

TENBURY TOWN COUNCIL 2014/15 MEETING TC03

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on **MONDAY 2nd JUNE 2014 at 7.00pm** in the Pump Rooms, off Teme Street, Tenbury Wells.

PRESENT: Mayor Cllr M. Willis, Cllrs S. Bowkett, J. da Costa, J. Fielder, Cllr Hudson, D. Ingram, J. Morgan, G. Price, J. Watson

IN ATTENDANCE: Town Clerk, 1 Member of the Press, 1 Member of the Public

APOLOGIES: Deputy Mayor S. Corfield, Cllr M. Drummond, Cllr M. Brennan, E. Weston,

3.1. Apologies for Absence

Apologies had been received from Cllr S. Corfield, Cllr M. Drummond, Cllr M. Brennan and Cllr E. Weston.

RESOLVED that apologies be accepted.

3.2. Declarations of Interest.

None.

3.3. Public Participation. (15 minutes maximum duration)

None.

3.4. Worcester County Councillor's Report – Cllr K. Pollock

Attached Appendix A.

Questions from Councillors

Cllr Hudson – Wished to know what the alternative use for Tenbury Business Park might be? Cllr Pollock did not know but would chase up with MHDC and report back

Cllr Watson – With regard to delays in public realm works due to delayed start of Tesco felt that if WCC were so sure that Tesco will definitely go ahead it ought to be possible to get the funding for their contribution to Public Realm Money up front? Cllr Pollock was concerned that proceeding before Tesco started work would mean their building works would spoil the newly refurbished streets.

Cllr Hudson – Re. Tenbury High School becoming an Academy – Did that mean there was any chance of a Sixth Form at the school so that young people could stay in the town. Cllr Pollock felt the school itself was too small to ever be able to offer a good sixth form provision and young people were better served by wider offering at Worcester and Hereford.

3.5. Malvern Hills District Councillor's Report – Cllr P. Grove

- Cllr Grove congratulated the Mayor on his election.
- Lindridge Ward – the bye-election had been won by Mr Chris Dell for the Conservatives. A Lib Dem Member of MHDC had changed to Conservative which meant that MHDC was now held by the Conservatives with a majority of 4.
- MHDC were in the process of reviewing their senior management structure and the plan was to appoint a combined Chief Executive for both MHDC and Wychavon District Councils thereby making savings for both. This was necessary as 2016/17 would be difficult financially.
- Having had reports regarding the upkeep of the toilets Cllr Grove undertook to ensure they would be kept to better standard.
- Discussions were still on-going re. Tenbury Pool and Cllr Grove was working with Tenbury Community Pool to get the best outcome possible.
- Re. discussions on moving the Amenity Site to the business park Cllr Grove reminded members that it is a designated Employment Zone and MHDC must therefore take time to consider any option which would bring new employment opportunities. MHDC should be in a position to say in a couple of months

Questions from Councillors

Cllr Hudson – Given the time and effort already put in by WCC it seems a little late for MHDC to change their mind would there not be a cost for time wasted by WCC? Cllr Grove did not feel

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this would be the case. He said that WCC and MHDC had been given notice to vacate the Palmers Meadow site and needed to find an alternative site.

Cllr Bowkett – Reported that a new business in town was having a problem with refuse being dumped outside of new venture – and asked what can be done? MHDC enforcement officers can look into this. The business should be directed to contact Cllr Grove or MHDC officers direct.

3.6. To confirm the Minutes of the Annual Meeting held on 6th May 2014 and the Extraordinary Town Council Meeting held on 12th May 2014.

The minutes of the meeting, held on 6th May 2014, and the extraordinary meeting held on 12th May 2014 were confirmed (with 1 Abstention) and signed by the Chairman as a true and correct record of proceedings.

3.7. To note the Minutes of the Annual Town Meeting held on 6th May 2014.

The minutes of the Annual Town meeting, held on 6th May 2014, were noted as a true and correct record of proceedings.

3.8. To receive the Minutes and approve the resolutions of sub-committee meetings – the Amenities Committee held on 12th May, the Premises Committee held on 12th May and the Finance & Staffing Committee held on 19th May 2014

The Minutes of the meetings were received and resolutions approved.

