

TENBURY TOWN COUNCIL 2013/14 MEETING 17

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on **MONDAY 7th April 2014 at 7.00 pm** in the Pump Rooms, off Teme Street, Tenbury Wells.

PRESENT: Mayor Cllr G. Price, Deputy Mayor Cllr M. Willis, Cllrs M. Brennan, S. Corfield, M. Drummond, J. da Costa, J. Fielder, E. Hudson, D. Ingram, J. Morgan, J. Watson, E. Weston

APOLOGIES: Cllr Bowkett

IN ATTENDANCE: Town Clerk, Cllr Ken Pollock, Cllr Phil Grove, 1 Member of the Public, 1 Member of the Press

17.1. Apologies for Absence

Apologies had been received from Cllr Bowkett.

RESOLVED that apologies be accepted.

17.2. Declarations of Interest

Cllr Fielder – Family relation to employee of company recommended at item 17.11

Cllr Ingram – Director of Tenbury Sports Club ref. item 17.13

17.3. Public Participation. (15 minutes maximum duration)

None

17.4. Worcester County Councillor's Report – Cllr K. Pollock

Attached Appendix A

Rural Broadband – Members were urged to have people in Tenbury request improvements to Broadband in Tenbury so that the town might benefit from funding for improvements.

Questions

Cllr Weston – Has a date been set for Public Realm works? Not yet but hopefully soon.

Mayor – Chase Highways re path on other side of Kyre Brook which still needs to be cleaned after Brook rose in February. Also Rhsye Lane needs cutting back on route towards Dorothy's Rock.

17.5. Malvern Hills District Councillor's Report – Cllr P. Grove

- SWDP – Inspector has recommended that 28,370 new homes are required in the SWDP areas. 5000 already built plus 3000 already with planning permission be taken into account in these figures. New sites will be open to consultation mid 2014 and plan will go to second stage of inspection.
- 700 tonne increase in recycling MHDC now hitting recycling targets. Satisfactory recycling now stands at 82%. New online services will make using all of the recycling features much simpler.
- Notes from the Parish and Town Councils Conference were passed on to the Clerk.

Questions

Ramp in Teme Street car park – residents complain that it is too high. Cllr Grove said that as far as he was aware the ramp meets all necessary criteria and would not need to be changed. The Mayor said that there was a Petition in the Library asking for it to be altered nonetheless.

17.6. To confirm the Minutes of the Town Council meeting held on 3rd March 2014 and the Extraordinary Meetings held on 20th March and 31st March 2014.

The minutes of the meeting, held on 3rd March 2014 and the Extraordinary Meetings held on 20th March and 31st March 2014 were confirmed and signed by the Chairman as a true and correct record of proceedings.

17.7. To receive the Minutes and approve the resolutions of sub-committee meetings – of the Planning Committee held on 3rd & 31st March 2014, the Amenities Committee held on 10th March, the Premises Committee held on 10th March and the Finance & Staffing Committee held on 31st March 2014.

The Minutes of the sub-committee meetings were received and resolutions approved.

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17.8. To approve the Monthly Accounts to March 2014 and the Outstanding Accounts for April 2014 as recommended by the Finance Committee.

Attached Appendix B

RESOLVED that the Monthly Accounts be approved and the Outstanding Accounts be approved for payment.

17.9. To approve new Financial Regulations as recommended by the Finance Committee.

Members considered the recommended Regulations which were included in the Finance Committee Minutes of 31st March 2014.

RESOLVED to approve and adopt new Financial Regulations as recommend.

17.10. To approve new Banking Arrangements as recommended by the Finance Committee.

Members considered the recommendations for alterations to Banking Arrangements which were included in the Finance Committee Minutes of 31st March 2014 and felt they would greatly improve the efficiency of Council business and save on banking and postage charges.

RESOLVED that the new banking arrangements be approved and that it is in the Town Council's interest to apply for Electronic Banking. The Clerk was authorised to apply for and register for electronic banking on behalf of the Town Council and to accept the relevant Terms and Conditions for Mobile Services on behalf of the Council, the Council agreeing to be bound by those Terms and Conditions.

17.11. To consider tree work required at the Burgage and the Finance Committee recommendation of the quotation to be approved.

