

**Minutes of the FACILITIES COMMITTEE**

held on

**Monday 20<sup>th</sup> May 2024**

**at 7.00pm**

**at The Pump Rooms, Off Teme Street, Tenbury Wells, Worcs, WR15 8BA.**

**PRESENT:** Cllrs R. Connolly, M. Davies, D. Ingram, D. Patrick, R. Perrin and R. Young.

**IN ATTENDANCE:** The Town Clerk, the Assistant to the Town Clerk and Cllr. A. Gould.

**FC24.01 ELECTION OF CHAIR**

Cllr. D. Ingram nominated Cllr. D. Patrick as Chair of the Facilities Committee. The nomination was seconded by Cllr. M. Davies and there being no further nominations it was unanimously,

**RESOLVED:**

**That Cllr. D. Patrick was duly elected as Chair of the Facilities Committee for the municipal year 2024/25.**

**FC24.02 ELECTION OF VICE-CHAIR**

It was proposed by Cllr. M. Davies that Cllr. D. Ingram be elected as Vice-Chair for the Facilities Committee, which was seconded by Cllr. R. Connolly and there being no further nominations it was unanimously,

**RESOLVED:**

**That Cllr. D. Ingram be duly elected as Vice-Chair of the Facilities Committee for the municipal year 2024/25.**

**FC24.03 APOLOGIES FOR ABSENCE**

Members received apologies for absence from Cllr. E. Bunting and Cllr. L. Davies due to planned holidays and Cllr. F. Knight due to a family commitment.

**FC24.04 DECLARATIONS OF INTEREST**

A declaration of interest was made by Cllr. R. Young under the Code of Conduct pursuant to the Localism Act 2011 in respect of item **FC24.11 PALMERS MEADOW – FOOTPATH (i)** on the agenda.

**FC24.05 DISPENSATIONS**

No requests for dispensation had been received.



**FC24.06 PUBLIC PARTICIPATION**

None

**FC24.07 MINUTES**

Members discussed the minutes of the previous Facilities Committee meeting.

It was proposed by Cllr. D. Ingram seconded by Cllr. R. Connolly and unanimously

**RESOLVED:**

**The minutes of the Facilities Committee meeting held on 11<sup>th</sup> March 2024 were agreed as a true and accurate account of the meeting and duly signed by the Chair.**

**FC24.08 APPOINTMENT OF LEAD MEMBERS FOR THE COUNCIL FACILITIES**

Members considered the appointments of Committee Members to be lead Councillors for the Council facilities.

**RESOLVED:**

**Lead councillors for the following areas during 2024/25:**

- (i) The Burgage – Cllr. D. Ingram**
- (ii) Cemetery, Street Lighting & Public Domain (including street furniture, planters) – Cllr. M. Davies**
- (iii) Pavilion and Civic Garden – Cllr. D. Ingram**
- (iv) Palmers Meadow & Skate Park – Cllr. R. Connolly**
- (v) The Pump Rooms – Cllr. R. Young**
- (vi) The Regal – The Mayor, Cllr. R. Perrin**
- (vii) Events & Community Support. – Cllr. R. Young**

**FC24.09 THE BURGAGE – EVENT REQUEST**

Members considered a request from Tenbury Young Farmers to host a Bonfire and Fireworks event on The Burgage on Saturday 2<sup>nd</sup> November 2024.

Following discussion it was proposed by Cllr. R. Perrin seconded by Cllr. R. Connolly and unanimously

**RESOLVED:**

**To agree to the request from Tenbury Young Farmers to host a Bonfire and Fireworks event on The Burgage on Saturday 2<sup>nd</sup> November 2024.**



**FC24.10 LITTER BIN**

Members considered a new location for the installation of a litterbin, which was purchased for Oldwood Common, following complaints from a resident regarding the proposed location.

Following discussion it was proposed by Cllr. D. Ingram seconded by Cllr. R. Connolly and unanimously

**RESOLVED:**

**To agree in principle the siting of a new pole and the bin on the common further along the footpath subject to Malvern Hills District Council agreeing to adopt the bin onto to the refuse collection schedule.**

**FC24.11 PALMERS MEADOW – FOOTPATH**

- (i) Cllr. Young did not take part in this agenda item.

Members considered the quotation for the installation of a new tarmac footpath at a cost of £2,100.00.

It was proposed by Cllr. D. Ingram seconded by Cllr. R. Connolly and

**RESOLVED: (4 For, 1 Abstention)**

**To agree the installation of a new tarmac footpath at a cost of £2,100.00.**

- (ii) Members considered the works to be funded from the General Fund Reserve or the Community Infrastructure Levy.

Following discussion Cllr. D. Ingram proposed seconded by Cllr. D. Patrick and unanimously

**RESOLVED:**

**To agree the works be funded from the Community Infrastructure Levy.**

**FC24.12 THE REGAL**

Members discussed a site visit to The Regal to view the projector equipment and establish the proposed plans. The Town Clerk was requested to contact The Regal with a view to visit on Wednesday 22<sup>nd</sup> May at 5pm.

**FC24.13 COMMUNITY INFRASTRUCTURE LEVY**

- (i) Members noted the balance of £12,310.62 received from the Mistletoe Row Community Infrastructure Levy (CIL) Neighbourhood Fund must be spent by November 2026.



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- (ii) Members considered areas the funding could be used to support for the provision, improvement, replacement, operation or maintenance of infrastructure or anything concerned with addressing the demands that development has placed on the area.

The provision of a footpath on Palmers Meadow was agreed under item FC24.11 (ii) on the agenda. Another improvement discussed was the replacement of the roof on the shelter located at the point in The Burgage.

It was proposed by Cllr. M Davies seconded by Cllr. R. Perrin and unanimously

**RESOLVED:**

**To agree that the Town Clerk obtain a quotation for the replacement of the shelter roof with cedar shingle tiles or an alternative roof covering and to arrange a bat survey.**

**FC24.14 PLAY AREAS**

Members considered the provision of a temporary children’s play area during the construction of the flood defences. Members considered areas that may be suitable locations and whether the existing equipment would be usable when removed from its current site.

It was proposed by Cllr. D. Ingram seconded by Cllr. R. Perrin and unanimously

**RESOLVED:**

**Cllr. D. Ingram and Cllr. R. Connolly to carry out survey of available green spaces around the town for suitability and report back to the Facilities Committee.**

**FC24.15 COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA**

Temporary Play Area

**FC24.16 DATE OF NEXT MEETING**

15<sup>th</sup> July 2024 at 7:00pm

Meeting Closed at 7.55 pm.

Signed .....

Dated .....

