

TENBURY TOWN COUNCIL 2023/24 MEETING TC10

**Minutes of the meeting of TENBURY TOWN COUNCIL held on
Monday 8th January 2024 at 7.00 pm
in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

PRESENT: Cllr. S. Bowkett, G. Brittain, L. Davies, M. Davies, C. Dey-Badham,
N. Ferguson, D. Ingram, D. Patrick [Mayor] and R. Perrin.

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk, 4 representatives
from St. Michael's College, 2 members of the public and 1 member of
the press.

C23.184 APOLOGIES FOR ABSENCE

None.

C23.185 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the
Localism Act 2011 in respect of items on the agenda.

C23.186 DISPENSATIONS

No requests for dispensation had been received.

C23.187 PUBLIC PARTICIPATION

The meeting was adjourned for public question time.

(i) Public Question Time – General

None.

(ii) Report from the Safer Neighbourhood Police Team

The 'On the beat in Martley and Tenbury' Safer Neighbourhood Team Newsletter
had been circulated to Members.

The Town Clerk stated that she had requested an update on the appointment of 4
response officers to be based in Tenbury. The vacancies are currently being
advertised and to date there has been one application.

The meeting of the Council was reconvened.

C23.188 TENBURY FLOOD RISK MANAGEMENT SCHEME

Unfortunately, the Environment Agency representative was unable to attend due to flood
duties.

Members received a brief update from the Project Executive, via email.

The Project Executive stated that the project team are working hard to process all the
valuable input at the recent workshops and subsequent engagement, which took place
before the holiday period. This will be issued to participating stakeholders very soon, ad
summarised through our newsletter to inform the community of exactly what has been
learned.

The team is also progressing the project costs assessment, as described in the
December newsletter.

The Project Executive hoped to have more to share in the February updates, as the
above activities conclude, and the team embark on the next phase of the project. The



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team look forward to continuing to work closely with the Council and the wider community, as they build momentum for this project over the coming months.

C23.189 ST. MICHAELS COLLEGE (Appendix 1)

Members received a presentation from a representative of Moore Development Management on the proposed strategy for securing a viable use for the St. Michael's College site.

The owners and development team are keen to include Malvern Hills District Council planning authority, Tenbury Town Council and the residents of St. Michael's and Tenbury in the development of the strategy.

The public are invited to examine the development plans and to comment and make suggestions. It will be possible to visit the site, which although in need of repair has been reported as safe.

Members expressed their support in finding a sympathetic solution for the site.

C23.190 MINUTES

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 11th December 2023.

Members noted a few items for future agendas, which had been omitted from the previous minutes. The items will be included in the minutes to this meeting.

It was proposed by Cllr. M. Davies seconded by Cllr. L. Davies and unanimously

RESOLVED:

The minutes of the meeting of Tenbury Town Council held on 11th December were confirmed as a true and accurate account of the meetings. The minutes were duly signed by the Chair as a true and accurate record of the proceedings.

C23.191 DRAFT MINUTES OF MEETINGS OF THE COMMITTEES

Members received the draft minutes of the following Committee meetings:

- (i) Planning Committee – 18th December 2023
- (ii) Finance & Staffing Committee – 18th December 2023

It was proposed by Cllr. G. Brittain seconded by Cllr. D. Ingram and unanimously

RESOLVED:

To note the minutes of the following Committee meetings:

- (i) Planning Committee – 18th December 2023**
- (ii) Finance & Staffing Committee – 18th December 2023**

C23.192 SAFER NEIGHBOURHOOD POLICE

Members discussed the Safer Neighbourhood Police Team Parish Contact Contracts. A Member stated that he was still reluctant to choose three community issues as more important than any other three issues.



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The Town Clerk stated that the community issues can be changed on a quarterly basis to vary what is being reported on.

A Member raised the point that asking for reports on all community issues would create significant time pressures on an already overburdened local team.

It was proposed by Cllr. N. Ferguson seconded by Cllr. R. Perrin and

RESOLVED: (8 For, 1 Against)

- (i) To agree the response to the Safer Neighbourhood Team Parish Contact Contracts community issues to be:**
 - **Cyber Crime and Fraud**
 - **Driving under the influence of Drink or Drugs**
 - **Burglaries (non-dwellings)**
- (ii) Members noted the Road Safety Community Toolkit.**

C23.193 THE REGAL

Members discussed the condition report for The Regal roof.