Members were informed of the need to remove six Elm trees in the Burgage behind the Pavilion and Groundsman's Shed. The trees had been deemed to be unsafe condition following a climbing inspection following recent storms and professional recommendation was that they should be felled. Quotations for the works had been reviewed by the Finance Committee and it was recommended that the quotation received from Adrian Hope Tree Services be accepted.

RESOLVED that the Tree Work be carried out and that the quotation from Adrian Hope Tree Services be approved.

17.12. To consider proposals for projects involving Town Council assets or requiring Town Council funding.

Various options were considered regarding redevelopment of the garden areas adjacent to the Tennis Courts and re-siting of the Pavilion. Cllr Hudson had drawn up a plan of the area and presented three possible options for the site of the Pavilion. (A, B or C as marked on the attached plan. Appendix C) Members felt that the key concern should be to open up the area visually to invite more people into this garden area. The current position of the Pavilion blocked the views into the area it was felt this stopped people from venturing further into this space. Option A to move the Pavilion further into the Burgage so that it could be seen from the main open space as well as the Bowling Green was discounted as it would leave the building outside of the secure fenced area and would be most costly in terms of moving services etc. Option B to move the Pavilion to the South side of the Bowling Green was suggested as this would make it more visible from the car park and also offer shelter for parents using the play area with their children. This option was also discounted as it would move the Pavilion out of the secure fenced area and would also be more costly in terms of moving services etc. Option C was felt to be the best as it would enable better views into the garden area from the car park and allow the pavilion to have a triple aspect over the garden, tennis courts and bowling green.

RESOLVED that plans for the Pavilion be moved forward with it sited at position C.

Having discounted Option A as a site for the Pavilion members then considered this for the position of the younger children's play area. The new area was to be linked to the current play area via the existing gate and fenced to take up the whole of the area behind the bowling green hedge and the end of the tennis courts. Some members felt that parents in this area would not be able to see older children but the majority felt the site would work.

RESOLVED with **8 For** and **4 Against** that the younger childrens play area be sited in the area behind bowling green hedge.

The Clerk to get updated quotes for this area for further consideration.

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Further quotations were also awaited for the Skate park re-surfacing works.

17.13. To consider a request for a letter of support from Tenbury Sports Club (improved facilities upstairs-changing rooms etc)

Cllr Ingram reported that £40K of the Sports Club's own funds had already been spent on improving the ground floor facilities at Penlu with a new bar and social area and gents and ladies toilets. Previous applications for funding have fallen short on community support hence the request for support from the Town Council.

RESOLVED that the Clerk should send letter of support for this project on behalf of the Council.

17.14. To consider a request from Tenbury Mistletoe Association to use the Burgage free of charge to hold a Mid-Summer's Eve fund raising event (Ballads on the Burgage) on Saturday 21st June from 7pm to 10pm.

Members wished to be clear that TMA was a non-profit making charitable organisation before making a decision on this although there was general support for the request.

17.15. To consider whether the Council will continue to manage paper and cardboard skips on Palmers Meadow car park if and when the proposed new HRC site is opened.

Members had attended the consultation event organised by Severn Waste and Worcester County Council to look at proposals for the new site. Severn Waste had confirmed that both newspaper and cardboard facilities would be available within the new site but only during open hours. Currently the card and paper banks managed by the Council and bottle/clothes/book banks managed by MHDC offered 24/7 access. Members felt that as the point of moving the HRC off Palmers was to create more parking and improve the appearance of this entrance to the town it did not make sense to allow any other recycling containers to remain. MHDC now offered a more comprehensive collection service and members felt that it would not be unreasonable to expect residents to hold recyclables for a short time and take them all to the new site on its days of opening. Removal of the card and paper banks would reduce Town Council revenue which had previously been used to accumulate reserve funds but members felt it more important to increase parking spaces. Other revenue streams would need to be given more consideration for the future.

RESOLVED that when the new HRC site is opened on Bromyard Rd **no** recycling facilities should remain on Palmers Meadow. Cardboard and paper skips should be removed from Palmers Meadow and no longer managed by the Town Council. MHDC should also be given notice that all other recycling banks would need to be removed from the Palmers Meadow site and relocated to the new Bromyard Road site if applicable.

