

TENBURY TOWN COUNCIL 2012/13 – PC01

Minutes of the meeting of the **PARKS AND CEMETERY COMMITTEE** held on **Monday 18th June 2012 at 7.45 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

PRESENT: Cllr J. Da Costa (Deputy Chairman), D. Ingram, R. Jones, A. Rigby, E. Weston
IN ATTENDANCE: Town Clerk, 2 members of the public
APOLOGIES: Cllr M. Drummond

1.1 To elect a Chairman

Cllr.Jones elected. Proposed Cllr.Drummond (in writing) seconded Cllr.Weston.

1.2 Apologies. To consider the acceptance of apologies for absence from Councillors

Approved. Proposed Cllr.Weston seconded Cllr.Da Costa

1.3 Declarations of Interest.

Cllr.Jones as a member of Tenbury Bowling Club.

1.4 To approve as a true and accurate record the resolutions and Minutes of the previous meeting held on 16th April 2012.

Approved. Proposed Cllr.Da Costa seconded Cllr.Weston.

1.5 To elect a Deputy Chairman

Cllr.Da Costa elected. Proposed Cllr.Weston seconded Cllr.Ingram.

1.6 Section Reports – to agree responsibilities

- Burgage – Cllr Rigby
- It was reported that the grass at the entrance to the Burgage had been churned up by cars.Paving / Gravel was suggested as a solution. Improvements to the Burgage are needed and should be included in the 3 year plan. Phase2 of the Burgage master plan needs to be revisited. It was agreed to proceed with fundraising for the under 8's play area at an estimated cost £18 -£20k. Comparison quotes for scarifying the bowling green should be sought.
- Tennis Courts – Cllr Drummond - No issues
- Palmers Meadow – Cllr Da Costa - No issues reported
- Cemetery – Cllr Weston - No issues
- Changing Rooms – Cllr Ingram
- Pavilion – Cllr Rigby
- A decision will need to be taken about the future of the Pavilion, repair or replace? No major works are planned for the Tennis Courts. Needs repair / repainting. First step is to obtain quotes.
- Old Mortuary – Cllr Jones - The structural and other problems need to be resolved. The question of repair and lease or repair and sell was discussed. Cllr Jones was delegated to investigate further.

1.7 To review Actuals v. Budget to date

Approved. Proposed Cllr.Jones seconded Cllr.Weston.

1.8 To consider revisions to budget to accommodate works to the Community Centre.

Approved.. Proposed Cllr.Jones seconded Cllr.Weston.

1.9 To consider the effects of the Jubilee events on Council property.

Burgage had been churned up as reported above. Further investigation needed to identify solution. Cllr Ingram delegated to investigate honeycomb support systems.

1.10 To consider paving toward the Tennis Courts.

Cllr Ingram agreed to investigate source for slabs.

1.11 To consider quotations received for works to the Old Mortuary Building.

Quotations were discussed but it was decided to defer a decision until the future of the building has been decided.

1.12 To consider planting in the Civic Garden.

Some damaged areas identified, 30-40 new shrubs needed.Businesses should be surveyed to see if they would be willing to sponsor. Cllrs.Jones delegated to implement.

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1.13 Correspondence for Information

Letters had been received regarding the state of the sculpture at the entrance to the Burgage. The sculpture had been moved to safe storage and further discussion would ensue with the original artist regarding reinstatement.

1.14 Clerk's report including any Urgent Decisions since the last meeting

None.

1.15 Councillors' reports and items for future agenda

None

Meeting Closed at 9.20pm

Signed

Dated

PARKS & CEMETERY CTTE						PARKS & CEMETERY CTTE					
EXPENDITURE	BUDGET		Total Budgeted Spend	Actual	Actual	% of Budget Reached TO DATE	INCOME	BUDGET	Actual	Actual	% of Budget Reached TO DATE
	2012/13		2012/13	May-11	Jun-11				Apr-11	May-11	
Property Running Costs											
Pavilion & Groundsmans Shed											
Electricity	800		800		331.52	41%					
Water	200		200	88.44	88.44	44%					
Rates	350		350	59.00	91.00	26%					
Building Maintenance	500	170	670								
Electrical Maintenance	300	150	450								
Pavilion Roof Maintenance	1000		1000								
	3,150.00	320.00	3,470.00	147.44	510.96	15%					
Changing Rooms											
Electricity	400		400		168.33	42%	Changing Rooms Meter	400	24.00	141.00	35%
Water	200		200		55.48	28%					
Building Maintenance	250		250								
Electrical Maintenance	150		150								
	1,000.00	-	1,000.00	-	223.81	22%		400			
Old Mortuary											
Building Maintenance	100		100				Mortuary Rent	150			
Old Mortuary Renovation	2000		2000								
	2,100.00	-	2,100.00	-	-			150			
Bowling Green											
Treatment & Scarifying	2800		2800				Bowling Club	540			
							Bowling League	540			
							Pay per Use Fees				
	2,800.00	-	2,800.00	-	-			1080	-	-	
Tennis Courts											
Repair & Upkeep	500	390	890				Tennis Club Fees	938			
Tennis Court Path	250		250				Pay per Use Fees	250			
	750.00	390.00	1,140.00	-	-			1188	-	-	
Burgrave											
Grass Cutting	1700		1700				Bonfire	110			
Kyre Bank Strimming	700		700								
Play Area	500		500		351.75	70%	Car Boot Sales	700			
Shrubs & Flowers	500		500				Hanging Baskets				
Japanese Knotweed	630		630								
	4,030.00	-	4,030.00	-	351.75	9%		810	-	-	
Palmers											
Grass Cutting	1700		1700				Football Club	967		237.00	25%
Hedge Cutting	100		100				Rugby Club	590			
Car Park Rates	4100		4100	810.00	1215.00	30%	May Fair	735		735.00	100%
	5,900.00	-	5,900.00	810.00	1,215.00	21%	Scout Hut	5			
							Skip Rent, annual.	350			
								2647	-	972.00	37%
General Costs											
Groundsman Tools	200	100	300	209.14	209.14	70%					
Petrol/Diesel	400		400	33.34	61.93	15%	Cemetery charges	200			35%
Maintenance of Equipment	600		600	176.50	176.50	29%					
Maintenance Costs	1000		1000	31.08	31.08						
Tree Work	2000	1000	3000								
Groundsman Training	350		350								
	4,550.00	1,100.00	5,550.00	450.06	478.65	9%		200	-	-	35%
	24,280.00	1,810.00	25,990.00	1,407.50	2,780.17	11%		6475	-	972.00	16%
Contingency Fund	1000		1000	100.00	100.00	10%					
PARKS & CEMETERY TOTAL	25,280.00	1,810.00	26,990.00	1,507.50	2,880.17	11%	PARKS & CEMETERY T	6475	-	972.00	16%