

## TENBURY TOWN COUNCIL 2016/17 – FC04

Minutes of the **FACILITIES COMMITTEE** held on **MONDAY 16<sup>th</sup> January 2017 at 7.00 pm** in the **Pump Rooms, off Teme Street, Tenbury Wells.**

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**PRESENT:** Cllr. J. Fielder, Cllr. E. Hudson, Cllr. D. Ingram, Cllr. D. Patrick [**Chair**], Cllr. S. Perry, Cllr. C. Rogers, Mayor Cllr. M Willis

**IN ATTENDANCE:** Miss S Blackhurst (Assistant to the Town Clerk), Mr. D. Bufton (Groundsman), Cllr. E. Weston, Cllr. A. Gould, Mrs. C. Palethorpe, Mr I. Little, Miss H. Garbutt and Miss G. King.

### **4.1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. M. Drummond.

### **4.2 DECLARATIONS OF INTEREST**

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act (2011) in respect of items on the Agenda.

### **4.3 PUBLIC PARTICIPATION**

The members heard from two students from Tenbury High Ormiston Academy, Hebe Garbutt and Georgia King representing the Young Community Leaders, who had been canvassing fellow students at the school, with regards establishing a weekly bus service from Tenbury Wells to Hereford, with a stop at Leominster to service the train station. The initial set up would be to have the service run every Saturday with a bus to Hereford in the morning and a bus back later in the day to allow for shopping and social/entertainment purposes. If this service proved popular then they would possibly look to extend the service to include Sunday. The students have not yet addressed any figures or the financial aspect as they wanted to put the idea before the Council for suggestions.

Cllr Patrick said that he thought it was a good idea, but that he was not sure the Council could help them financially.

Cllr Willis said that the Council could support them with advice and guidance.

Following a discussion the students were advised to carry out some research on their figures and to approach Tenbury Transport Trust and Yarrantons to see what assistance and advice they could offer.

Cllr Ingram agreed to contact Yarrantons on their behalf to obtain some pricing information.

The Chair, Cllr. Patrick thanked them for their participation.

### **4.4 TO CONFIRM THE MINUTES OF THE FACILITIES COMMITTEE MEETINGS HELD ON THE 12<sup>TH</sup> SEPTEMBER 2016 AND 14<sup>TH</sup> NOVEMBER 2016**

Cllr. Rogers proposed, Cllr. Perry seconded and unanimously

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### **RESOLVED:**

**That the minutes of the Facilities Committee meetings held on 12<sup>th</sup> September 2016 and 14<sup>th</sup> November 2016 were confirmed as a true and accurate account of the meetings and were signed by the Chairman as a true and correct record of the proceedings.**

#### **4.5 TO RECEIVE REPORTS FROM LEAD COUNCILLORS FOR THE FOLLOWING AREAS:-**

##### **4.5.1 The Burgage – Cllr. Fielder**

Cllr Fielder said that she was very concerned about the damage Western Power had caused to the grass, on the Burgage, during their recent works there. She also noted that a large section of the Laurel hedge had been removed and there appeared to be a path running to the gap.

Also, the bonfire site is still in a poor condition.

Cllr Ingram said he believed it to be Western Power's policy to return and do repairs once all their works are complete, which they are not yet. He suggested that the Council could discuss the possibility of having a designated route over the grass for work vehicles access in the future.

Cllr Willis and Cllr Fielder agreed to survey the hedge in the morning and to talk to Tesco and Western Power if necessary.

Cllr. Patrick stated that he had obtained a quote for the water supply to be extended from the bowling green and a standpipe installed in the Burgage. On discussion, the Committee felt that the quoted price was too high. Cllr Willis suggested and it was agreed that the Town Clerk place the required work out to tender and a decision be deferred until after this.

##### **4.5.2 Palmers Meadow and Skate Park – Cllr. Patrick**

Cllr. Ingram commented that the work has now started on the Palmers Meadow overflow carpark.

He also stated that the football huts will be painted soon, but they are waiting for a patio area to be dug.

