

TENBURY TOWN COUNCIL 2016/17 – FC05

Minutes of the **FACILITIES COMMITTEE** held on **MONDAY 13th MARCH 2017 at 7.00 pm** in the **Pump Rooms, off Teme Street, Tenbury Wells.**

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PRESENT: Cllr. M. Drummond, J. Fielder, Cllr. E. Hudson, Cllr. D. Ingram, Cllr. D. Patrick [**Chair**], Cllr. C. Rogers, Mayor Cllr. M Willis

IN ATTENDANCE: Mrs L. Bruton (Town Clerk), Miss S Blackhurst (Assistant to the Town Clerk).

5.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. S. Perry.

5.2 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act (2011) in respect of items on the Agenda.

5.3 PUBLIC PARTICIPATION

None

5.4 TO CONFIRM THE MINUTES OF THE FACILITIES COMMITTEE MEETINGS HELD ON THE 16th JANUARY 2017

Cllr. Drummond proposed, Cllr. Rogers seconded and unanimously

RESOLVED:

That the minutes of the Facilities Committee meetings held on 12th September 2016 and 14th November 2016 were confirmed as a true and accurate account of the meetings and were signed by the Chairman as a true and correct record of the proceedings.

5.5 TO RECEIVE REPORTS FROM LEAD COUNCILLORS FOR THE FOLLOWING AREAS:-

5.5.1 The Burgage – Cllr. Fielder

Cllr Fielder stated she had inspected the Burgage and that the fence and gates have been installed to the back of Chris Davies' property.

Cllr Fielder also reported that Western Power still had not been back to make amends on the damage caused during their works. The Town Clerk advised that Western Power had been in touch and they would be return once the weather improves and the ground has dried. Western Power have also agreed to remove trees at the Sorting Office car park when they come to cut down the tree at the back of the Groundsman's shed and rear of the Doctor's Surgery.

The Council were also contacted by a contractor working for Western Power who has been instructed to prune trees on the Riverside Walk, which are near to the power lines. The Contractor has agreed to contact the Landscape Officer at Malvern Hills District Council to inform the Council of the proposed works.

Graham James has contacted the Council with regards the previously discussed water supply for the Music Festival. Mr James would like to request permission to install a

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temporary pipe extension for use on the day of the festival, but which can be made available for other organisations to use at other times. The pipe extension would be attached to the tap located by the pavilion.

The Committee asked the Town Clerk to check exactly how he was going to fit it and also that the festivals Public Liability Insurance would cover any risk it may present.

Resolved:

The Committee agreed that in principle, as long as the instalment and Public Liability Insurance provision is in order, then Mr Graham could fit the temporary pipe extension.

5.5.2 Palmers Meadow and Skate Park – Cllr. Patrick

Work on the overflow car park is almost complete, however the area has not yet been seeded. It is recommended that the car park is not used following seeding for at least 2 to 3 weeks.

Cllr Ingram reported that the grass has had its first cut of the year. The Rugby and Football clubs have made a boggy patch under the floodlights. Cllr. Ingram also stated that as a result of compaction to the ground, caused when the works were done to the Skate Park, water is not draining away. This has left a hard and slippery surface on the football pitch.

5.5.3 Regal & Pump Rooms – Cllr. Hudson

Cllr. Willis reported that there was no change in the previous report on the Regal and Pump Rooms.

5.5.4 Cemetery, Street Lighting & Public Domain – Cllr Drummond

Cllr. Drummond reported that there had been a mole problem at the Cemetery 2 to 3 weeks previous. This now appeared to have been rectified.

5.5.5 Events & Community Support – The Mayor, Cllr. Willis

Cllr. Willis stated that since the last Facilities Meeting, there had been no events to report. Planning for Party in the Park was underway and there had been a meeting on Thursday 9th March 2017 for the Music Festival. Other planned events for the year were the Applefest and the Mistletoe Festival.

5.6 GROUNDSMAN'S REPORT

Mr Bufton, the Groundsman, was not present at the meeting to give a report.

5.7 BUDGET

The Committee noted the current budget position as at 28th February 2017 for the Council's facilities.

5.8 CHANGING ROOMS

The Town Clerk reported that there had been a meeting held with the Football Club and the Swimming Pool Management with regards the changing rooms. The Football Club had previously requested the option of transferring the building to their ownership to enable them to demolish the existing changing rooms and rebuild them. The Swimming Pool

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Management are very interested in being involved with any project and Freedom Leisure have confirmed their interest. The Football Club do not currently have access to significant funds, however Freedom Leisure have indicated that they may have access up to £50,000 via the Community Asset Program.

Cllr. Hudson stated costs should be ascertained on a new building and that should include a timber frame option.

A further meeting is to be held on Thursday the 30th March 2017.

5.9 FREEDOM LEISURE

Unfortunately, Mr James Chaplin, Centre Manager for Freedom Leisure was unable to attend the meeting to give his presentation on potential partnership working. He wished to discuss the possibilities of using Council facilities for expanded community activities under the Malvern Hills Active Community Review. These could include the use of the tennis court for activities such as Bikeability classes and Tea Dances in the Pump Rooms.

Cllr. Willis suggested that it may be appropriate for Rev. Mark Inglis to also talk with Mr Chaplin.

5.10 PALMERS MEADOW – OVERFLOW CAR PARK

To consider and agree the use and opening times of the overflow car park.

The Committee discussed when to open the new overflow car park and for what events/situations it should be made available for use. The main work has been completed, however the grass seed has still to be sown and it is recommended that the car park is not in use for 2-3 weeks following this to allow the seed time to germinate before the soil is compacted by vehicles. The committee discussed whether there was any alternatives to allow the car park to be opened for the arrival of the Fair, however it was agreed that the risk to the car park from using it before the seed had established was too great, therefore the Council should delay its use. A member stated that he thought the first use would not be until the Applefest in October.

The Committee agreed that the car park's opening should be based on an event by event basis and parking would be at owners risk.

The car park could be made available on Football and Rugby Match days and that this could be advertised.

Proposed by Cllr. Rogers, seconded by Cllr. Hudson and unanimously.

Resolved:

The Committee agreed the overflow car park should be opened for occasional use on an event by event basis.

5.11 CORRESPONDANCE FOR INFORMATION

None.

5.12 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

None

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5.13 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Monday 15TH May 2017.

There being no further business the Chair called the meeting to a close at 7:55pm.

Signed

Dated