streams which might contribute to the projects making council reserves stretch further.

Pavilion – moving forward with plans for a wood framed building with utilising modern materials to give a low maintenance exterior. Cllr Hudson was leading on this and awaiting further information in order to arrive at a projected cost.

Changing Areas – A modular system was being considered to provide both Adult and Youth changing facilities including match official changing. It was felt that all sports clubs who used Palmers should be canvassed again on their needs and their willingness to be involved in this project so that a proposal could be properly drawn up.

The Mayor noted that accumulated reserves and budgeted reserves for this year meant there was a fund of £36K available but it was felt prudent to try and make best use of this as seed funding for all projects.

The steering group proposed that some of the available funds be used to engage professional help with funding applications. In the case of the Skate Park and Play Area this would amount to help with preparing application documents. In the case of the Pavilion and Changing Areas which were more complex this would involve initial preparation of a feasibility study on funding availability and requirements

To this end it was proposed that costs be sought for professional help with identifying funding streams and completing applications for the Play Area and Skate Park and for a professional fund raiser to carry out a feasibility study re. the changing rooms and pavilion projects.

RESOLVED that costs be sought for professional fund raising assistance to a) identify funding streams and complete applications for the Play Area and Skate Park projects and b) preparation of a feasibility study re. the Changing Rooms and Pavilion projects

4.12. To be updated on progress of the Worcester University Student Wayfinding project.

Members were informed that the working group had shortlisted a selection of proposals and the design boards had now been received. These were to be put on public display in the Pump Rooms on Saturday 19th July from 10am to 2pm and then from Tuesday 22nd to Friday 25th July from 10am to 4pm. Help was needed with a rota to man the exhibition. Councillors were asked to contact the Clerk with their availability so that a rota could be agreed. The boards were displayed for Councillors information and many were impressed with the quality of the work produced.

4.13. To receive an update on the Regal and its management by the Regal Tenbury Trust Attached Appendix D

4.14. To be informed of any Licensing Applications from the MHDC Website None

4.15. Correspondence for Information

Worcester Research – offering help with preparation of Neighbourhood Plan

Little Fish shop – request to use Burgage for music event in June 2015 – referred to Amenities Committee

Tenbury Transport Trust – request for donation – referred to next meeting

CALC Training Event – 2nd July at County Hall

4.16. Councillors' reports and items for future agenda

None

Meeting closed at 7:55pm

Signed

Date

TENBURY TOWN COUNCIL MEETING

07.07.14

COUNTY COUNCILLOR REPORT**1. Government Response to Strategic Economic Plan**

At the end of March the Worcestershire LEP submitted a Strategic Economic Plan (a SEP) to government as a competitive bid for part of a massive £2billion allocation to promote growth around the country. The WLEP projects amounted to some £280 million of projects from the Cyber Security centre in Malvern, to the Worcester Business Park and Agri-Tech support to all sorts of infrastructure developments including road improvements and the Worcester Parkway station at Norton.

The government announced the results of this fiercely competitive process to day and Worcestershire has gained £53 million, £13 million of that will be for the coming financial year. This will allow WCC to go ahead with its top priority items, including the Worcester Tech Park, Malvern Hills Science Park, The Southern Link Road, the Hoobrook Link road in Kidderminster and the Broadband extension to cover 95% of the county's residences by 2017.

Given that Worcestershire normally receives about 1% of such allocated funds, it is very encouraging to see that the Worcestershire LEP has gained about 2.5% on this occasion, due in no small part to the efforts of the County Council Economic Development department.

2. Public Realm update

The start time for the first phase of the Public Realm work has been changed. The specialist Ringway team is working on a development in Angel Place and certain complexities in that scheme have meant that they would not be able to start in Tenbury as early as hoped. Rather than deploy another team, it has been decided to reschedule the work to start in New Year, this avoiding a short period of activity in November before the hiatus that was intended to avoid disrupting the Christmas trade.

While any delay is regrettable, this plan will mean that the work can proceed un-interrupted and be finished in the late Spring.