17.16. To consider a request from Tenbury in Bloom re. landscaping and signage on the small roundabout outside the Swimming Pool.

Tenbury in Bloom had put forward a proposal to remove planting beneath the tree on the roundabout and replace with gravel only, since the spread of the tree meant that nothing beneath it grew particularly well. They also proposed to install a sign beneath the tree thanking visitors for coming to Tenbury. Members agreed that the sign was a good idea but felt the sign should be in keeping with whatever scheme might arise from the student wayfinding project and should not be made until fonts/colourschemes had been agreed.

RESOLVED that the planting could be removed from beneath the tree and replaced with gravel and that a sign might be installed but not until signage designs had been approved by the Council in line with any new wayfinding scheme.

17.17. To report that a letter has been sent extending the deadline for removal of the current HRC site from the Palmers Meadow car park.

Members noted the contents of the letter extending the deadline to December 2014.

17.18. To be updated on the outcome of the MHDC NADMC consideration of planning application 14/00006/REM on April 2nd 2014.

Thanks were due to Cllr Grove for bringing the matter before the NADM Committee. Members were concerned at the weight given by MHDC to comments made by the Town Council and this point had been made in Cllr Hudson's statement to the meeting. The application had received approval. It was felt that proposals should be made to MHDC for a new approach to planning

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consultations which would give better feedback on issues raised by the Council. Contact had also been made with the representatives of the developers at the meeting and Cllrs had made a direct appeal for their comments on layout to be addressed.

17.19. To receive an update on the Regal and its management by the Regal Tenbury Trust
Attached Appendix D.

17.20. To be informed of any Licensing Applications from the MHDC Website
None

17.21. Correspondence for Information
Members noted the Letter in the Tenbury Advertiser regarding precept increases and the response which had been posted on the website news page.

17.22. Councillors' reports and items for future agenda
Update on Town Council Surgery

Meeting closed at 8:56 pm

Signed

Date

TENBURY TOWN COUNCIL

REPORT BY CLLR DR KEN POLLOCK

7th April 2014

1. The Public Realm

As you are aware, our timetable for the Public Realm work has been influenced by when Tesco want to go ahead with their supermarket. This is not of our choosing but, given their contribution to the overall scheme, it is sensible to try and coordinate the work.

The latest news from the company is that they will not be able to tell us a precise starting date for a couple of months, and in consequence the County is considering tackling the work in two phases, something we have always seen as the second best solution. This would involve carrying out the Market Tavern to Crow Corner section first, and then proceeding with the Teme Street work when Tescos are able to continue seamlessly with their section, once the County work reaches the Regal.

While this is very disappointing, there are positive signs. The drilling work on the Teme river walk demonstrates the project is still active. My contact in the company agreed with my supposition that, given the poor financial results they are experiencing at present, there is an advantage in them slowing their capital investment. This has been explicitly stated by the company in the recent past.

In terms of design, the responses of the public have been published in a report from County and we have been able to acknowledge and reassure some concerns. We think the worries about congestion at the new bus stop outside the bank are overstated, given the short periods when the buses will be stationary at the stop. We are hopeful of being able to find a more acceptable design of bus shelter.

The table top at the Market Tavern should be extended and the Stakeholder group does not find the pessimism of the police advisor convincing on this point. We also wish to go ahead with the priority scheme at that point, giving priority to westbound traffic, when there is a conflict.

We are seeking better designs of planter, in consultation with Tenbury in Bloom. Most of the other street furniture will be as shown in the leaflet and at the exhibition.

While we accept the influence of the Tesco scheme on the timing of the Public Realm work, I refute entirely the suggestion made by some that the chosen design is intended to help the supermarket in any shape or form. We are pleased about their contribution, both to the Public Realm work and to the future bus services in the region.

2. Bus subsidies

On the question of bus services, it is very encouraging to see the formal establishment of the Tenbury Transport Trust as a charity, and I am happy to have been able to provide a small amount of financial support from the Divisional Fund. I am sure the Trust, under the guidance of John Driver and his trustees, will do all they can to establish the existing routes on a firm foundation and I wish them every success in expanding the coverage to other rural areas.

The full report on the future of bus subsidies by the County will be published in early June, and my Overview and Scrutiny Panel will be examining the report in detail on the 6th June. It will then go to the Cabinet on the 19th June. I know nothing more of their deliberations concerning the 291.