It was proposed by Cllr. D. Patrick seconded by Cllr G. Brittain and unanimously:

RESOLVED:

- (i) To accept the report from Ionic Surveying Consultants Ltd on the condition of The Regal roof.**
- (ii) To agree to suspend Financial Regulations 11.1(h) requiring three quotations, due to the existing Quantity Surveyor, Ionic Surveying Consultants Ltd currently undertaking works on the building and agree to the works to the roof being carried out through Ionic Surveying Consultants Ltd, with a costed scheme of works to be drawn up for approval by the Council.**

Members considered the requirement for obtaining quotations for replacing the fascias on the community centre.

It was proposed by Cllr. D. Patrick seconded by Cllr. G. Brittain and unanimously agreed:

- (iii) To agree to instruct Ionic Surveying Consultants Ltd to obtain further quotations for replacing the fascias on The Regal community centre with the original plywood and obtain quotations for the previously agreed rockpanel.**

C23.194 EQUALITY, DIVERSITY AND INCLUSION POLICY

It was proposed by Cllr. G. Brittain seconded by Cllr. M. Davies and unanimously

RESOLVED:

To agree to readopt the Equality, Diversity and Inclusion Policy.

C23.195 COMMUNITY BUILDER MONITORING REPORT (Appendix 2)

Members noted the Community Builder monitoring report for the quarter ending 31 December 2023.



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A Member stated that the Community Builder had been requested to attend the Malvern Hills District Children and Young People's Partnership meetings.

C23.196 CORONATION LIVING HERITAGE FUND

Members considered the Coronation Community Orchards grant funding available via Malvern Hills District Council's Coronation Living Heritage Fund towards the creation of community orchards (5+ fruit/nut trees).

It was proposed by Cllr. G. Britain seconded by Cllr. S. Bowkett and unanimously

RESOLVED:

To agree for the Town Clerk to apply for grant funding via Malvern Hills District Council's Coronation Living Heritage Fund towards the creation of a small community orchard (5 fruit trees).

C23.197 REVENUE BUDGET AND PRECEPT REQUIREMENT 2024/25

The Town Clerk presented her report on the proposed revenue estimates for 2024/25. The projected net revenue budget amounts to £219,415 an increase of £10,565 or approximately 5.06% on the current year's budget of £208,850.

The Town Clerk stated that the revised taxbase has not been confirmed by Malvern Hills District Council.

It was proposed by Cllr. L. Davies seconded by Cllr. M. Davies and

RESOLVED: (8 For, 1 Against)

- (i) To agree the proposed allocation of the Revenue Estimates to service areas set out in Appendix 'A' and section 7 of the report.**
- (ii) To agree recommendations on the allocation of the Revenue Estimates.**
- (iii) To agree the level of Reserves and Balances and recommended transfer between reserves.**
- (iv) To agree a budget and Precept requirement for 2024/2025 of £219,415.**

C23.198 EXCLUSION OF PRESS AND PUBLIC

Members agreed the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960.

C23.199 SALARIES BUDGET

It was proposed by Cllr. G. Brittain seconded by Cllr. R. Perrin and unanimously

RESOLVED:

Members noted and agreed the proposed salaries and on-cost budgets included in the 2024/2025 revenue estimates.

C23.200 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, Members agreed a motion to readmit the press and public for the remainder of the meeting.



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C23.201 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

- Neighbourhood Plan
- Recording of meetings
- Correspondence
- D-Day Commemoration
- Lease Agreement for the Football Club
- Community Flood Plan

The Town Clerk provided Members with the following information:

- Environment Agency contractors will be carrying out testing on The Burgage on Tuesday 9th January.
- The Safer Neighbourhood Team are planning to attend Friday's Welcome Space, which is a good opportunity for Councillors and residents to drop in and discuss any concerns.
- An Energy Saving Roadshow hosted by Age UK will be held on Friday 9th February at the Welcome Space.
- A Home Security Roadshow will be held at The Pump Rooms on 29th February, time to be confirmed.
- The Town Clerk is seeking to secure a visit from the Wellbeing NHS Taurus Healthcheck team.

C23.202 DATE AND TIME OF NEXT MEETING

Monday 5th February 2024 at 7:00pm

Meeting closed at 9.11pm

Signed

Date