3. Amenity Site Removal

The potential conflicts over the re-siting of the Amenity Site in the Bromyard Road Business Park have been overcome with all parties happy with the compromise. It will mean that the site is accessed from the continuation of the entrance road, across the lateral road. The cars will then proceed round the outside of the re-designed site, within the high screening fences and planting. It will mean that no cars or lorries accessing the site will turn left, in front of Elgar Foods.

The other new tenant will be accommodated at the far left of the site, close to the Highways depot. This new arrangement will go to the County Council Planning Committee as soon as possible and work should start in the New Year. It will take about 5 months, which will mean the Town Council will ideally have to allow the recycling site to remain longer than planned

4. Parking and Palmer's Meadow

Meetings concerning the overflow car park in Palmer's Meadow were completed satisfactorily and I am confident that a really valuable amenity can be added to the car parking facilities of the town without disruption to the recreational area.

5 Bus Subsidies

You will recall the report on reducing the subsidies for the 20% of routes that need support to keep going. It came to my Scrutiny Panel and we accepted it. It went to Cabinet and it was accepted. It was then subject to a call in, requested by a number of Labour councillors and this took place on the 17th. This was a somewhat bad tempered meeting as the call in claimed that, for instance, the LEP and the Chamber of Commerce had not been properly consulted, although these organisations had not been contacted. I did contact them and found them entirely content.

The other main contention was concerning the closure of the Park and Ride system, particularly in Perdiswell, which was thought likely greatly to increase the congestion in the city. This argument was undermined by the statistics that only 200 cars park there each day, that 23,000 cars use the northerly approach routes each day, and that one third of the public paid for car park spaces in the City are empty on any day.

The call in was rejected, with the concession that the Council should look hard for alternative operators or mechanisms for keeping them open. The Six Ways system will remain open as the Hospital will increase its contribution to cover the current costs.

6 Tenbury High School

Last Friday, your Mayor and other councillors were among the dignitaries that were present at the official opening of the new classroom block at Tenbury High School. Adrian Price, the new Head Teacher, introduced the speakers, starting with the WCC Cabinet Member Responsible for Children and Families, Liz Eyre. Liz pointed out that the bulk of the £1.8 million cost of the scheme was covered by the County Council, but she was particularly impressed by the £47,000 raised by the local community, and singled out this effort as worthy of high praise.

Harriett Baldwin, MP, was please to see that English and Maths were to be taught on the block, given their pivotal importance in everyone's education for later life. Professor David Green, Vice Chancellor and Chief Executive of Worcester University performed the official opening after he has drawn attention to the vital importance of education for all walks of life, to suit all sorts of jobs. He emphasised the value of brain surgeons in saving the life of Mulallah, the Pakistani girl whom the Taleban had tried to murder because she advocated education for girls. Professor Green also pointed out the importance of the engineers, maintenance men and all the others who contributed to the sophisticated society that was able to help that young girl, here in Birmingham and which we can easily take fore-granted in our daily lives.

It was a message with particular resonance today, the anniversary of the 7/7 bombings in London.

**Cllr Ken Pollock
Martley,
Worcester
7th July 2014**

Malvern Hills District Council report.

Mayor and Tenbury Town Councillors.

Our apologies for not being with you this evening,

The South Worcester Development Plan is again moving forwards.

Following the Stage One public Hearing last October the inspector suggested that not enough housing was proposed and requested the three authorities involved to go away and review the situation.

Following considerable work in the late Autumn and over the Christmas period a possible increase to 27,00 was put forward.

The inspector accepted this and a call for further sites then became necessary. Due to the large number put forward and the subsequent analysis to assess viability the whole programme was delayed.

This necessitated asking the inspector if he would accept a further delay due to the additional work involved.

We have now received his response saying he is prepared to let the programme run. This is good news as many Development Plans throughout the country have fallen by the wayside.

This means the new proposals will be put before the three councils, Wychaven DC, Malvern Hills DC and Worcester City for approval at the end of September.

Once approval has been received the Development Plan will move to Stage Two in the New Year where it will be subject to detailed examination.

As a result of Tenbury Town Council last month (June) when the Amenity site was mentioned. As you know things have moved forward very quickly, since that meeting. The planning authority will be Worcester County Council, and it's my understanding plans have been submitted.

