

TENBURY TOWN COUNCIL 2013/14 MEETING 14

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on **MONDAY 3rd MARCH 2014** at **7.00 pm** in the Pump Rooms, off Teme Street, Tenbury Wells.

PRESENT: Mayor Cllr G. Price, Deputy Mayor Cllr M. Willis, Cllrs S. Bowkett, M. Brennan, M. Drummond, J. da Costa, J. Fielder, E. Hudson, D. Ingram, J. Morgan, E. Weston

IN ATTENDANCE: Town Clerk, Cllr Ken Pollock, Cllr Phil Grove, 1 Member of the Public, 2 Members of the Press

APOLOGIES: Cllr J. Watson, Cllr S. Corfield

14.1. Apologies for Absence

Apologies had been received from Cllr Watson and Cllr Corfield

RESOLVED that apologies be accepted.

14.2. Declarations of Interest

Cllr Morgan – Item 14.9 – Member of the Royal British Legion

14.3. Public Participation

None

14.4. Worcester County Councillor's Report – Cllr K. Pollock

Cllr Pollock reported a small amount of progress with regard to moving of the Household Recycling site. The Town Council had requested movement of the site away from Palmers Meadow last October and Cllr Pollock apologised that no formal reply had been received. Severn Waste had now agreed that the best place for a new site would be Bromyard Rd business park. A design had been prepared to take up approximately 2/3 of area opposite Elgar Foods.

Materials which would be accepted would include garden waste but not food waste so Cllr Pollock was hopeful that it the site would be acceptable to neighbours. Planning application will have to be submitted – hope for approval in July at NADC. WCC were hoping for full steam ahead with luck in time for work to be done ahead of Public Realm works.

Still no clear idea from Tesco on when they will begin work.

Hereford & Worcestershire Fire Authority – a meeting had taken place the previous week to confirm the budget which would mean cuts to the service in Tenbury. An alternative motion had allocated money from reserves to shore up this year's budgets so the decision on removal of one of the tenders has been deferred. The matter would be considered again in June and Cllr Pollock felt that given the scale of the cuts necessary across the area it was inevitable that the tender would eventually be lost.

Questions

Mayor – noted the Council's shared frustration with length of time taken to make some progress with move of HRC site. Cllr Pollock added that there will need to be a consultation exercise on the proposed site. Suggested site opening would be three times per week Thursday, Saturday and Sunday. He asked the Town Council to give some consideration to the siting of the paper and cardboard skips which they currently manage and whether these will be moved to the new site or remain on the car park.

Cllr Hudson - thanked Cllr Pollock for supporting the Tenbury and District Museum with money from his divisional fund. This would help them to investigate a move to new premises.

14.5. Malvern Hills District Councillor's Report – Cllr P. Grove

Cllr Grove also reported on the H&W Fire Authority Meeting and noted that he had voted in favour of taking money from reserves in order to retain the current number of fire tenders in all areas. This had been a conscious and principled decision made due to his personal experience of having a child die in his arms due to smoke inhalation but it had gone against his party's wishes so he had been suspended from the Conservative Group at WCC and removed from H&W Fire Authority Board. He was very disappointed that his representation for the area could not continue as he felt it was possible to find more savings rather than cutting services.

Recycling – there had been an increase of 7% since last April.

MHDC portion of the Band D Council Tax would rise by 1.9% for 2014/15.

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Questions

The Mayor – Congratulated Cllr Grove on his principled stand in supporting the motion to take money from reserves to retain the fire tenders which has had such unfortunate consequences for himself.

Cllr Bowkett – added that it was nice to see that Cllr Grove stood for the people of Tenbury. Well done for speaking on behalf of the people of Tenbury.

Cllr Hudson – Asked whether Cllr Grove's removal from HW FA Board was due to the way that he had voted on this issue? Cllr Grove said he had not been made aware of the reason but it was his understanding that the Chair of the group could influence the choice of members.