3.9. To approve the Monthly Accounts for May 2014 and the Outstanding Accounts for June 2014 as recommended by the Finance and Staffing Committee on 19th May 2014.

See Appendix B

RESOLVED that the Monthly Accounts be approved and the Outstanding Accounts be approved for payment.

3.10. To receive and approve the internal auditors report for year ending 31/03/2014.

Members reviewed the report and were satisfied with its contents.

RESOLVED to accept and approve the Internal Auditors report for year ending 31/03/2014.

3.11. To be updated on progress with projects involving Town Council assets or requiring Town Council funding.

The Working Group had not yet been able to meet. Report deferred to next meeting.

3.12. To be updated on progress of the Worcester University Student Wayfinding project.

Students had completed final design boards and these had been reviewed and a shortlist of 12 designs drawn up. The design boards would be made available for display as soon as possible after the end of term and the intention was to mount a display in the Pump Rooms to get local feedback.

It was noted that the signpost at the Library did not have a finger pointing the way to the Round market – Clerk to find out why.

3.13. To be updated on tree works on the Burgage and at the Town Council Cemetery.

The Clerk confirmed that tree works had taken place on the Burgage and noted that this had been the correct course of action as the trees were all rotten to the core and could have posed greater risk if not removed.

Cllr Hudson asked why the tree stumps been left so high – and was concerned this would make it more difficult to develop the area. Cllr Fielder said she understood it was because the trees had grown into fencing so they had been reduced to the lowest possible level. Clerk to investigate.

3.14. To receive an update on the Regal and its management by the Regal Tenbury Trust Attached Appendix C

3.15. To be informed of any Licensing Applications from the MHDC Website

None

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3.16. Correspondence for Information

Worcester Research – offering help with preparation of Neighbourhood Plan
Little Fish shop – request to use Burgage for music event in June 2015
Tenbury Transport Trust – request for donation
CALC Training Event – 2nd July at County Hall

3.17. Councillors' reports and items for future agenda

Cllr da Costa – Mower Racing – sadly cancelled due to bad weather but looking at alternative dates later in the Summer.

Meeting closed at 8:05 pm

Signed

Date

TENBURY TOWN COUNCIL ANNUAL MEETING

02.06.14

COUNTY COUNCILLOR REPORT

1. Public Realm update

As I reported last month, the County is planning to go ahead with phase one of the Public Realm work this autumn. This has come about because of the delay in the timetable from Tesco's, for their store construction and the attendant community benefits. These are paying for the Public Realm work from the Regal to the bridge, and supporting bus services for five years at a total cost of £95,000.

What I can report this month takes us a little further forward. There have been rumours that Tesco's were considering selling the site. These are not true. Tesco's have cancelled plans for 100 stores around the country and these are not on hold but cancelled. The company is having difficult negotiations with local authorities across the country over this change of plans.

Tenbury is NOT on that list. Tesco's are committed to going ahead with its plans here. What they cannot say is when they will start and it may not be for another two or three years. This indicates the good sense of the County in going ahead with the first phase. By the time we have finished that phase, it is unlikely that we will be able to continue seamlessly with the second phase as I had hoped, but Tesco's have indicated that by then they will certainly know the timetable for the store construction.

There are final details of the design of the Public Realm work to be decided. Businesses along Market Street will have received last week letters from Ringway and the County to indicate that detailed examination will be taking place soon, especially with regard to cellars, and the impact their construction might have on the design of the footway refurbishment.

2. Amenity Site Removal

Plans to move the household recycling site will be going to the planning authorities in the next few weeks. MHDC report that there have been expressions of interest from two companies who may want to build on the same site as planned for the household recycling centre. Should these be given preferential treatment, there could be a serious conflict, but I expect the issue to be resolved satisfactorily, so that the new facility will be in place in good time before the auction site is closed for construction.

3. Parking and Palmer's Meadow

Meetings are planned for this week to decide on the detailed design and size of the temporary car park to be built on the corner of Palmer's Meadow, in accordance with the Town Council's desire to have a permanent installation for short term use when required.

4. Traffic Control

The County has agreed to post signs restricting the use of Berrington Road by heavy good vehicles, as requested recently. I would be grateful to know of any lack of compliance with this signage, once it is erected.

