

TENBURY TOWN COUNCIL 2016/17 FS10

Minutes of the **FINANCE AND STAFFING COMMITTEE** meeting held on **MONDAY 20TH MARCH 2017 at 7:29 pm** in the Pump Rooms, Teme Street, Tenbury Wells.

PRESENT: Cllrs. S. Bowkett, A. Gould, E. Hudson, J. Morgan, D. Patrick, S. Perry and E. Weston [**Chair**]

IN ATTENDANCE: Mrs L Bruton (Town Clerk), Miss S. Blackhurst (Assistant to the Clerk)

10.1 APOLOGIES FOR ABSENCE

None.

10.2 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Code pursuant to the Localism Act 2011 in respect of items on the agenda.

10.3 PUBLIC PARTICIPATION

None

10.4 MINUTES

Cllr. Morgan proposed to approve and sign the minutes of the meeting of the Finance and Staffing Committee held on the 20th February 2017. The proposal was seconded by Cllr Perry and unanimously.

RESOLVED:

To approve the minutes of the meeting of the Finance and Staffing Committee held on 20th February 2017 as a true and accurate account of the meeting and were duly signed by the Chairman as a true and correct record of proceedings.

10.5 BANK RECONCILIATIONS

The Chair confirmed that the bank accounts had been appropriately reconciled to 28th February 2017 and duly signed as correct. The payments authorised from the Council's bank account were noted.

10.6 APPROVAL OF CREDITOR INVOICES

The Town Clerk stated that the outstanding creditor invoices for payment had been examined by the authorised signatories and approved.

It was proposed by Cllr Patrick and seconded by Cllr Willis and unanimously

RESOLVED:

The outstanding creditor invoices for March 2017 were approved for payment.

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10.7 CORRESPONDENCE

The Town Clerk circulated the proposed Press Release to be made on behalf of the Council explaining the Precept for 2017/18. This was noted and approved.

10.8 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

None.

10.9 DATE OF NEXT MEETING

Monday 24th April 2017 at 7.15pm

Meeting closed at 7 39pm

Signed

Date