14.6. To confirm the Minutes of the Town Council meeting held on 3rd February 2014.

The minutes of the meeting, held on 3rd February 2014, were confirmed and signed by the Chairman as a true and correct record of proceedings.

14.7. To receive the Minutes and approve the resolutions of sub-committee meetings – of the Planning Committee held on 3rd & 24th February 2014 and the Finance Committee held on 24th February 2014.

The Minutes of the sub-committee meetings were received and resolutions approved.

14.8. To approve the Monthly Accounts to February 2014 and the Outstanding Accounts for March 2014 as recommended by the Finance Committee.

Attached Appendix A

RESOLVED that the Monthly Accounts be approved and the Outstanding Accounts be approved for payment.

14.9. To consider a proposal to plant a river of poppies in the civic garden area of the Burgage as part of the 1914 commemorations.

The Royal British Legion had asked the Council to consider setting aside an area for planting of poppies in commemoration of the 1914 anniversary. A proposal for a "river of poppies" to be incorporated in the Civic Garden had been drawn up and circulated to members. There would be a call for volunteers to come and dig over the area and plant the poppy seeds. While there were some reservations about the likely spread of the poppies it was nonetheless agreed that the feature should be created as proposed.

RESOLVED to approve the planting of a river of poppies in the Civic Garden.

14.10. To consider the implications of the May Fair being early this year from 6th April to 13th April

It was noted that after the recent bad weather the Burgage and Palmers Meadow were very wet underfoot. Members were concerned about the potential damage to both areas, either from caravans brought onto Palmers by the Fair or cars parked on the Burgage while the car park is closed. Members agreed that they should inspect the areas in the week before the Fair was due and again on morning of the Fair's arrival and agree whether it is suitable for use. Cllr da Costa and Mayor to inspect ground on Saturday 5th April.

14.11. To consider making non-subsidised contributions for the Lengthsman service if necessary.

Members were informed that to date the hours worked by the Lengthsman had been covered in full by the WCC Lengthsman Scheme. The Lengthsman had now increased his hourly rate and it was likely that there would be no increase in the Lengthsman Scheme payments for 2014/15 so there was potential for a shortfall if the same number of hours were required as in 2013/14. The Lengthsman worked an average of 20 hours per month in the Tenbury area but at the new rate there would be a shortfall in funding of around 2.5 hours per month which could amount to up to £345 per year. Members agreed that this was an essential service.

RESOLVED with **10 For** and **1 Abstention** that the Council will subsidise the Lengthsman service where necessary in 2014/15

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14.12. To consider erecting signs in Palmers Meadow car park to ban overnight parking unless by prior arrangement with the Town Council.

A sign was proposed to deter long term parking of private vehicles on the car park. A van had recently been left for over 2 months and requests for it to be moved were met with the response that there was nothing to say the van could not be parked in this way. The new sign would make matters clear. Attached, Appendix B.

RESOLVED that the proposed signage be purchased and installed on the car park

14.13. To consider the appointment of a Relief Groundsman.

Deferred to next meeting as interviews were to be held on 4th March.

14.14. To consider the priority order of projects involving Town Council assets or requiring Town Council funding.

Priorities had been discussed at an informal session the previous week and presented to Councillors for further consideration. Attached Appendix C. The main focus was felt to be the skate park resurfacing, the improvement of changing facilities and a rethink of plans for the Burgage. The young children's play area was an important part of this rethink but Councillors felt it was necessary to take an overview of all facilities on the Burgage to see if they could be organised in any different way to improve the area as whole. It was agreed that firm proposals for each of these three areas would be prepared for presentation to next Full Council.

14.15. To receive an update on the Regal and its management by the Regal Tenbury Trust

Attached Appendix D

14.16. To be informed of any Licensing Applications from the MHDC Website

None

14.17. Correspondence for Information

Request for support from Tenbury Sports Club (improved facilities upstairs-changing rooms etc)
Letters from residents of Cralves Mead re trees in the Cemetery

14.18. Councillors' reports and items for future agenda

Cllr Weston – Had had people say the town looked tired. Empty shops and sandbags. Cllr Willis said the sandbags would be moved that week.

