

COMMUNITY EMERGENCY SUPPORT TEAM 2010/11/1

Minutes of the **Community Emergency Support Team** meeting held on **Monday 26th July 2010 at 7.00pm in the Pump Rooms, off Teme Street, Tenbury Wells.**

PRESENT: Mayor Cllr Weston and Councillors Austin, Morgan, Rigby, Corfield, Jones, Stevens, Jenner and Penn. Stewart officer (7.02pm).

IN ATTENDANCE: Cllr Watson (7.14pm.) C.Dovey (7.24pm.).

Two members of the public.

Town Clerk.

1.1. Election of Chairman.

It was prop. Cllrs Jones/Jenner that Cllr Stevens be elected as Chairman. There were no other nominations and a vote was taken. All agreed.

1.2. Election of Deputy Chairman.

It was prop. Cllrs Jones/Weston that Cllr Richards be elected as Deputy Chairman. There were no other nominations and a vote was taken. All agreed.

1.3. Apologies.

Apologies received from Cllrs Mound, Richards and District Cllr Grove. It was prop. Cllrs Corfield/Jenner that the apologies received from Cllrs Mound and Richards, as per the reasons stated in the Attendance Book be accepted, all agreed.

1.4. Declarations of Interest.

Cllr Penn Declared a Personal Interest as a member of MHDC.

1.5. To approve the Minutes of the previous meeting held on 15th March 2010.

It was prop. Cllrs Jones/Weston that the Minutes be approved as a true and accurate record, all agreed.

1.6. Updates.

None.

1.7. Review the structure of CEST and discuss

Possible relocation of storage of Sand Bags

Members discussed where the sand bags could be stored if they had to be relocated from the barn at the old Auction Yard.. Members suggested an old lorry body that could be stored on Palmers Meadow, or the land situated between the Scout Hut and Swimming Pool, if it had a roof joining the two buildings. Following a short discussion it was agreed that Cllrs Jones and Penn would investigate suitable locations and the item would be discussed at the next meeting. Cllr Jones offered to check the condition of the sand bags.

Contact Cards

The Chairman told Members that due to the pressure of work she had been unable to print off new Contact Cards. Cllr Corfield offered to print some new Contact Cards with the content being supplied by Cllr Stevens. The Town Clerk was asked to obtain a price for credit card style wallets suitable for the Contact Cards.

Rest Centre Boxes

Cllr Mound would be asked if he could check the content of the Rest Centre Boxes stored at St.Michaels College.

Role play – emergency event

Members agreed that another role play event should be held in October or November at Tenbury High School. The “Blue Lights” would be invited to attend the event and an invitation would also be extended to Charlie Heritage from WCC.

1.8. To discuss whether to progress the setting up of a Street Warden System.

Following a lengthy discussion about the advantages and disadvantages of a Street Warden System, it was prop. Cllrs Stevens/Jenner that the wording for the advertisement for street wardens/coordinators should be sent to the Town Clerk for collation and then discussed at the full council meeting on 2nd August, all agreed.

1.9. To discuss the role/contacts – Volunteers.

Cllr Jones said that 10 volunteers had signed up to assist during an emergency and he was keen that they should be kept informed of what CEST were discussing. Members agreed to the suggestion from Cllr Jones that the volunteers should be invited to attend the next emergency role play event. The Town Clerk would inform all the volunteers that they would be invited to take part in the next emergency event due to be held in October or November.

1.10. Correspondence.

All members had been sent a copy of the Emergency Support Plan from Powick Parish Council in June 2010. Members would be sent another copy for them to study and discuss at the next meeting to see if there were any additions/deletions that could be applied to Tenburys Emergency Response Plan.

1.11. Chairman’s Matters.

The Chairman confirmed that all the emergency leaflets had only been distributed to premises in Tenbury. Members were informed that the Mayor of Ludlow was very interested as to how Tenburys CEST and Emergency procedures were being developed. Ludlow Town Council had not yet completed any similar documents/procedures in the event of an emergency and Members agreed that the Mayor of Ludlow would be invited to the next emergency event due to take place in either October or November 2010.

Access to Tenbury High School during an emergency event was queried, as building work was taking place at the school until early 2011, this would subsequently be followed up.

Meeting closed 7.32pm.

Signed.....

Date.....