

Minutes of the FACILITIES COMMITTEE

held on

Monday 11th March 2024

at 7.00pm

in **The Pump Rooms, Off Teme Street, Tenbury Wells, Worcs, WR15 8BA.**

PRESENT: Cllrs L. Davies, D. Patrick and R. Perrin.

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk and one member of the public.

As the Chair of the Committee had resigned and there being no Vice-chair, a temporary Chair was elected for the meeting.

It was proposed by Cllr. R. Perrin seconded by Cllr. D. Patrick and unanimously

RESOLVED:

Cllr. L. Davies was elected as Chair for the meeting.

FC23.64 APOLOGIES FOR ABSENCE

Apologies were received from Cllr. D. Ingram due to a personal commitment.

FC23.65 DECLARATIONS OF INTEREST

A declaration of interest was made under the Code of Conduct pursuant to the Localism Act 2011 in respect of items **FC23.72 Planter** on the agenda due to Cllr. Davies being secretary of Tenbury Blooms.

FC23.66 DISPENSATIONS

No requests for dispensation had been received.

FC23.67 PUBLIC PARTICIPATION

A Member of the public wished to address the committee in support of agenda item **FC23.70 Dog Fouling.**

The member of public stated that she was a former Town Councillor and Mayor. During her time on the Council, she ran a successful campaign against dog fouling where an opportunity to educate the dog walking public on the dangers of dog faeces over the period of a week was undertaken.

The campaign and poster were well received with the poster being taken up by Malvern Town Council for their campaign.

The member of public stated that it was agreed at the time that the campaign had helped with the problem and was now requesting the current Councillors to support a similar campaign to help alleviate the situation with owners failing to pick up after their dogs.



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A Member queried when the previous campaign had taken place. The member of public stated that it would be 23 years since the campaign took place.

FC23.68 MINUTES

Members discussed the minutes of the previous Facilities Committee meeting.

It was proposed by Cllr. D. Patrick seconded by Cllr. R. Perrin and unanimously

RESOLVED:

The minutes of the Facilities Committee meeting held on 15th January 2024 were agreed as a true and accurate account of the meeting and duly signed by the Chair.

FC23.69 LITTER BINS

Members considered the purchase of two litter bins from the General Fund Reserve, one to replace the bin at the Point in The Burgage and an additional general waste bin for The Common, following a request from a resident.

A Member queried who would empty the bin on The Common. The Town Clerk stated that Malvern Hills District Council have agreed to add the bin to the collection route if it is general waste and not a designated dog poo bin. Members felt that a large bin in that location would be useful.

Following discussion it was proposed by Cllr. D. Patrick seconded by Cllr. R. Perrin and unanimously

RESOLVED:

- (i) **To agree a replacement bin for The Burgage at the Point – Mini Plaza £249.89.**
- (ii) **To agree a post mounted Regent Hooded waste bin for The Common - £117.00**

FC23.70 DOG FOULING

Following a request from a resident, Members considered actions that could be taken regarding dog-fouling.

It was proposed by Cllr. R. Perrin seconded by Cllr. D. Patrick and unanimously

RESOLVED:

The Town Clerk was requested to contact Malvern Hills District Council to ascertain if the Community and Environmental Protection team could provide an educational campaign in the town.



FC23.71 BENCH

Members considered the relocation of the bench removed from Teme Street, subject to necessary permission. A popular suggestion was on the opposite side of Teme Street near the doctor's surgery entrance.

Following discussion it was proposed by Cllr. R. Perrin seconded by Cllr. D. Patrick and unanimously

RESOLVED:

The Town Clerk was requested to arrange for the bench to be relocated in Teme Street near Tenbury Transport Trust subject to the required permissions being granted.

FC23.72 PLANTER

Members considered a request from Tenbury Blooms to relocate the stainless-steel planter from Market Street to the grass verge opposite Terrills Lane, subject to the necessary permission. It was noted that Worcestershire County Council have requested the planter be removed due to the install of a pump in Market Street.

RESOLVED:

To defer a decision until the cost of relocating the planter to the verge opposite Terrills Lane has been obtained.

