

## TENBURY TOWN COUNCIL 2024/25 MEETING TC06

You are hereby summoned to attend the meeting of

### TENBURY TOWN COUNCIL

to be held on

**MONDAY 7<sup>th</sup> OCTOBER 2024**

**at 7.00pm**

**in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

For the purpose of transacting the following business as detailed on the agenda below.

*L. Bruton*

**Lesleyann Bruton**

**Town Clerk**

**1<sup>st</sup> October 2024**

**Email: [clerk@tenburytown.org.uk](mailto:clerk@tenburytown.org.uk)**

**Telephone: 01584 810118/07375 939819**

### AGENDA

#### **C24.126 APOLOGIES FOR ABSENCE**

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

#### **C24.127 DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.**
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in Items on the agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) **(b) must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **C24.128 DISPENSATIONS**

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

#### **C24.129 PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public.

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The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) **Public Question Time – General**

Members of the public are invited to give their views and question the Council on **items on the agenda**, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(i) **Report from the Safer Neighbourhood Police Team**

To receive a report from the Safer Neighbourhood Police Team.

(ii) **Worcestershire County Council**

To receive a report from the County Councillor.

(iii) **Malvern Hills District Council**

To receive a report from the Malvern Hills District Councillors.

### **C24.130 TENBURY FLOOD RISK MANAGEMENT SCHEME**

To receive an update from the Environment Agency's Flood & Coastal Risk Management Advisor on the proposed Flood Risk Management Scheme.

### **C24.131 MINUTES**

**Appendix 1**

To approve and sign the draft minutes of the meeting of Tenbury Town Council held on 9<sup>th</sup> September 2024.

### **C24.132 DRAFT MINUTES OF COMMITTEE MEETINGS**

To receive and note the draft/approved minutes of the following Committee meetings:

(i) Facilities Committee – 16<sup>th</sup> September 2024

**Appendix 2**

(ii) Finance & Staffing Committee – 23<sup>rd</sup> September 2024

**Appendix 3**

### **C24.133 PLANNING APPLICATIONS – MALVERN HILLS DISTRICT COUNCIL**

Applications can be viewed online by following the link and searching on the application number <https://plan.malvern hills.gov.uk>

**Planning Ref: M/24/01176/HP**

Extension of cottage, conversion of outbuilding into annexe accommodation, erection of boiler shed and installation of sewage treatment plant – Park Gate Cottage, Rochford, Tenbury Wells, WR15 8SL.

### **C24.134 RSPCA CAMPAIGN**

**Appendix 4**

To consider a request from a member of the public for the Council to implement a ban of giving pets as prizes on council-owned land.

### **C24.135 IT EQUIPMENT UPGRADE**

**Appendix 5**

(i) To consider the quotation of £2,490.00 from John Finch Computers Ltd to upgrade the Council's IT equipment.

(ii) The equipment to be funded from the Equipment Reserve.

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### **C24.136 COMMITTEE MEMBERSHIP**

To appoint a Member to sit on the Planning Committee (1 vacancy).

### **C24.137 REMEMBRANCE DAY PARADE**

**Appendix 6**

To approve the Remembrance Day Parade Event Plan and Risk Assessment.

### **C24.138 WEST MERCIA POLICE COMMUNITY CHARTER**

**Appendix 7**

To consider the top three community issues for the quarterly Parish Contact Contract renewal.

### **C24.139 GAMBLING ACT 2005 – CONSULTATION ON DRAFT REVISED STATEMENT OF PRINCIPLES 2025 -2028**

**Appendix 8**

To comment on the Draft Revised Gambling Act 2005 Statement of Principles 2025 – 2028.

[Consultation on Revised Statement of Principles Under the Gambling Act 2005 - Malvern Hills District Council](#)

### **C24.140 DOMAIN NAME**

**Appendix 9**

To approve the change of the Council's domain name to .gov.uk

### **C24.141 BROADBAND/TELEPHONE LINE**

**Appendix 10**

To consider a 24-month contract with XLN for Fibre Broadband and the telephone line.

### **C24.142 COMMUNITY PLAN**

To receive an update on a Community Plan for the Flood Risk Management Scheme.

### **C24.143 REPRESENTATIVES ON OUTSIDE BODIES**

**To receive reports from the representatives on outside bodies:**

- (i) CALC Area Meeting – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust Ltd – Mayor & Town Clerk
- (iii) Tenbury Area Partnership – Deputy Mayor
- (iv) Tenbury Museum – Cllr Patrick
- (v) Chamber of Trade – Mayor
- (vi) Philip Baylies Trust – Cllr. M. Davies
- (vii) Tenbury French Twinning Association – Cllr L. Davies
- (viii) Tenbury Blooms – Cllr L. Davies
- (ix) Malvern Hills District Youth Action Network – Cllr F. Knight

### **C24.144 EXCLUSION OF PRESS AND PUBLIC**

To consider the exclusion of Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

### **C24.145 THE REGAL**

**Appendix 11**

To consider the tender documents for the roof repairs.

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### **C24.146 RE-ADMISSION OF PRESS AND PUBLIC**

There being no further confidential business, to consider a motion to readmit the press and public for the remainder of the meeting.

### **C24.147 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA**

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

### **C24.148 DATE AND TIME OF NEXT MEETING**

Monday 11<sup>th</sup> November 2024