Cllr Drummond – prior to parking restrictions in Cross Street what about the variation to the traffic order. The Mayor reported that it was in process but they do take a long time to go through and it was also tied up with changes in relation to the Public Realm works.

Meeting closed at 8:18 pm

Signed

Date

Tenbury Town Council Bank Accounts Summary as at

24/02/2014

Financial Year ending 31/3/14	Petty Cash	Barclays Current A/C - 023	Barclays Current A/C - 007 Savings	Barclays Re-cycling A/C - 104	Barclays HLF grant A/C - 143	WCC Deposit A/C	TOTALS
Closing balance per January Statement	0.50	3738.93	14349.39	47985.22	9793.12	946.83	76813.99
Closing balance per February Statement (cash at bank and in hand)	10.26	4795.17	10149.39	44485.22	43055.91	946.83	103442.78
							26628.79

TOTAL PAYMENTS FOR FEBRUARY £ 10,855.49

Employment Costs for FEBRUARY NB Not yet cleared accounts £ 4,056.25

Payments due in FEBRUARY £ 6,799.24

CLEARED ACCOUNTS £ 4,000.05 HLF = £ 3,077.42

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Issued	Cleared
Black Box AV	1247	Pyramid Telephone Audio P	1151.40	191.9	959.50	100214	10/02	17/02
printed.com	PDC00133208	Regal Story Book	381.42		381.42	100217	03/02	06/02
WMS		WMS resource order	137.40	22.9	114.50	100218	11/02	17/02
North Walsham Signs		Extra wall stickers	103.22		103.22	100217	03/02	06/02
Big Print Shop		Window banners	97.61	16.27	81.34	100217	03/02	06/02
CPC		Museum monitor mount	31.98	5.33	26.65	100217	03/02	06/02
Amazon.co.uk		Projector mount	40.83	8.17	32.66	100217	03/02	06/02
Amazon.co.uk		Craft supplies for CineMonk	47.60		47.60	100217	03/02	06/02
Amazon.co.uk		Films for film list	14.37	0.59	13.78	100217	03/02	06/02
Green Magic Co Ltd		A3 / Quad poster frames / A	287.64	47.94	239.70	100217	03/02	06/02
Office Furniture Online		Leaflet carousel	366.00	61	305.00	100217	03/02	06/02
Sign-rite		Interpretation vinyl sign	69.60	11.6	58.00	100221	11/02	17/02
Photobox		Photograph book of restora	348.35		348.35	100217	03/02	06/02
Barclays		Bank Charges - 13218023	199.76		199.76	DD	03/02	03/02
Barclays		Bank Charges - 63885143	11.67		11.67	DD	03/02	03/02
Orange		Groundsmans Phone 24/12	7.20	1.2	6.00	DD	10/02	10/02
Kidderminster Town Council		Kidderminster Charity Fund	60.00		60.00	102122	04/02	12/02
Bridgnorth Town Council		Bridgnorth Civic Dinner - Ch	44.00		44.00	102123	04/02	18/02
SLCC Enterprises Ltd	113657	CPD - VAT 2014 Course	90.00	15	75.00	102124	11/02	18/02
Mr P. Bevis		Footpath Maintenance 201:	320.00		320.00	102125	10/02	24/02
Mr C. Bunn		Lengthsman for January	190.00		190.00	102126	14/02	19/02