FC23.73 THE PUMP ROOMS

The Town Clerk stated that the information for the gas and electricity contracts renewal prices for The Pump Rooms at not been received from the energy consultants. The details will be provided to the Finance and Staffing Committee for consideration.

FC23.74 XPLORE – FAMILY FRIENDLY FUN NAVIGATION CHALLENGE

Members considered the request from Freedom Leisure's Healthy Communities team to host an Xplorer in the first week of the Easter Half-term in The Burgage and Palmers Meadow.

It was proposed by Cllr. R. Perrin seconded by Cllr. D. Patrick and unanimously

RESOLVED:

To agree the request from Freedom Leisure's Healthy Communities team to host an Xplorer in the first week of the Easter Half-term in The Burgage and Palmers Meadow.



FC23.75 EVENTS REQUESTS

It was proposed by Cllr. D. Patrick seconded by Cllr. R. Perrin and unanimously

RESOLVED:

- (i) **To agree a request to hold the Nigel Weaver Memorial Funday on Palmers Meadow on Saturday 6th July 2024.**
- (ii) **To agree the request to hold the Duck Race on 26th August 2024.**

FC23.76 APPLEFEST

It was proposed by Cllr. D. Patrick seconded by Cllr. R. Perrin and unanimously

RESOLVED:

- (i) **To agree the request from Tenbury Applefest Association for the hire of The Burgage and Palmers Meadow overflow area.**
- (ii) **To decline the request for the Town Council to have a stand at Applesfest.**

FC23.77 PALMERS MEADOW – FOOTPATH

Members considered the quotation for the installation of a new tarmac footpath.

It was proposed by Cllr. R. Perrin seconded by Cllr. D. Patrick and unanimously

RESOLVED:

To defer a decision until the Facility Committee Members have carried out a site visit.

FC23.78 REPORTS FROM LEAD MEMBERS FOR THE COUNCIL FACILITIES

To receive reports from Lead Members on the following areas:

- (i) **The Burgage** – The Town Clerk stated that The Burgage ground was saturated and raised concerns that the first car boot sale of the year is due on 1st April.
- (ii) **Cemetery, Street Lighting & Public Domain** – Cllr D Ingram – The Town Clerk stated that tree works had been carried out in the cemetery and the broken bin had been replaced.
- (iii) **Pavilion and Civic Garden** – The Town Clerk stated that the Groundsman has been busy planting several boxes of summer bulbs. The bowling green is looking in very good condition and the trees for the Community Orchard have been planted by Frank P. Matthews – a photograph to be arranged.



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- (iv) **Palmers Meadow & Skate Park** – the Town Clerk stated that the RoSPA inspection on the skatepark and play areas has been completed, however the report has not yet been received.
- (v) **The Pump Rooms** – Cllr L Davies – Cllr Davies stated it was pleasing to see The Pump Rooms being used regularly with three new groups using the main room.
- (vi) **The Regal** – Cllr D Patrick – The Town Clerk stated that the surveyor is awaiting better weather to undertake a drone survey of the roof before full specifications for works will be available.
- (vii) **Events & Community Support** – Cllr L Davies – Cllr. Davies stated that there had been a successful Murder Mystery fundraiser on behalf of the French Twinning group on the previous Saturday. Upcoming town events include the car boot sale 1st April, the Fair 10th to 13th April, The Regal Folk Festival 15th to 20th April, Markets at the Crow and the D-Day events 6th and 8th June.

FC23.79 EXCLUSION OF PRESS AND PUBLIC

Members agreed the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960.

FC23.80 LICENCE AGREEMENT

It was proposed by Cllr. D. Patrick seconded by Cllr. R. Perrin and unanimously

RESOLVED:

To agree the new licence agreement for Palmers Meadow to be drafted by the Council’s solicitor.

FC23.81 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, Members agreed a motion to readmit the press and public for the remainder of the meeting.

FC23.82 COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA

- Cost to relocate the planter.
- Palmers Meadow proposed continuation of path.

FC23.83 DATE OF NEXT MEETING

20th May 2024 at 7:00pm

Meeting closed 7.54pm

Signed

Dated