Cllr. Patrick commented on the Skate Park Open Day and Alcohol Awareness Event which took place on Saturday 14<sup>th</sup> January 2017. He stated it went very well with a fairly good turnout, though not many youngsters. He also mentioned the demonstration by the local fire brigade, where a volunteer was cut free from a simulated accident in order to raise awareness on the dangers of driving under the influence and texting whilst driving.

##### **4.5.3 Regal & Pump Rooms – Cllr. Hudson**

Cllr. Willis noted that there were several current issues at the Regal that were requiring attention. The Town Clerk is in the process of determining what action can be considered to address these.

Cllr. Willis also reported that The Pump Rooms are in need of external and internal maintenance and decoration. The Town Clerk is currently obtaining quotations for this.

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Also, the boiler at the Pump Rooms broke down last week and needed to be repaired. It is 12 years old and inefficient. The Committee noted that the boiler will need to be replaced in the near future.

### **4.5.4 Cemetery, Street Lighting & Public Domain – Cllr Drummond**

Cllr. Drummond was unfortunately unable to attend the meeting so no report was given.

Cllr. Willis commented that he is regularly asked by a member of the public, whether the Council could install a water supply to the cemetery. Cllr Rogers stated that in her experience that cemeteries do not usually have a water supply and that visitors usually take their own water with them.

No other concerns were raised.

### **4.5.5 Events & Community Support – The Mayor, Cllr. Willis**

Cllr. Willis stated that since the last Facilities Meeting, the Mistletoe Festival and the Skate Park Open Day and Alcohol Awareness Event had been held, which included the simulated rescue by the fire brigade. He wished to thank all of the organisers for their effort.

The next event to take place will be The Music Festival.

Tenbury Town Council will be putting their name to the Party in the Park for 2017. Cllr Perry is collecting information on this and will report back.

## **4.6 GROUNDSMAN'S REPORT**

Mr Bufton, the Groundsman stated that he has been working on maintenance of the benches and that this is now almost complete. He also commented that the lawn mower has been serviced and has now been returned.

## **4.7 BUDGET**

The Committee noted the current budget position as at 16<sup>th</sup> January 2017 for the Council's facilities.

## **4.8 DOG FOULING**

The Chair, Cllr. Patrick asked the Committee to note Malvern Hills District Council's Public Space Protection Order pursuant to Dog Control consultation.

Cllr Penn, of Malvern Hills District Council, is very keen on feedback on this. Cllr Willis stated that although it is the District Council who applies for this, that Tenbury Town Council will be able to tailor it to our local needs. He is, however, concerned regarding the cost of policing the order and demarking the areas to be policed.

## **4.9 TENBURY FOOTBALL CLUB**

Cllr. Ingram reported that he had attended a meeting on Friday 13<sup>th</sup> January 2017 with the football club. Tenbury United and Tenbury Youth teams are looking to merge to make one club. They have discussed approaching the Scout Group with a view to working together to improve the facilities. Ideally a two tier building, with changing rooms on one level and a social/meeting area on the other.

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The Committee discussed that perhaps the football club would be happier taking on a long term lease on Palmers Meadow which would include them being responsible for cutting the grass.

The Committee ask that a representative of the football club be invited to attend the next meeting to discuss their ideas and Cllr Ingram agreed to continue attending their meetings in the meantime.

**4.10 ALLOTMENTS**

Cllr Willis stated that possible sites for the allotments were being investigated.

**4.11 REVIEW OF FEES AND CHARGES**

The Assistant to the Town Clerk reported that the Council had not yet received all the information required for reviewing the cemetery fees and charges. The Committee, therefore, decided to defer a decision until the information was available.

**4.12 BUS SHELTER**

The Committee noted the design and location of the new bus shelter.

**4.13 CORRESPONDENCE**

A letter was received from Jessica Walker on behalf of Tesco, with an update on the store build and public realm works and apologising for any inconvenience caused.

**4.14 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA**

None

**4.15 DATE OF NEXT MEETING**

The date of the next meeting was confirmed as Monday 13<sup>th</sup> March 2017.

There being no further business the Chair called the meeting to a close at 8:24pm.

Signed .....

Dated .....