On Tuesday 24th June Wychaven and Malvern Hills District Councils agreed to a recommendation at separate Council meeting to share one Chief Executive for both authorities.

As usual, both Tony and Phil will be happy to talk to you at any time. Remember, you can raise any matters with either of us,.
Even though we are both on holiday, we have I.T equipment with us, so contactable 24/7.

Tony and Phil.

Tenbury Town Council Bank Accounts Summary as at

30/06/2014

Financial Year ending 31/3/15	Petty Cash	Barclays Current A/C - 023	Barclays Holding A/C - 007 Savings	Barclays Reserve Funds - 790	Barclays HLF Grant A/C - 143	WCC Deposit A/C	TOTALS
Closing balance at 19/05/2014	33.52	9495.05	50149.39	44485.22	39124.15	946.83	144200.64
Balance at 30/06/2014 (cash)	1.61	9431.43	36149.39	38055.22	39118.65	946.83	123701.52
Variance	-31.91	-63.62	-14000.00	-6430.00	-5.50	0.00	-20499.12

APPROVED TRANSACTIONS - CLEARED ACCOUNTS

Barclays Ping-It	Test	22/05/14	0.01				Test Setup
Newsquest Media Group	14150015	27/05/14	-48.00				Ludlow Advertiser - Wedding Feature
The Helping Hand Company L	14150016	27/05/14	-67.15				Dog Fouling Equipment
Mr C. Bunn	14150017	27/05/14	-224.25				Lengthsman April
Malvern Hills District Council	14150018	27/05/14	-147.61				Rate Relief Post Office
West Mercia Supplies	14150019	27/05/14	-47.78				Photocopier Charges 03/12/2013 to 24
West Mercia Supplies	14150020	27/05/14	-108.36				Photocopier Lease 13/05/2014 to 12/0
Advantage Business Supplies	14150021	27/05/14	-7.39				Filing Dividers - Jan - Dec
Severn Trent Water Ltd	14150022	27/05/14	-62.19				Water Changing Rooms 8/11/13-07/05
J G Banfield & Sons Ltd	14150025	27/05/14	-49.30				Barrier Tape, Sledge Hammer etc
MTM Contracting Ltd	14150026	27/05/14	-846.00				April Mowing Burgage & Palmers - Bow
Bewdley Town Council	14150027	27/05/14	-30.00				2 x Tickets - Bewdley Mayor Charity Ev
Malvern Hills District Council	14150028	27/05/14	-70.00				Premise Licence Fee
RPS Grounds Maintenance	14150029	27/05/14	-198.50				Pressure Washing and Wood Chip Mulk
SALARY PAYMENTS MAY	BBP	29/05/14	-4278.93				SALARY PAYMENTS
Regal Tenbury Trust	DDEP	30/05/14	367.00				Regal Rent
A H Caldicott & Sons	14150023	02/06/14	-190.80				New Hand Wash - The Pavillion
A H Caldicott & Sons	14150024	02/06/14	-65.50				Bags Post Fix and Tarmac
Monies Paid In 100134	OTH	03/06/14	2444.40				Cheque Deposits