3. Flooding

It is encouraging to read of Worcestershire businesses that have been helped by government money after the recent floods. Tenbury was spared from serious problems and will probably always need to rely on protection of premises rather than the whole town. In the light of the recent IPCC report of the second working group, it is instructive to note the change of emphasis from mitigation to adaptation.

This means we should adapt our infrastructure to any changes coming in the climate rather than to try and stop them happening. You will all be aware that the global temperature has not risen for 17 years. In that regard, changing the whole basis of our civilisation, by seeking to eliminate the production of carbon dioxide, may be seen to be foolish and futile.

4. Tenbury High School

I am happy to report that the changes at Tenbury High School are progressing well. We await a decision from the DfE on whether the school can join the Ormiston Academy Trust as a step on the way to getting out of special measures.

The Head Teacher, the Chairman of Governors, Governor Jane Jenner and I visited one of their academies in Stoke last week and we were all profoundly impressed. The school buildings were very special but the changes were more due to the quality of leadership and teaching. I am confident that the recruitment of new teachers and the dedication of the existing staff at Tenbury High will see similar results there in the next couple of years.

Cllr Ken Pollock,
7th April 2014

Tenbury Town Council Bank Accounts Summary as at

31/03/2014

Appendix B

Financial Year ending 31/3/14	Petty Cash	Barclays Current A/C - 023	Barclays Current A/C - 007 Savings	Barclays Re-cycling A/C - 104	Barclays HLF grant A/C - 143	WCC Deposit A/C	TOTALS
Closing balance per February Statement	10.26	4795.17	10149.39	44485.22	43055.91	946.83	103442.78
Closing balance per February Statement (cash at bank and in hand)	5.32	7005.08	8149.39	44485.22	39139.89	946.83	99731.73

TOTAL PAYMENTS FOR MARCH £ 12,654.39

Employment Costs for MARCH NB Not yet cleared accounts £ 4,580.05

Payments due in MARCH £ 8,074.34

CLEARED ACCOUNTS £ 4,972.45 HLF = £ 3,829.36

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Issued	Cleared
JC Joel	1088077	Stage Curtains	3795.60	632.6	3163.00	100222	14/03	21/03
British Gas Business	66856420/1	Electricity for 47 Teme Street	33.76	0	33.76	100223	19/03	21/03
Barclays		Bank Charges - 13218023	32.20	0	32.20	DD	07/03	07/03
Barclays		Bank Charges - 63885143	8.66	0	8.66	DD	07/03	07/03
Orange		Groundsmans Phone 24/12 - 23/0	7.20	1.2	6.00	DD	10/03	10/03
Mainstream Digital Ltd	601378	Quarterly rental	70.88	11.81	59.07	DD	17/03	17/03
Barclays		Bank Charges - 13218023	28.30	0	28.30	DD	04/04	04/04
Barclays		Bank Charges - 63885143	7.87	0	7.87	DD	04/04	04/04
Shoot for the Stars		Charity Funds raised by the Mayor	400.00	0	400.00	102161	17/03	31/03
Stourport Town Council		2 Tickets for Mayor's Charity Ball -	60.00	0	60.00	102163	18/03	24/03
Mr C. Bunn		Lengthsman for February	215.00	0	215.00	102164	18/03	26/03
Advantage Business Supplies Ltd	11/115627	Stapler, Quick Tac & Staples	5.23	0.87	4.36	102165	19/03	26/03
J. G. Banfield & Sons Limited	4466	Paint, Disinfectant, Bucket & Cablk	26.65	4.44	22.21	102166	19/03	24/03
A H Caldicott Bros		Scaplings, cement, Buckets & sanc	164.10	27.35	136.75	102167	19/03	21/03
G.E. Bright Electrical	48397	Removal Commercial Cooker from	36.00	6	30.00	102168	19/03	25/03
Rigby Tayor	RSIN0088436	Lawn Sand	81.00	13.5	67.50	102170	19/03	25/03

