

TENBURY TOWN COUNCIL 2014/15 – AM01

Minutes of the meeting of the **AMENITIES COMMITTEE** held on **Monday 12th May 2014 at 7.20 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

PRESENT: Cllr J. Da Costa (Chairman), Cllr D. Ingram (Deputy Chair), Cllr M. Drummond, Cllr J. Fielder, Cllr E. Weston, The Mayor

IN ATTENDANCE: Cllr J. Morgan, Town Clerk

APOLOGIES: Cllr M. Brennan

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1.1 To elect a Chairman

Cllr da Costa was nominated as Chairman by Cllr Drummond, seconded by Cllr Weston. Cllr da Costa reluctantly agreed he was willing to stand.

RESOLVED that Cllr da Costa be elected as Chairman.

1.2 Apologies. To consider the acceptance of apologies for absence from Councillors

Apologies had been received from Cllr Brennan.

RESOLVED that apologies be accepted.

1.3 Declarations of Interest

None

1.4 To elect a Deputy Chairman

Cllr Drummond was nominated as Deputy Chairman by Cllr Ingram, seconded by Cllr da Costa. Cllr Drummond agreed she was willing to stand.

RESOLVED that Cllr Drummond be elected as Deputy Chairman.

1.5 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 10th March 2014.

The Minutes of the previous meeting held on 10th March 2014 were approved and signed by the Chairman as a true and correct record of proceedings.

1.6 To review Actuals v. Budget to date

Members reviewed their budget to date and felt it was on target. (Appendix A)

RESOLVED that the budget position be accepted.

1.7 Premises Reports

- Tennis Courts – Cllr Drummond – Newly painted courts look very good.
- Palmers Meadow – Cllr Da Costa – OK but barriers around the pitch need work. They are a statutory requirement for crowd safety. Looking forward to the Lawn Mower Racing on Sunday 25th May. Rugby Club VP day – not aware of request to site mobile bar on Palmers and felt the Rugby Club should have asked out of courtesy.
- Cemetery – Cllr Weston – Fine and quiet.
- Burgage & Play Area – Cllr Fielder - OK
- Bowling Green – Cllr Ingram – Looks good but two areas of rabbit damage.
- Skate Park – Cllr Brennan – No change

1.8 To consider professional recommendations regarding trees in the Cemetery.

Mr Adrian Hope, Tree Surgeon, had again inspected the trees in the cemetery following the previous meeting and had reported that following storm damage there were no signs of lifting or root disturbance on other trees. No signs of decay in the root system of the fallen tree suggested that waterlogged ground and extremely high winds had forced the tree over. A quotation for removal of the fallen trees and minor branch removal was included. Members also considered the letter to the Chairman sent by Mrs Marsh, resident of Cralves Mead, repeating her concerns over the trees in the Cemetery and requesting that they be reduced in height. In light of professional reassurance on the safety of the trees and of their previous decision on this matter members continued to feel that the trees should not be reduced in height.

RESOLVED that the quotation for works to remove fallen trees be accepted and that no further works were considered necessary to any other trees in the Cemetery.

1.9 To note that the bowling green mower is deemed to be beyond viable repair and to consider the purchase of another mower.

Members were informed that the Ransomes Auto Certees Mark1 lawnmower used to obtain a very low cut on the bowling green was very old and had now been deemed beyond economical repair. The mower had been second hand and in Council ownership for at least the last 15 years. A newer Ransomes Auto Certees Mk 3 model was available second hand for £350. Members agreed this was a good price for such a piece of equipment.

RESOLVED to approve the purchase of a second hand Mk 3 lawn mower for £350.

