

Explanation of Variances

Name of smaller authority: **TENBURY TOWN COUNCIL**

County area (local councils and parish meetings only): **WORCESTERSHIRE**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	179,012	208,164				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	190,000	191,600	1,600	0.84%	NO		
3 Total Other Receipts	27,019	23,174	-3,845	14.23%	NO		
4 Staff Costs	78,881	75,472	-3,409	4.32%	NO		
5 Loan Interest/Capital Repayment	730	0	-730	100.00%	YES		Final Loan Payment - 1 Instalment Date:12.06.19 Final Interest Payment - £10.40 Final Principal Instalment - £719.59
6 All Other Payments	108,256	134,434	26,178	24.18%	YES		See attached note
7 Balances Carried Forward	208,164	213,032				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,264,673	1,316,966	52,293	4.13%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

TENBURY TOWN COUNCIL

6 Other Payments - Variances

£	Reason
38,402	Renovation of sports pavilion, including new roof
13,907	External repairs to theatre (The Regal)
1,832	Memorial testing and repairs headstones following floods
1,813	Donations made from Mayor's fundraising (no donations in 2019)
1,301	Additional mowing of opens spaces and antiviral disinfectant and sprayers for benches
1,202	Additional repairs to bowling green mower
500	Additional expenditure on community grants
395	Increase in bowling green maintenance contract
303	Additional expenditure on maintenance of play areas including antiviral disinfectant
291	Additional mobile phone due to home working
231	Additional cleaning supplies, hand santisier, santiser spray and replacement cleaning equipment
154	Additional gas due to drying out buildings following floods
149	Replacement protective clothing for Groundsmen
138	Annual increase in insurance premium
102	Increase in Non Domestic rates
100	Purchase of Clerk's Manual & Council Administration publications
96	Additional subscription Rural Market Towns, annual increase and no charge for allotment assoc.
17	Additional software maintenance costs
12	Additional postages and bank charges costs
11	Additional internal audit and payroll service costs
6	Additional Water Rates
(72)	No election fees incurred in 2020
(88)	Reduced repairs to Bus Shelter in 2020
(97)	Reduction in refreshment costs due to office closure
(104)	Reduction in Lone Worker Device charges due reduction in staff
(133)	Reduction in Lengthsman costs - unable to work in April 2020 due to COVID-19
(180)	No hanging baskets purchased in 2020
(185)	Additional website charges in 2019/20 due to developing new website
(205)	Reduction in maintenance costs for tennis courts, cleaning required in 2019/20 following floods
(224)	No Footpath Officer contracted during 2020
(231)	No legal fees incurred in 2020/21. Football licence in 2019/20
(264)	No travelling costs incurred in 2020
(320)	Grave digger required in 2019/arranged by undertaker in 2020
(370)	Electricity saving due to facilities being closed
(378)	Reduction in equipment purchases large purchase in 2019/20 SOS flood bags
(496)	No photocopier charges incurred in 2020 due to office closure
(686)	No advertising of facilities undertaken in 2020
(694)	Reduction in repair costs to skatepark
(732)	Saving in electricity costs for footway lighting due to changing supplier
(767)	Reduction in Mayoral expenses - no engagements in 2020
(1,259)	Hedge cutting carried out in Civic Garden in 2019/20
(1,560)	Reduction in street light repairs new column required in 2019
(1,720)	Reduction in tree works - several trees damaged in storms in 2019/20
(2,088)	No staff training undertaken in 2020
(2,370)	Repairs and redecoration of football changing rooms carried out in 2019/20
(4,582)	Additional costs relating to floods in 2019/20
(14,979)	External repairs to The Pump Rooms (Council offices) carried out in 2019/20

26,178