

TENBURY TOWN COUNCIL 2023/24 MEETING TC12

Minutes of the meeting of TENBURY TOWN COUNCIL held on
Monday 4th March 2024 at 7.00 pm
in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

PRESENT: Cllr. S. Bowkett, G. Brittain, L. Davies, M. Davies, N. Ferguson, D. Ingram,
D. Patrick [Mayor] and R. Perrin.

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk, Malvern Hills District Council, Cllr L. Bruton and Cllr. A. Wilmot and 1 member of the public.

C23.228 APOLOGIES FOR ABSENCE

Members received apologies from Cllr. F. Gittens due to a family commitment.

C23.229 DECLARATIONS OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act 2011, in respect of items on the agenda.

C23.230 DISPENSATIONS

No requests for dispensation had been received.

Cllr N Ferguson arrived at 7:05pm

C23.231 PUBLIC PARTICIPATION

(i) Public Question Time – General

None.

(ii) Report from the Safer Neighbourhood Police Team (Appendix A)

A report from the Safer Neighbourhood team had been circulated to Members.

(iii) Worcestershire County Council

Cllr. Chambers had no further update from last month's report.

A member requested that the Town Clerk contact Cllr. Chambers with concerns over the news that the Refuse and Recycling Centre in Craven Arms is closing, meaning that there will be additional pressure on the Town's facility and what measures would be taken to combat this.

(iv) Malvern Hills District Council (Appendix B and C)

Members received reports from the Malvern Hills District Councillors, which had been circulated prior to the meeting.

Cllr. Bruton highlighted the proposed changes to the Car Park times and charges, any objections should be made prior to the 28th March 2024, the Community Infrastructure Charging Levy Consultation that runs until the 25th March 2024 and also thanked the Community Safety Team for the Home and Property Security Roadshow which, was supported by the Safer Neighbourhood Team and the Police Community Engagement Officer.



TENBURY TOWN COUNCIL 2023/24 MEETING TC12

C23.232 TENBURY FLOOD RISK MANAGEMENT SCHEME

The Mayor read the following update from the Environment Agency's Programme and Contract Management Project Manager.

Over the last month we have provided some of the residents and businesses on Market Street with an update on the design and challenges faced by this section of the scheme. We will continue to contact those residents and businesses that were not able to attend the meeting.

We have met with a select few key landowners, residents and businesses to talk through the current design and how it will impact them.

We will be on site again this week with stakeholders around the Bridge Hotel area.

The Cost Assessment is ongoing and will feed into key project decisions in March/April.

There will be a crayfish survey undertaken this coming week. This will take place on the Humble Brook, Kyre Brook and the River Teme.

As always, we are happy to answer any questions following the meeting – these can be sent to the project team or email Tenbury.FRMS@environment-agency.gov.uk

C23.233 TRAILTALE HISTORIC TOWNS

Members considered the possibility of collaborating with TrailTale Services C.I.C. to create a mobile phone based heritage trail for Tenbury at no cost, subject to securing grant funding from The Heritage Lottery Fund.

Following discussion it was proposed by Cllr. D. Ingram seconded by Cllr. G. Brittain and

RESOLVED: (7 For, 1 Abstention)

To agree to collaborating with TrailTale Services C.I.C. to create a mobile phone-based heritage trail for Tenbury, on the condition that there is no cost to the town and that the funding application is made by TrailTale Services C.I.C.

C23.234 MINUTES

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 5th February 2024.

It was proposed by Cllr. M. Davies seconded by Cllr. R. Perrin and unanimously

RESOLVED:

The minutes of the meeting of Tenbury Town Council held on 5th February 2024 were confirmed as a true and accurate account of the meetings. The minutes were duly signed by the Chair as a true and accurate record of the proceedings.

C23.235 DRAFT MINUTES OF MEETINGS OF THE COMMITTEES

Members received and noted the draft minutes of the following Committee meetings:

- (i) Planning Committee – 26th February 2024
- (ii) Finance & Staffing Committee – 26th February 2024

It was proposed by Cllr. M. Davies seconded by Cllr. L. Davies and

RESOLVED: (7 For, 1 Abstention)

To note the minutes of the following Committee meetings:



TENBURY TOWN COUNCIL 2023/24 MEETING TC12

- (i) **Planning Committee – 26th February 2024**
- (ii) **Finance & Staffing Committee – 26th February 2024**

C23.236 WORCESTERSHIRE GREEN INFRASTRUCTURE STRATEGY

Members noted the publication of the Worcestershire Green Infrastructure Strategy 2023-2028

[Planning for Green Infrastructure | Worcestershire County Council](#)

C23.237 D-DAY 80TH ANNIVERSARY

Members received an update from the D-Day 80th Anniversary Working Group.

There will be two events, a small commemorative event on Thursday 6th June to be held in the Civic Garden, which will end with a tribute and lighting of a beacon at 9:15pm and a further event on Saturday 8th June on Palmer's Meadow with activities and refreshments.

Members considered the purchase of a re-usable gas beacon for the Thursday evening event.

It was proposed by Cllr. D. Patrick seconded by Cllr. M. Davies and unanimously

RESOLVED:

To agree the purchase of a re-usable gas beacon at a cost of £549.00.