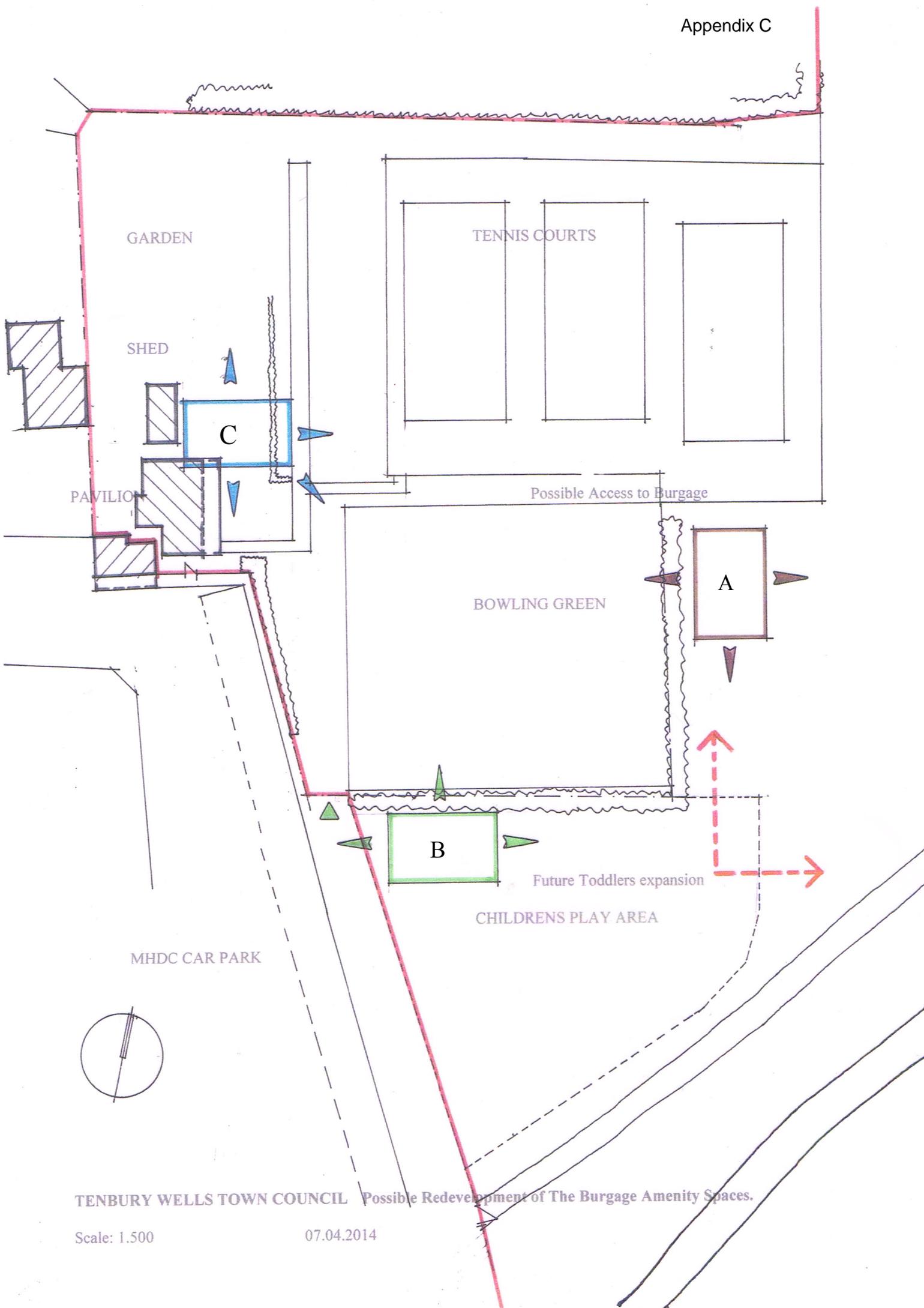
NOT YET CLEARED ACCOUNTS £ 3,101.89 HLF = £ -