1.10 Correspondence for Information

Letter from Mrs Marsh dated 28/04/14 considered at item 1.8

1.11 Clerk's report including any Urgent Decisions since the last meeting

None

1.12 Groundsman's Report

None

1.13 Councillors' reports and items for future agenda

None

Meeting closed at 8:19pm

Signed

Dated

| AMENITIES | | | | | | AMENITIES | | | | |
|-----------------------------|----------------------|---------------|-----------------|-------------------|-----------------------------|------------------------|-----------------|------------|------------|-----------------------------|
| EXPENDITURE | Total Budgeted Spend | ACTUAL | ACTUAL | PROJECTED TO DATE | % of Budget Reached TO DATE | INCOME | ORIGINAL BUDGET | ACTUAL | ACTUAL | % of Budget Reached TO DATE |
| | 2014-15 | Apr-14 | May-14 | Jun-14 | | | 2014-15 | Apr-14 | May-14 | |
| Bowling Green | | | | | | | | | | |
| Treatment & Scarifying | 1500 | | 45.00 | 45.00 | 3% | Bowling Club | 560 | | | |
| | | | | | | Bowling League | 560 | | | |
| | | | | | | Pay per Use Fees | | | | |
| | 1,500.00 | - | 45.00 | 45.00 | 3% | | 1,120.00 | - | - | |
| Tennis Courts | | | | | | | | | | |
| Repair & Upkeep | 1200 | | 54.58 | 54.58 | 5% | Tennis Club Fees | 980 | | | |
| Project Reserves | 2000 | | | | | Pay per Use Fees | 250 | | | |
| | 3,200.00 | - | 54.58 | 54.58 | 2% | | 1,230.00 | - | - | |
| Burgage | | | | | | | | | | |
| Grass Cutting | 1900 | | 330.00 | 330.00 | 17% | Bonfire | 120 | | | |
| Kyre Bank Strimming | 800 | | | | | | | | | |
| Play Area | 500 | | | | | Car Boot Sales | 600 | | 200.00 | 33% |
| Shrubs & Flowers | 400 | | | | | | | | | |
| Japanese Knotweed | 500 | | | | | | | | | |
| Premises License | 100 | | 70.00 | 70.00 | | | | | | |
| Honeycomb Grid for Access | 2000 | | | | | | | | | |
| New Play Area Fund | 2000 | | | | | | 720 | - | 200.00 | 28% |
| | 8,200.00 | - | 330.00 | 330.00 | 4% | | | | | |
| Palmers | | | | | | | | | | |
| Grass Cutting | 1900 | 325.00 | 655.00 | 980.00 | 34% | Football Club | 1006 | | | |
| Hedge Cutting | | | | | | Rugby Club | 614 | | | |
| Car Park Rates | 4300 | 423.00 | 847.00 | 1271.00 | 20% | May Fair | | 735.00 | 735.00 | |
| Repainting of Carpark Lines | 1000 | | | | | Scout Hut | 5 | | | |
| Project Reserves Skate Park | 2000 | | | | | Skip Rent, annual. | | | | |
| Project Reserves Car Park | 4000 | | | | | | | | | |
| | 13,200.00 | 748.00 | 1,502.00 | 2,251.00 | 11% | | 1,625.00 | 735.00 | 735.00 | 45% |
| General Costs | | | | | | | | | | |
| Groundsman Tools | 500 | | 55.96 | 55.96 | 11% | Cemetery charges | 205 | | | |
| Petrol/Diesel | 300 | | | | | | | | | |
| Maintenance of Equipment | 600 | | | | | | | | | |
| Maintenance Costs | 1000 | 40.00 | 81.08 | 81.08 | 8% | | | | | |
| Tree Work | 1000 | | | | | | | | | |
| Groundsman Training | 700 | | | | | | 205 | - | - | |
| | 4,100.00 | 40.00 | 137.04 | 137.04 | 3% | | | | | |
| | 30,200.00 | 788.00 | 2,068.62 | 2,817.62 | 7% | | 4,900.00 | 735.00 | 935.00 | 19% |
| Contingency Fund | 1000 | | | | | | | | | |
| AMENITIES TOTAL | 31200 | 788 | 2068.62 | 2817.62 | 7% | AMENITIES TOTAL | 4900 | 735 | 935 | 19% |