Public consultation on the removal of restrictions on parking along Cross Street, allowing unlimited parking at all times, will start soon. So far all the Town Council, the District Council, the County Council and the police have all backed the change, so it is likely to take place soon.

5 Bus Subsidies

A week today the County Cabinet will consider the report on removal of bus subsidies. The agenda is already published on the web, but it is important to note that no decision has yet been taken.

The result of the consultation, and the efforts of your former mayor, is that the 291 will be retained with a revised timetable and integrated with the education contract for school children, while the once a week 760 service will be scrapped.

The report can best be summarised as reducing many evening and Sunday services, scrapping the Park 'n' Ride services, and reducing frequency of some other services. There will be further support for Community Transport along the lines of the Tenbury Transport Trust, to help those in isolated areas. *(N.B. for reference, the TTT took over the running of the once a week 756, 767, 761 and 763 services when they were under threat two years ago)*

The whole report will be examined at a meeting of the OSPB panel I chair, covering Economy, Environment and Communities, on this Friday morning and we will be reporting to the Cabinet in time for their consideration of the plans on the following Monday.

6 Tenbury High School Conversion to an Academy

As I reported last month, Tenbury High School's plans to be part of the Ormiston Academy Trust have been approved by the Department for Education, and this week representatives of OAT will be holding meetings with the pupils, staff, parents and governors. The meeting with parents will be on Wednesday at 6.00pm, and I am sure that any councillor keen to know what is in prospect would be welcome to attend.

Personally, as a long standing governor at the school, I am very encouraged with the progress so far, in particular in the recruiting of several brilliant new teachers to strengthen the maths and science departments among others. In addition, I feel there is a new more positive atmosphere for learning which we hope will result in excellent exam results this summer. The school is now monitoring each pupil's performance very closely and has high hopes of bettering recent performance across the board.

You can view plans for the school as an academy on the website, which will give you a good idea of the nature of the organisation and its achievements.

**Cllr Ken Pollock
Martley,
Worcester
2nd June 2014**

Tenbury Town Council Bank Accounts Summary as at

19/05/2015

Financial Year ending 31/3/15	Petty Cash	Barclays Current A/C - 023	Barclays Holding A/C - 007 Savings	Barclays Reserve Funds - 790	Barclays HLF Grant A/C - 143	WCC Deposit A/C	TOTALS
Closing balance at 28/04/2014	33.52	9643.97	149.39	34485.22	39132.02	946.83	84357.43
Balance at 19/05/2014 (cash)	33.52	9495.05	50149.39	44485.22	39124.15	946.83	144200.64
Variance		-148.92	50000.00	10000.00	-7.87		59843.21