Blissful Births	DDEP	04/06/14	157.50				Pump Rooms Hire
Barclays	14150031	05/06/14	-20.42				Bank Charges - 13218023
Barclays	14150032	05/06/14			-£ 5.50		Bank Charges - 63885143
British Gas Business - pay by	14150033	05/06/14	-120.59				Electricity Sports Changing Rooms - 01/
British Gas Business - pay by	14150034	05/06/14	-222.47				Electricity Sports Pavilion - 01/02/14 to
UK Fuels Ltd - pay by 4 june	14150035	05/06/14	-42.90				Fuel for the Mower
EZ Cleaning	14150036	06/06/14	-15.00				Cleaning of Bus Shelter
Mr C. Bunn	14150037	06/06/14	-224.25				Lengthsman May
Yvonne Scriven	14150042	06/06/14	-200.00				Internal Audit 2014
Orange Payment Processing	DD	10/06/14	-7.20				Groundsman's Phone
Internal BRIDGE LOAN FT	FT	10/06/14	3510.00		-3510.00		TREE WORKS-POPLARS FT
Internal BRIDGE LOAN FT	FT	10/06/14	2920.00		-2920.00		TENNIS TOPS REFURB
Transfer to holding ACCT	FT	10/06/14	3000.00		-3000.00		FUNDS TOP UP
Transfer to holding ACCT	FT	10/06/14	11000.00		-11000.00		Precept Inst 1
DE Publications Ltd - pay 11 j	14150039	11/06/14	-118.80				Advert June/July - Full Page
SLCC Enterprises Ltd	14150046	11/06/14	-250.00				Clerk CiLCA Training Fee
Public Works Loan Board	DD	12/06/14	-1970.83				Bi Annual Loan Repayment 1
Malvern Hills District Council	DD	16/06/14	-424.00				Rates Palmers Car Park
Malvern Hills District Council	DD	16/06/14	-33.00				Rates Pavilion Burgage
Malvern Hills District Council	DD	16/06/14	-301.00				Rates Pump Rooms
MHDC	DDEP	17/06/14	200.00				CiLCA Training Bursary
Barclaycard	14150030	23/06/14	-197.68				Credit Card Transactions May 2014
Mainstream Digital Ltd	14150045	23/06/14	-64.93				Rental 14/5-13/8 Calls 01.05.14 - 29.05
Dragon Courts - should this b	14150038	25/06/14	-4920.00				Tennis Court Refurbishment
SALARY PAYMENTS JUNE	BBP	26/06/14	-4170.25				SALARY PAYMENTS
British Gas Business	14150047	27/06/14	-187.05				Gas for Pump Rooms
Adrian Hope Tree Services	14150040	30/06/14	-3510.00				Tree Works - The Burgage
Adrian Hope Tree Services	14150041	30/06/14	-384.00				Tree Works - The Cemetery
Ryan Parkes Gardening Servic	14150043	30/06/14	-68.00				Temporary Groundsman Cover
A H Caldicott & Sons	14150044	30/06/14	-314.40				Regal Cinema - Fitting of Hinges to Entr
Monies Paid In 100135	OTH	30/06/14	546.00				Cheque Deposits
TRANSACTION TOTALS for MAY/JUNE			-63.62	-14000.00	-6430.00	-5.50	0.00 -20499.12