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Issued	Cleared
Tenbury Community Pool Ltd		Charity Funds raised by the Mayor	1000.00	0	1000.00	102162	17/03	
Garden & Hire Spares Ltd	412896	Throttle Cable	23.74	3.96	19.78	102171	19/03	
Emorsgate Seeds	79311	Poppy Seeds	9.36	0.36	9.00	102171	19/03	
SLG Lighting Ltd		8W LED Diffuser	20.81	3.47	17.34	102172	26/03	
S J Parker Electrics	51	Emergency Lighting repairs	112.50	0	112.50	102173	28/03	
A H Caldicott Bros	838	Community Centre - Double Doors	986.40	164.4	822.00	102176	28/03	
Mr M Morris		Control of Moles in Cemetery	33.00	0	33.00	102177	28/03	
Tenbury Plant & Tool Hire	11687	Hire of Turf Cutter & Rotovator - P	42.00	7	35.00	102178	28/03	
Chris Holloway Engineering Serv	2072	Alteration to Stainless Steel Cooke	30.00	0	30.00	102179	28/03	
Mr P. Bevis		Footpath Maintenance 2013-14	180.00	0	180.00	102174	31/03	
RPS Grounds Maintenance	313	Construction of Footpath to Tenni	585.90	0	585.90	102180	31/03	
Dawn Worgan		Poppy Planting Refreshments	7.38	0	7.38	102181	31/03	
Hexa Sports Ltd	1959	Tennis Posts Sockets for the Tenni	70.80	11.8	59.00	102181	31/03	

Approval for payments due in APRIL

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Due
Malvern Hills District Council	120026651	Rates Palmers Car Park	416.00	0.00	423.00	DD	15/04
Malvern Hills District Council	101107255	Rates Pavilion Burgage	32.00	0.00	32.70	DD	15/04
Malvern Hills District Council	120048559	Rates Pump Rooms	296.00	0.00	305.40	DD	15/04
Ironmongery Direct	C01463579	Hinges Regal Front Door	450.00	75	375.00		28/04
Severn Trent	6400861353	Water Burgage	92.26	0	92.26		01/04
SLCC	2014/15	Clerk Membership Fee	207.00	0	207.00		28/04
Zurich Municipal	14337500	Insurance 2014/15	5448.05	0	5448.05		30/04
Advantage Business Supplies Ltd	11/118654	Receipt Book & Tape	18.12	3.02	15.10		30/04
Advantage Business Supplies Ltd	11/118976	Notebooks	7.71	1.28	6.43		30/04
Orange		Groundsmans Phone 24/12 - 23/0	7.20	1.2	6.00	DD	10/04
Npower		electricity Pump Rooms	259.62	12.35	247.27	DD	04/04
HMRC	Q4	Q4 NICS & TAX Jan to Mar 2014	3247.74	0	3247.74		06/04
British Gas Business		Gas	500.56	0	500.56	DD	28/04
Herefordshire Housing	SIAL/00007781	Clerk Alarm	27.56	0	27.56		14/04
Employment Costs			4500.00	0	4500.00		24/04

CURRENTLY OUTSTANDING FOR APRIL £ 15,509.82



This year's Oscar season was not as strong as last years, so we saw a year on year reduction in the number of tickets sold in March, but sales were bolstered by our participation in the Borderlines Film Festival.

The Mayor's Show was a notable success and featured some unusual but very successful and well received acts. The March programme also included a sell out performance by Roy Chubby Brown, which introduced a new audience to the Regal.

We received our first tourist coach party with a large group from Ledbury WEA. The group enjoyed a cream tea, a tour and visit to the museum, a talk on Art Deco and it's influence on Hollywood and one about the Regal, followed by a screening of the Art Deco styled film, Top Hat.

The work by the building contractors to remedy the plaster problems has now been completed as has the work repairing the doors and lobby floor in the community centre. The repairs to the front doors are still outstanding.

The Regal Trust has now employed an Assistant Manager, through the apprentice scheme in conjunction with Hereford College. Whilst the Regal remains a predominantly volunteer run organisation, it now employs 4 local people part-time in key area's of the operation.

Looking forward; we are in the process of planning a Pro-Am Pantomime for the Christmas Season. We have selected Aladdin, with a script by the leading Pantomime Script writer, Ben Crocker.

Open auditions will be held in town in the next few months. Hopefully the majority of the main characters and ensemble will be found locally, but we have the option to hire professional players to fill any gaps.

Ben will also be involved in the auditions and will hold a Panto Master Class for those selected. The main rehearsals will be handled by a local director, with Ben returning a few weeks before the performance to add the final polish.

The set and costumes will be professionally produced, and the final product will be a high quality and enjoyable pantomime for the whole family.