APPROVED TRANSACTIONS - CLEARED ACCOUNTS

Monies Paid In 100132	100132	29/04/14	337.10				Cheque Deposits
Internal BRIDGE LOAN FT	FT	29/04/14	5000.00	-5000.00			203964 61300790 FT
Ironmongery Direct	13140001	30/04/14	-450.00				Regal Front Door Hawgood Hinges
Advantage Business Supplies Ltd	13140002	30/04/14	-18.12				Receipt Book & Tape
Advantage Business Supplies Ltd	13140003	30/04/14	-7.71				Shorthand Notebooks
Npower Ltd	12140004	30/04/14	-646.18				Footway Lighting D2d & D2m - 01/
Severn Trent Water Ltd	14150001	30/04/14	-92.26				Water Burgage 1/4/14-31/3/15
Zurich Municipal	14150002	30/04/14	-5448.05				Insurance - All Cover 2014/15
SLCC Enterprises Ltd	14150003	30/04/14	-207.00				Clerk SLCC Membership 2014/15
Herefordshire Housing Limited	14150004	30/04/14	-27.56				Clerk Lone Worker Alarm
MTM Contracting Ltd	14150005	30/04/14	-390.00				First Mowing Burgage & Palmers
Advantage Business Supplies Ltd	14150006	30/04/14	-17.94				A4 Paper
NALC - LCR	14150007	30/04/14	-17.00				Subscription 2014/15
Worcs CALC	14150008	30/04/14	-747.21				Membership Fees 2014/15
WACFL	14150009	30/04/14	-66.00				9th Annual Lunch
G E Brights	14150010	30/04/14	-59.40				Repairs to Coin Meter
Tenbury Plant & Tool Hire	14150011	30/04/14	-48.00				Pressure Washer
DFP	14150012	30/04/14	-108.00				Subscription Apr-Jun 2014
Regal Tenbury Trust Ltd	14150013	30/04/14	-5000.00				Support Grant Installment 1
R McGrath	14150014	30/04/14	-25.00				Bus Shelter Clean
MHDC	DIRECTDEPOSIT	30/04/14	68742.50				Precept Inst 1
Internal BRIDGE LOAN FT	FT	30/04/14	-10000.00		10000.00		203964 61300790 FT
Internal BRIDGE LOAN FT	FT	30/04/14	-5000.00		5000.00		203964 61300790 FT
Transfer to holding ACCT	FT	30/04/14	-50000.00	£ 50,000.00			Precept Inst 1
HMRC	DIRECTDEPOSIT	15/03/00	4074.89				VAT Repay
Barclays	DIRECTDEBIT	08/05/14	-31.04				Bank Charges
Barclays	DIRECTDEBIT	08/05/14				-7.87	Bank Charges
Orange	DIRECTDEBIT	10/05/14	-7.20				Orange
MHDC Business Rates	DIRECTDEBIT	15/05/14	-301.00				MHDC NNDR 01 120048559
MHDC Business Rates	DIRECTDEBIT	15/05/14	-424.00				MHDC NNDR 01 120026651
MHDC Business Rates	DIRECTDEBIT	15/05/14	-33.00				MHDC NNDR 01 101107255
Monies Paid In 100133	OTH	15/05/14	652.61				Cheque Deposits
Worcestershire CC Lengthsman	DIRECTDEP	16/05/14	224.25				WORCESTERSHIRE C.C
Mainstream Digital Phone	DIRECTDEBIT	16/05/14	-8.60				Mainstream Digital
TRANSACTION TOTALS for MAY			-148.92	50000.00	10000.00	-7.87	59843.21

APPROVED CREDIT CARD PAYMENTS

Payee	Invoice	Invoice Date	Ref.	Total	VAT	Net	Approval Ref	Payment Ref
Roundabout Stationary		02/05/14	Jalema Filing Clips	£ 43.19	£ 7.20	£ 35.99	APP141502	14150029
Amazon.co.uk	026-1654524-5876350	06/05/14	Jalema Archive Filing Clip	£ 26.52	£ 4.42	£ 22.10	APP141503	14150029
Coopers of Stortford		07/05/14	Cart for Groundsman	£ 117.97	£ 19.66	£ 98.31	APP141504	14150029
Orange Online Topup		12/05/14	Top up HAO old phone	£ 10.00	£ 1.67	£ 8.33	APP141505	14150029

