

TENBURY TOWN COUNCIL 2024/25 – FC03

You are hereby summoned to attend the meeting of the

FACILITIES COMMITTEE

to be held on

Monday 16th September 2024

at 7:00pm in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as set out on the agenda below

L. Bruton

Lesleyann Bruton (Mrs.)
Town Clerk (01584 810118/07375 939819)
10th September 2024

AGENDA

FC24.32 APOLOGIES FOR ABSENCE

To receive apologies for absence submitted by Members of the Committee. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered are also to be recorded.

FC24.33 DECLARATIONS OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) To declare any Disclosable Interests in items on the agenda and their nature.
- (ii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

FC24.34 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct.

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FC24.35 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting on items on the agenda by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3(f), a member of the public shall not speak for more than 5 minutes.

FC24.36 MINUTES

Appendix 1

To approve and sign as a true and accurate record the minutes of the Facilities Committee meeting held on 15th July 2024.

FC24.37 THE REGAL – CCTV

To consider a request from The Regal (Tenbury) Trust Ltd to install CCTV, subject to approval from the Conservation Officer.

FC24.38 REPORTS FROM LEAD MEMBERS FOR THE COUNCIL FACILITIES

To receive reports from Lead Members on the following areas: -

- (i) The Burgage – Cllr. D. Ingram
- (ii) Cemetery, Street Lighting & Public Domain (including street furniture, planters) - Cllr. M. Davies
- (iii) Pavilion and Civic Garden – Cllr. D. Ingram
- (iv) Palmers Meadow & Skate Park – Cllr. R. Connolly
- (v) The Pump Rooms – Cllr. R. Young
- (vi) The Regal – Cllr. R. Perrin
- (vii) Events & Community Support – Cllr. R. Young

FC24.39 LEGIONELLA

Appendix 2

- (i) To note and consider the recommendations in the Legionella Risk Assessments.
- (ii) To review the Legionella Policy.

Appendix 3

FC24.40 FIRE RISK ASSESSMENTS

Appendix 4

- (i) To note and consider the recommendations in the Fire Risk Assessments.
- (ii) To review the Fire Emergency Evacuation Plan

Appendix 5

FC24.41 REVENUE BUDGET 2024/2025

- (i) To review and set the fees and charges for 2025/2026. **Appendix 6**
- (ii) To review the Committee's budgets and consider any recommendations for the 2025/2026 Budget. **Appendix 7**

FC24.42 MAINTENANCE

Appendix 8

To note the schedule of checks and maintenance works undertaken.

FC24.43 PLANTER

Appendix 9

To note the Planter Licence issued for the relocation of a planter to Bromyard Road.

FC24.44 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

FC24.45 DATE OF NEXT MEETING

18th November 2024 at 7:00pm