NOT YET CLEARED ACCOUNTS £ 2,799.19 HLF = £ 78.00

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Issued	Cleared
InfoActiv	310	Software License	78.00	13	65.00	100220	11/02	
Worcester City Council		Mayor's Charity Fund - Masked Di	80.00		80.00	102127	21/02	
Minerva Publications	M0006413	Ludlow Life Weddings Ad	118.80	19.8	99.00	102128	25/02	
A H Caldicott Bros	8632	Cable Ties & PSE for Ground	13.80	2.3	11.50	102129	25/02	
Adrian Hope Tree Services	8457	Tree Safety Works	1164.00	194	970.00	102130	25/02	
Newsquest Media Group	8195133	Ludlow Advertiser - Weddin	48.00	8	40.00	102131	25/02	
DE Publications Ltd	372	The Hype Magazine Ac - Fet	118.80	19.8	99.00	102132	25/02	
J G Banfield & Sons Ltd	4445	Groundsman - Paint, Glue e	29.80	4.96	24.84	102133	25/02	
Soho Commercial Ltd	14050	Hooded Litter Bins	225.17	37.53	187.64	102134	25/02	
Bowkett Ltd		Provisions re Flooding in Tenbury	27.89		27.89	102134	25/02	
West Mercia Supplies	9598692	Photocopier Lease Feb-May	108.36	18.06	90.30	102135	25/02	
British Gas Business	66377395/1 & 396/1	Electricity - Pavilion & Changing Rc	402.71	19.18	383.53	102136	25/02	
George Price		Civic Parade Refreshments	79.86		79.86	102137	25/02	
George Price		Mayor Travel Expenses	184.00		184.00	102137	25/02	
George Price		Bewdley Mayor Charity Event	12.00		12.00	102137	25/02	
DFP (UK) Ltd	2066	Membership Jan 2014 - March	108.00	18	90.00	102138	25/02	

Approval for payments due in MARCH

Payee	Invoice No:	Ref	Total	VAT	NETT	Cheque No:	Due
Barclays		Bank Charges - 13218023	32.20	0	32.20	DD	07/03
Barclays		Bank Charges - 63885143	8.66	0	8.66	DD	07/03
Orange		Groundsmans Phone 24/12	7.20	1.2	6.00	DD	10/03
Advantage Business Supplies Ltd	11/115627	Stapler, Quick Tac & Staples	5.23	0.87	4.36		10/03
JC Joel		Regal Curtains	3795.60	632.6	3163.00		27/03
Mr P. Bevis		Footpath Maintenance 201:	180.00		180.00		27/03
Employment Costs			4056.00	0	4056.00		27/03

CURRENTLY OUTSTANDING FOR MARCH £ 8,084.89 HLF = £ 3,795.60

PREMISES									PREMISES						
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget 04/10/13	Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	BUDGET	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	
Property Running Costs	2013-14	2013-14	2013-14	2013-14	Jan-14	Feb-14	Mar-14			2013-14	Jan-14	Feb-14	Mar-14		
Pump Rooms									Pump Rooms						
Gas	2000	2000		2000	646.76	646.76	646.76	32%	Bookings	5600	2,912.50	3,733.00	3,733.00	67%	
Electricity	660	660	300	960	810.82	810.82	810.82	84%							
Water	300	300		300											
Rates	3100	3100		3100	2,956.80	2,956.80	2,956.80	95%							
Building Maintenance	2000	2000	600	2600	407.87	407.87	407.87	16%							
Fire Extinguishers/Alarm	600	600		600	398.44	398.44	398.44	66%							
Electrical Maintenance/Checks	200	200	345	545	116.45	116.45	116.45	21%							
Boiler Maintenance	200	200		200	157.00	157.00	157.00	79%							
Cleaning Materials/Disposables	50	50		50	33.36	33.36	33.36	67%							
Fountain/Bath Restoration incl Reserv	500														
Wedding License	500	500		500	500.00	500.00	500.00	100%							
	10110	9610	1245	10855	6027.50	6027.50	6027.50	56%		5600	2912.50	3733.00	3733.00	67%	
Regal									Regal & C.Centre						
Building Maintenance	1500	1500	3500	5000	4,054.78	4,054.78	4,054.78	81%							
On going support fund	2500	2500		2500	2,500.00	2,500.00	2,500.00	100%	Rent	4400	4,033.00	4,033.00	4,400.00	100%	
RTT Grant Donation	10000	10000		10000	10,000.00	10,000.00	10,000.00	100%							
	14000	14000	3500	17500	16554.78	16554.78	16554.78	95%		4400					
Pavilion & Groundsmans Shed															
Electricity	1100	1100		1100	373.64	673.58	673.58	61%							
Water	200	200		200	90.72	90.72	90.72	45%							
Rates	400	400		400	323.40	323.40	323.40	81%							
Building Maintenance	500	500	200	700	685.67	685.67	685.67	98%							
Electrical Maintenance	300	300	160	460	452.92	452.92	452.92	98%							
Pavilion Roof Maintenance	1000	1000		1000											
	3,500.00	3,500.00	360.00	3,860.00	1,926.35	2,226.29	2,226.29	58%							
Changing Rooms															
Electricity	550	550		550	377.41	461.00	461.00	84%	Changing Rooms Meter	400	160.00	160.00	160.00	40%	
Water	200	200		200	112.02	112.02	112.02	56%							
Building Maintenance	250	250	250	500	492.70	492.70	492.70	99%							
Electrical Maintenance	150	150		150	129.00	129.00	129.00	86%							
	1,150.00	1,150.00	250.00	1,400.00	1,111.13	1,194.72	1,194.72	85%		400					
Old Mortuary															
Building Maintenance	1000	1000		1000	774.82	774.82	774.82	77%	Mortuary Rent	150					
Old Mortuary Renovation	2000	2000		2000	2,000.00	2,000.00	2,000.00	100%							
	3,000.00	3,000.00	-	3,000.00	2,774.82	2,774.82	2,774.82	92%		150					
	31,760.00	31,260.00	5,355.00	36,615.00	28,394.58	28,778.11	28,778.11	79%							
Contingency Fund	1000	1000		1000	3.00										
PREMISES TOTAL	32,760.00	32,260.00	5,355.00	37,615.00	28,397.58	28,778.11	28,778.11	77%	PREMISES TOTAL	10550	7106	7926	8293	79%	