CURRENTLY OUTSTANDING FOR JUNE BILL

£ 197.68

PAYMENTS CURRENTLY AWAITING APPROVAL

MAY

Payee	Invoice	Invoice Date	Ref.	Total	VAT	Net	Approval Ref	Payment Ref
Newsquest Media Group	8532123	25/04/14	Ludlow Advertiser - Wed	£ 48.00	£ 8.00	£ 40.00	APP141506	14150015
The Helping Hand Company Ltd	215943	06/02/14	Dog Fouling Equipment	£ 67.15	£ 11.19	£ 55.96	APP141506	14150016
Mr C. Bunn	April	01/05/14	Lengthsman April	£ 224.25	£ -	£ 224.25	APP141506	14150017
Malvern Hills District Council	8022/9022	01/05/14	Rate Relief Post Office	£ 147.61	£ -	£ 147.61	APP141506	14150018
West Mercia Supplies	9717471	06/05/14	Photocopier Charges 03/	£ 47.78	£ 7.96	£ 39.82	APP141506	14150019
West Mercia Supplies	9696668	06/05/14	Photocopier Lease 13/05	£ 108.36	£ 18.06	£ 90.30	APP141506	14150020
Advantage Business Supplies	11/1222269	16/05/14	Filing Dividers - Jan - Dec	£ 7.39	£ 1.23	£ 6.16	APP141506	14150021
Severn Trent Water Ltd	3850140649	08/05/14	Water Changing Rooms	£ 62.19	£ -	£ 62.19	APP141506	14150022
A H Caldicott & Sons	5725	29/04/14	New Hand Wash - The Pa	£ 190.80	£ 31.80	£ 159.00	APP141506	14150023
A H Caldicott & Sons	8825	01/04/14	Bags Post Fix and Tarmac	£ 65.50	£ 10.92	£ 54.58	APP141506	14150024
J G Banfield & Sons Ltd	4502	30/04/14	Barrier Tape, Sledge Ham	£ 49.30	£ 8.22	£ 41.08	APP141506	14150025
MTM Contracting Ltd	April Mowing	11/05/14	April Mowing Burgage &	£ 846.00	£ 141.00	£ 705.00	APP141506	14150026
Bewdley Town Council	41779	16/05/14	2 x Tickets - Bewdley May	£ 30.00	£ -	£ 30.00	APP141506	14150027
Malvern Hills District Council	613035695	21/05/14	Premise Licence Fee	£ 70.00	£ -	£ 70.00	APP141506	14150028
RPS Grounds Maintenance	317	10/05/14	Pressure Washing and W	£ 198.50	£ -	£ 198.50	APP141506	14150029

JUNE

Payee	Invoice	Invoice Date	Ref.	Total	VAT	Net	Approval Ref	Payment Ref
Barclay Card	June	30/06/14	Credit Card Purchases	£ 197.68		£ 197.68	APP141507	14150030
Malvern Hills District Council	120026651	04/03/13	Rates Palmers Car Park	£ 424.00		£ 424.00	APP141507	DD
Malvern Hills District Council	101107255	04/03/13	Rates Pavilion Burgage	£ 33.00		£ 33.00	APP141507	DD
Malvern Hills District Council	120048559	04/03/13	Rates Pump Rooms	£ 301.00		£ 301.00	APP141507	DD
Orange Payment Processing			Groundsman's Phone	£ 7.20	£ 1.20	£ 6.00	APP141507	DD
Public Works Loan Board	612 0873 12/6/14	12/06/14	Bi Annual Loan Repayme	£ 1,970.83		£ 1,970.83	APP141507	DD
CURRENTLY OUTSTANDING FOR MAY & JUNE				£	5,096.54			

Regal Trust Report May 2014

Last Friday we launched the brochure for the Summer Season. The programme of events is increasingly diverse, with Hypnotism, Drama; both broadcast & live, live & broadcast Classical Music, Music from the 40s, 60s & 70s, Blues, Opera, Comedy, a poignant commemoration of D-Day and an evening of nostalgia and memories specially commissioned by the Regal, a film festival, and films of all genres including a feature film shot on location in Herefordshire & Monmouthshire, where we will be joined by the Director after the screening.

Luckily the only complaint has been that we were programming so much great content some people feel compelled to visit us several times some weeks.

One lady said that she has seen more great entertainment and has been able to participate in more cultural events, in the last two years than she has been able to in the last 70 years, and all this in rural Worcestershire. She previously lived near London!

Last night we staged Morecambe, this is the first time the Regal has been included as a venue on a major national tour. The trust invested in additional stage equipment to make this show possible. The show was simply brilliant.

Tonight is also a significant night in the history of the Regal, with the first digitally downloaded film being screened. Whilst we have had the equipment to accept films this way for a number of months, this is the first film to arrive by the method.

This coming weekend we host a volunteers fair where the people of Tenbury & the surrounding area will be encouraged to volunteer for 20+ local organisations. We are also encouraging school leavers to come and join us in running the Regal during the school holidays.

This month we also welcome back the reenactors from Severn Valley Railway, who will be arriving in their historic coach to see a classic film from the 1940's. We also welcome the staff, pupils and parents from Tenbury High School as they celebrate their achievements.

Fusion Dance & Cheer will be staging their showcase at the Regal, and we are delighted that their principal and head cheer coach has agreed to be the Choreographer for our pantomime, and will also be holding dance & cheer training at the Regal after the summer holidays.

The Regal is now often operational 7 days a week, with a mixture of advertised and private events, sometimes with more than one show or event each day.