PAYMENTS CURRENTLY AWAITING APPROVAL

Payee	Invoice	Inv. Date	Paym Ref	Total	VAT	Net	Approval Ref	Ref.
Malvern Hills District Council	120026651	04/03/13	DD	£ 424.00	£ -	£ 424.00	APP1415011	Rates Palmers Car Park
Malvern Hills District Council	101107255	04/03/13	DD	£ 33.00	£ -	£ 33.00	APP1415011	Rates Pavilion Burgage
Malvern Hills District Council	120048559	04/03/13	DD	£ 301.00	£ -	£ 301.00	APP1415011	Rates Pump Rooms
Orange Payment Processing		23/06/14	14150048	£ 7.20	£ 1.20	£ 6.00	APP1415011	Groundsman's Phone
MTM Contracting Ltd	May Mowing	05/04/14	14150049	£ 792.00	£ 132.00	£ 660.00	APP1415011	Mowing Burgage & Palmers
S J Kirkpatrick	18	23/06/14	14150050	£ 424.00	£ -	£ 424.00	APP1415011	Groundsman Holiday Cover
WORCS CALC	249	16/06/14	14150051	£ 65.88	£ 5.98	£ 59.90	APP1415011	Clerk CiLCA Training 1
WORCS CALC	236	19/06/14	14150052	£ 90.00	£ 15.00	£ 75.00	APP1415011	Clerk Finance Training Day
J G Banfield & Sons Ltd	4516	31/05/14	14150053	£ 18.00	£ 3.00	£ 15.00	APP1415011	Key Cutting
Mr M Morris	41814	24/06/14	14150054	£ 26.00	£ -	£ 26.00	APP1415011	Mole Control at Cemetery
John Llewelyn Graphic Desigr	7348	26/06/14	14150055	£ 30.00	£ 5.00	£ 25.00	APP1415011	Names added to Mayors Board
Barclays	13/05/14 - 12/06/14	19/06/14	14150056	£ 15.26	£ -	£ 15.26	APP1415011	Bank Charges - 13218023
Barclays	13/05/14 - 12/06/14	19/06/14	14150057	£ 5.50	£ -	£ 5.50	APP1415011	Bank Charges - 63885143
Herefordshire Fire Alarm Sen	1400	25/06/14	14150058	£ 102.00	£ 17.00	£ 85.00	APP1415011	Pump Rooms Service of Fire Alarm System & Em
SLCC Enterprises Ltd	114932	12/06/14	14150059	£ 35.50	£ -	£ 35.50	APP1415011	Clerk Manual Update
British Gas Business	490014131	17/06/14	14150060	£ 61.88	£ 2.94	£ 58.94	APP1415011	Gas for Pump Rooms
A.J. Wait	10	30/06/14	14150061	£ 528.00	£ -	£ 528.00	APP1415011	2nd Hand Ransomes Mower Repairs to Hayter M
EZ Cleaning	5	28/06/14	14150062	£ 15.00	£ -	£ 15.00	APP1415011	Cleaning of Bus Shelter
Bill White Nurseries	6376	10/06/14	14150063	£ 2,176.38	£ 362.73	£ 1,813.65	APP1415011	Baskets Planted and Delivered to Tenbury Wells
Bill White Nurseries	6387	20/06/14	14150064	£ 99.00	£ 16.50	£ 82.50	APP1415011	Bedding Plants
MHDC		23/06/14	14150065	£ 30.00	£ -	£ 30.00	APP1415011	Civic Parade Temporary Traffic Diversion
West Mercia Supplies	9810986	20/06/13	14150066	£ 123.01	£ 24.60	£ 98.41	APP1415011	Photocopy Charges 24/02/14 - 23/05/14
HMRC	Q1	06/07/13	14150067	£ 3,215.94		£ 3,215.94	APP1415011	Q1 NICS & TAX April to June 2014
Npower Ltd	41814	01/07/13	14150068	£ 195.16	£ 9.29	£ 185.87	APP1415011	Electric Pump Rooms 26/03/14 - 13/06/14
Tenbury in Bloom		01/07/13	14150069	£ 150.00	£ -	£ 150.00	APP1415011	Donation
Tenbury Tourism		01/07/13	14150070	£ 350.00		£ 350.00	APP1415011	Donation
Tenbury CAB		01/07/13	14150071	£ 1,000.00		£ 1,000.00	APP1415011	Donation
Tenbury CoT Christmas Lights		01/07/13	14150072	£ 500.00		£ 500.00	APP1415011	Donation

CURRENTLY OUTSTANDING FOR JULY

£ 10,813.71

Regal Trust Report June 2014

June was a month marked by smaller than usual audiences. This appears to be a trend at many cinemas across the UK. Cinema's are very much content driven, and the content recently has been particularly poor.

The volunteers fair with stalls from over 25 local volunteer organisations was a great success. The fair was organised by Malvern Hills Volunteering, sponsored by the Blakemore Trust (Spar) and hosted by the Regal. True partnership working.

The Regal volunteers had their summer update meeting and social event, to acknowledge and celebrate our continuing success.

We also hosted part of the Worcestershire Film Festival, and two showcase performance for Fusion Cheer & Dance.

In the last week we have hosted another evening with the Severn Valley Railway reenactors who visited in full costume and arrived in their 1940's coach. We screened "Millions Like Us" starring Patricia Roc & Gordon Jackson.

We have now held two auditions for our Christmas pantomime. The most recent for younger people. About 30 youngsters ranging from 5 to 16 had a great time, and demonstrated what a talented lot they are. There should be plenty of choice for the Director to choose from, and hopefully nearly everyone will get a part to play as pantomimes lend themselves to accommodating additional players.

Looking forward; this week we host the Tenbury High School Creative Arts evening, a performance by the Teme Valley Band with Tenbury CofE Primary School Choir and the Ludlow & Hereford Got2Sing Choir. The local Here to There amateur theatre company stage a modern version of Chekhov's Seagull,

So as usual we are keeping busy, with the premises being used by a large cross section of the community.