AMENITIES									AMENITIES						
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget	Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	BUDGET	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	
Property Running Costs	2013-14	2013-14	2013-14	2013-14	Jan-14	Feb-14	Mar-14			2013-14	Jan-14	Feb-14	Mar-14		
Bowling Green															
Treatment & Scarifying	1500	1500		1500	120.00	120.00	120.00	8%	Bowling Club	550	550.00	550.00	550.00	100%	
									Bowling League	550	550.00	550.00	550.00	100%	
									Pay per Use Fees						
	1,500.00	1,500.00	-	1,500.00	120.00	120.00	120.00	8%		1100	1,100.00	1,100.00	1,100.00	100%	
Tennis Courts															
Repair & Resurface	1000	4000		4000	2,007.08	2,007.08	2,007.08	50%	Tennis Club Fees	939	963.00	963.00	963.00	103%	
Tennis Court Path	500	500	250.00	750					Pay per Use Fees	250	88.20	88.20	88.20	35%	
	1,500.00	4,500.00	250.00	4,750.00	2,007.08	2,007.08	2,007.08	42%		1189	1,051.20	1,051.20	1,051.20	88%	
Burgage															
Grass Cutting	1900	1900		1900	1,868.85	1,868.85	1,868.85	98%	Bonfire	120					
Kyre Bank Strimming	800	800		800	300.00	300.00	300.00	38%							
Play Area	500	500		500					Car Boot Sales	600	600.00	600.00	600.00	100%	
Shrubs & Flowers	500	500		500											
Japanese Knotweed	500	500		500	500.00	500.00	500.00	100%							
Premises License	100	100		100											
Honeycomb Grid for Access	2000														
New Play Area Fund	2000	2000		2000	2,000.00	2,000.00	2,000.00	100%		720	600.00	600.00	600.00	83%	
	8,300.00	6,300.00	-	6,300.00	2,668.85	2,668.85	2,668.85	42%							
Palmers									Football Club	967	735.75	735.75	735.75	76%	
Grass Cutting	1900	1900		1900	1868.85	1868.85	1868.85	98%	Rugby Club	600	299.00	600.00	600.00	100%	
Hedge Cutting	100	100		100	50.00	50.00	50.00	50%	May Fair	735	735.00	735.00	735.00	100%	
Car Park Rates	4300	4300		4300	4158.00	4158.00	4158.00	97%	Scout Hut	5	5.00	5.00	5.00	100%	
Repainting of Carpark Lines	1000	1000		1000					Skip Rent, annual.		450.00	450.00	450.00	100%	
	7,300.00	7,300.00	-	7,300.00	6,076.85	6,076.85	6,076.85	83%		2307	2,224.75	2,525.75	2,525.75	109%	
General Costs															
Groundsman Tools	300	300	100	400	315.15	315.15	315.15	79%	Cemetery charges	200	300.00	300.00	300.00	150%	
Petrol/Diesel	300	300		300	118.18	118.18	118.18	39%							
Maintenance of Equipment	600	600		600	510.37	510.37	510.37	85%							
Maintenance Costs	1000	1000		1000	792.59	1,016.57	1,016.57	102%							
Tree Work	2000	2000	3000	5000	4,100.00	5,000.00	5,000.00	100%							
Groundsman Training	700	700		700	700.00	700.00	700.00	100%		200	300.00	300.00	300.00	150%	
	4,900.00	4,900.00	3,100.00	8,000.00	6,536.29	7,660.27	7,660.27	96%							
										5516	5,275.95	5,576.95	5,576.95	123%	
	23,500.00	24,500.00	3,350.00	27,850.00	17,409.07	18,533.05	18,533.05	67%							
Contingency Fund	1000	1000	1587.50	2587.5	1,657.50	1,727.50	1,727.50	67%							
AMENITIES TOTAL	24,500.00	25,500.00	4,937.50	30,437.50	19,066.57	20,260.55	20,260.55	67%	AMENITIES TOTAL	5516	5,275.95	5,576.95	5,576.95	123%	