C23.238 CORONATION COMMUNITY ORCHARDS FUNDING AGREEMENT

It was proposed by Cllr. D. Patrick seconded by Cllr. M. Davies and unanimously

RESOLVED:

- (i) **To note and accept the Coronation Community Orchards Funding Agreement**
- (ii) **The agreement to be signed by the Town Clerk on behalf of the Town Council.**

C23.239 PLANNING APPLICATIONS – MALVERN HILLS DISTRICT COUNCIL

Applications can be viewed online by following the link and searching on the application number <https://plan.malvernhillsgov.uk/>

Planning Ref: M/23/01797/FUL

Proposal to convert an unused building into a two-storey two-bedroom house.

It was proposed by Cllr. L Davies seconded by Cllr. R. Perrin and unanimously

RESOLVED:

To SUPPORT the application Planning Ref: M/23/01797/FUL

The Town Council queried why the location states a name of a company that no longer exists (G H Bowkett Ltd.). It is not clear if the parking space is an exclusive designated space included in the boundary of the property.



TENBURY TOWN COUNCIL 2023/24 MEETING TC12

C23.240 THE REGAL

Members noted the site investigation report and next step to take the view of a Structural Engineer.

C23.241 WORCESTERSHIRE COUNTY COUNCIL LOCAL NATURE RECOVERY STRATEGY

Members considered a response to the Issues and Options consultation.

It was proposed by N. Ferguson seconded by Cllr. M. Davies and unanimously

RESOLVED:

The Town Clerk was requested to email the link for a response to Councillor to respond individually, but not on behalf of the Tenbury Town Council.

C23.242 COMMUNITY RESIDENTS' GROUPS

Members considered free room hire for small resident led community groups.

It was proposed by Cllr. D. Patrick seconded by Cllr. G. Brittain and unanimously

RESOLVED:

To agree free room hire for a maximum of 2hrs a session with the conditions,

- **The group is free to attend.**
- **The group is resident led for the benefit of other residents and not under an 'umbrella' group.**
- **The group is not currently hiring elsewhere.**
- **The group have no income or banked funds.**

C23.243 RECORDING OF MEETINGS

Members considered a request by a Member of the Council for meetings to be recorded and to be used to produce the minutes.

A discussion followed on the legal implications of recordings and installing a PA system to assist with hearing.

It was proposed by Cllr. D. Ingram seconded by Cllr. N. Ferguson and unanimously

RESOLVED:

To defer the item until the next financial year and further information has been gathered including the cost of installing a PA system and the legal implications of recording.

C23.244 CORRESPONDENCE/MEETING INFORMATION

Members noted that supporting documents for decision items and for information can be viewed on Members SharePoint. Training on SharePoint can be arranged through the Town Clerk if required.

Following a discussion, it was agreed it would be of benefit if there was at least six months of meetings folders available to view on SharePoint to be enable Members to access historical meeting information.

C23.245 REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from the representatives on outside bodies:

- (i) **CALC Area Meetings** – Mayor & Deputy Mayor – No report.



TENBURY TOWN COUNCIL 2023/24 MEETING TC12

- (ii) **The Regal (Tenbury) Trust Ltd** – Mayor – Continue to have financial issues. Previous financial year was a loss. Pantomime did make a profit though not as much as hoped for. The new trustees are settling into their roles and appear enthusiastic, though unfortunately the Treasurer has resigned.

The schedule of works has gone out for tender.
- (iii) **Tenbury Area Partnership** – Mayor & Deputy Mayor – TAP have been informed of the Town Council decision not to continue with the Neighbourhood Plan. TAP group are disappointed and will be writing a letter of disapproval on the decision.

Also discussed was the group's perceived need of a Medical Centre.
- (iv) **Tenbury Museum** – Cllr D Patrick – There has been no change with the museum who are still hoping to move to the Methodist Church.
- (v) **Chamber of Trade** – Cllr M Davies – Cllr. Davies attended the Traders meeting and highlighted discussion topics, a volunteer register, parking at Applefest, D-Day Commemoration plans, a folk festival at The Regal and a market at The Crow.
- (vi) **Philip Baylies Trust** – Cllr D Ingram – Cllr. Ingram stated that a feasibility study is being carried out on The Round Market to assist with future fund raising for repairs with support from Malvern Hills District Council. Following the AGM, the new lease has been agreed with the current tenant for the next three years.
- (vii) **Rural Market Town Group** – Cllr N Ferguson – Cllr. Ferguson has not attended a meeting. The next meeting is online on 25th March 2024.
- (viii) **Tenbury French Twinning Association** – Cllr L Davies – There is a Murder Mystery fundraising event being held at St. Michael's Village Hall.
- (ix) **Tenbury Blooms** – Cllr L Davies – the group have been awarded a Community Microgrant of £250. The group are in discussion with the Town Clerk regarding the new location for the planter on Market Street which, needs to be relocated for the sump and pump to be installed.
- (x) **Malvern Hills District Children & Young People's Partnership** – Cllr G Brittain – No report.

C23.246 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960.

C23.247 COMMUNITY CENTRE

Members noted the Schedule of Works, which have been issued to obtain quotations for the fascia works, as requested by Council at its meeting held on 8th January 2024

C23.248 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business, Members agreed a motion to readmit the press and public for the remainder of the meeting.

C23.249 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

PA System



TENBURY TOWN COUNCIL 2023/24 MEETING TC12

C23.250 DATE AND TIME OF NEXT MEETING

Monday 8th April 2024

- **Annual Residents Meeting at 7:00pm**
- **Full Council Meeting at 7:30pm**

Meeting closed at 9.00pm

Signed

Date

