

## Tenbury Town Council

### NOTICE OF APPOINTMENT OF DATE FOR THE EXERCISE OF ELECTORS' RIGHTS

#### ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014

Audit Commission Act 1998 Sections 15 and 16

**The Accounts and Audit (England) Regulations 2011 (SI 2011 No.817)**

NOTICE	NOTES
<p>1. Date of announcement <u>02/05/2014</u> (a)</p> <p>2. Each year the Council's/Meeting's (b) annual return is audited by an external auditor appointed by the Audit Commission. Any person interested has the opportunity to inspect and make copies of the Annual Return and all books, deeds, contracts, bills, vouchers and receipts etc. relating to them. For the year ended 31<sup>st</sup> March 2014 these documents will be available on reasonable notice on application to:</p> <p>(c) <u>The Town Clerk</u> <u>The Pump Rooms, Teme St</u> <u>Tenbury Wells WR15 8BA</u></p> <p>between the hours of (d) <u>9:30am</u> and (d) <u>1:30pm</u> on</p> <p>(e) <u>Monday</u> to (e) <u>Friday</u></p> <p>commencing on (f) <u>16<sup>th</sup> May</u> 2014</p> <p>and ending on (g) <u>13<sup>th</sup> June</u> 2014</p> <p>3. Local Government Electors and their representatives have rights to:</p> <ul style="list-style-type: none"> <li>• question the auditor about the accounts: and</li> <li>• object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Council / Meeting (h)</li> </ul> <p>The auditor can be contacted at the address in paragraph 4 below for this purpose on (i) <b>16 June 2014</b> and until the audit has been completed.</p> <p>4. The council's audit is being conducted under the provisions of the Audit Commission Act 1998, the Accounts and Audit (England) Regulations 2011 and the Audit Commission's Code of Audit Practice. Your audit is being carried out by:</p> <p><b>Barrie Morris</b> <b>Grant Thornton UK LLP</b> <b>Hartwell House</b> <b>55 – 61 Victoria Street</b> <b>Bristol BS1 6FT</b> <b>Tel: 0117 305 7600</b></p> <p>5. This announcement is made by (j) <u>D.G. WORGAN TOWN CLERK</u></p>	<p>(a) Insert date of placing of the notice which must be not less than <b>14 days</b> before the date in (f) below</p> <p>(b) Delete as appropriate</p> <p>(c) Insert name, position and address of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(d) Insert the times between which any person may apply to inspect the accounts. <i>NB Indicate if there is a lunchtime closure</i></p> <p>(e) Insert working days of the week any person may apply to inspect the accounts – usually Monday to Friday allowing for any days the council is usually closed</p> <p>(f) Insert date at least 21 working days before the date appointed for audit in (i) below</p> <p>(g) The inspection period between (f) and (g) must be <b>20 working days</b> and (g) must be at least one day before the date appointed for audit in (i) below.</p> <p>(h) Delete as appropriate</p> <p>(i) The date appointed by the auditor</p> <p>(j) Insert name and position of person placing the notice</p>