ADMINISTRATION				ADMINISTRATION				ADMINISTRATION						
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget	Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	BUDGET	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE
	2013-14	2013-14	2013-14	2013-14	Jan-14	Feb-14	Mar-14			2013-14	Jan-14	Feb-14	Mar-14	
Petty Cash	200	200		200	200.00	200.00	200.00	100%						
Telephone/Broadband	700	700		700	503.28	509.28	515.28	74%						
Stationery & Misc.	450	350		350	334.02	334.02	334.02	95%						
Photocopying	450	550	150	700	534.67	624.97	624.97	89%						
Lone Worker Alarm	150	150		150	135.60	135.60	135.60	90%						
Computer & software	400	400	-150	250	184.58	184.58	184.58	74%						
	2350	2350		2350	1892.15	1988.45	1994.45	85%						
Council Running Costs														
Audit etc.	1800	1800		1800	1,000.00	1,000.00	1,000.00	56%	Recovered VAT	9000	3,801.34	3,801.34	3,801.34	42%
Internal Auditors Fee	200	200		200	150.00	150.00	150.00	75%	Wayleaves		55.24	55.24	55.24	
Elections	700	700		700	700.00	700.00	700.00	100%			5.00	5.00	5.00	
Fees (Legal)	1000	1000		1000	796.00	796.00	796.00	80%	Interest on A/Cs	20	4.30	4.30	4.30	22%
Memberships CALC/SLCC	1200	1200		1200	1,201.94	1,291.94	1,291.94	108%	Hereford and Worcester A	10				
Training Courses	500	500		500		75.00	75.00							
Travel Allowances	200	200		200										
Insurance (all buildings)	8000	5500		5500	5,270.51	5,270.51	5,270.51	96%						
Employers Nat.Ins	4500	4500		4500	3,106.57	3,106.57	3,106.57	69%						
	18100	15600		15600	12225.02	12390.02	12390.02	79%		9030	3865.876	3865.876	3865.876	43%
Community Services														
Street Lighting	2500	2500		2500	1,656.21	1,656.21	1,656.21	66%						
Car Park Maintenance (Long term)	4000	4000		4000	4,000.00	4,000.00	4,000.00	100%						
Bus shelter, maintenance/cleaning	400	400		400	48.00	48.00	48.00	12%						
	6900	6900		6900	5704.21	5704.21	5704.21	83%						
Donations														
Tenbury in Bloom	150	150		150	150.00	150.00	150.00	100%						
Tenbury Tourism	350	350		350	350.00	350.00	350.00	100%						
Tenbury CAB		1000		1000	1,000.00	1,000.00	1,000.00	100%						
Tenbury CoT Christmas Lights		500		500	500.00	500.00	500.00	100%						
Tenbury NILS		500		500	500.00	500.00	500.00	100%						
	500	2500		2500	2500	2500	2500	100%						
Promotion														
Advertising	1000	1000	100	1100	854.33	1,092.33	1,092.33	99%						
Web Site/Digital Screen	300	300	-100	200	150.00	150.00	150.00	75%						
	1300	1300		1300	1004.33	1,242.33	1242.33	96%						
Loans														
Public Works Loan Board(all loans)	4500	4500		4500	3,957.58	3,957.58	3,957.58	88%						
	4500	4500		4500	3957.58	3957.58	3957.58	88%						
Payback Schemes														
Lengthsman	3000	3000		3000	1,890.00	2,080.00	2,080.00	69%	Lengthsman	3000	1,675.00	1,890.00	1,890.00	63%
Footpaths	500	500		500		320.00	500.00	100%	Footpaths	500		500.00	500.00	100%
Rate Relief	300	300		300					Rate Relief	300	144.24	144.24	144.24	48%
	3800	3800		3800	1890	2400	2580	68%		3800	1819.24	2534.24	2534.24	67%
Hanging Baskets	1000	1000	918	1918	1,813.50	1,813.50	1,813.50	95%	Hanging Baskets	1000				
	1000	1000	918	1918	1813.5	1813.5	1813.5	95%						
	38,450.00	37,950.00	918.00	38,868.00	30,986.79	31,996.09	32,182.09	83%						
Contingency Fund														
	1000	1000		1000	715.93	955.25	996.11	100%		12830	5,685.12	6,400.12	6,400.12	50%
ADMIN SUB TOTAL	39,450.00	38,950.00	918.00	39,868.00	31,702.72	32,951.34	33,178.20	83%						

EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget	Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	12830	5,685.12	6,400.12	6,400.12	50%
	2013-14	2013-14	2013-14	2013-14	Jan-14	Feb-14	Mar-14			BUDGET	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE
										2013-14	Jan-14	Feb-14	Mar-14	
WAGES/ALLOWANCES														
Mayors Allowance	1500	1500		1500	591.00	1,050.86	1,050.86	70%						
SALARIES	60000	60000		60000	51,946.75	56,003.00	60,352.41	101%						
HLF Salaries	21000	21000		21000	13,896.44	13,896.44	13,896.44	66%						
WAGES/ALLOWANCES TOTAL	61500	61500		61500.00	52537.75	57053.86	61403.27	100%						
ADMIN GRAND TOTAL	100,950	100,450	918	101,368.00	84,240.47	90,005.20	94,581.47	93%	PRECEPT	129314	129,314.00	129,314.00	129,314.00	100%
OVERVIEW									OVERVIEW					
		Re Forecast Budget		Total Budgeted Spend										
TOTALS	2013/14	2013/14	2013/14	2013/14	Actual	Actual	Actual	% of Budget Reached TO DATE	Year End Projected Balance Unreceived	% of Budget Reached TO DATE	Actual	Actual	Actual	% of Budget Reached TO DATE
EXPENDITURE	BUDGET	BUDGET		BUDGET	Jan-14	Feb-14	Mar-14				Jan-14	Feb-14	Mar-14	
PREMISES	32760	32,260.00	5355	37615	28,397.58	28,778.11	28,778.11	77%	PREMISES	10550	7,105.50	7,926.00	8,293.00	79%
AMENITIES	24500	25,500	4937.5	30438	19,066.57	20,260.55	20,260.55	67%	AMENITIES	5516	5,275.95	5,576.95	5,576.95	123%
ADMINISTRATION	100950	100,450	918	101368	84,240.47	90,005.20	94,581.47	93%	ADMINISTRATION	12830	5,685.12	6,400.12	6,400.12	50%
SUBTOTAL	158210	158210	11211	169421	131,704.62	139043.86	143620.13	85%	SUBTOTAL	28896	18067	19903	20270	73%
PRECEPT									PRECEPT	129314	129314	129314	129314	100%
TOTAL	158210	158210	11211	169421	131,705	139043.86	143620.13	85%	GRAND TOTAL	158210	147380.566	149217.066	149584.066	95%

HLF incl Salaries

50,813.48

Tenbury Town Council

**NO
OVERNIGHT
PARKING**

**UNLESS BY PRIOR ARRANGEMENT
WITH THE TOWN COUNCIL**
01584 810118 or clerk@tenburytown.org.uk

Town Council Projects – notes on meeting held 27/02

Three main areas were identified

1. Skate Park

As soon as costings were available resurfacing of this area should be a priority for funding investigation so that it can be carried out as soon as possible along with fundraising help from users.

2. Younger Children's Play Area/ Pavilion / Burgage/ Civic Garden

While the provision of equipment for younger children remains a priority it was felt that the whole long term plan for the Burgage should be revised to incorporate:-

- the new play area
- repair and updating of the current play area
- re-siting and redesign of the Pavilion to make better use of this facility
- extension and enhancement of the Civic Garden to make the whole setting far more attractive and a visitor attraction in its own right.

Relaying of paths and improving the vehicle access points in the Burgage plus inclusion of electricity and lighting should also be part of the planning process.

With a wider ranging project and community involvement through gardening etc there will be far more scope to find funding. The possibility of including a site for a small number of caravans was also to be investigated. A request to install flood lights for mini-soccer practice on the Burgage had also been received and might add to the plan and also benefit other users.

3. Sports Changing Rooms

It was agreed that the best place for the changing rooms would be on Palmers Meadow, perhaps as an extension to the rear of the Swimming Pool building to increase use and offer enhanced facilities.

It was felt that the Rugby Club should be approached to see whether they would have any interest – although they had always previously said they would need a club house facility as well as changing rooms to move to Palmers Meadow.

Whether football only or rugby and football combined there would need to be close work with user groups because demonstrable community need would be instrumental in raising any outside funding.

From the point of view of the Council it would be better to act as partner/co-ordinator in this – helping to fund and raise funds to have the improved facilities built but thereafter handing over full responsibility for upkeep and maintenance to the users themselves.

Professional Advice

It was felt that a professional fundraising consultant should definitely be engaged to help steer all of these projects.

Wayfinding

Once the work had been done it was hoped that all groups who would benefit would be able to raise the necessary funds together to enhance the offering in the town.

Town Brand Logo

A brief was drawn up with a view to finding one logo to promote Tenbury as the heart of the Teme Valley, the starting point of a visit to this area and the focal point of tourism in the area.

The brand would be promoted for use by every group in and around the town.

The upward trend in sales continued throughout February with a 35% increase in audience numbers over the same period last year. We had particular success with Mandela : Long Walk to Freedom, Disney's Frozen and our first screening from the NT Live, War Horse. Abbamania also played to a capacity house. Our own fundraising Variety Show also contributed over £2,500 to our contingency fund.

This coming weekend, we start our run of films shown as part of the Borderlines Film festival. The festival was covered by the BBC in their Midlands Today program last Friday, and the Regal featured quite heavily.

In March we receive our first tourist coach party with a large group from Ledbury U3A. The group will be enjoying a cream tea, followed by a tour and visit to the museum, a short talk on Art Deco in general and the Regal in particular and they will also be watching a film.

The Trust has now purchased a replacement lighting desk, more suitable to our operation. The money for this was kindly donated by Ken Pollock from the WCC Divisional Fund and by the Blakewell (Spar) Foundation. The Trust has also received a grant from the Kingspan Community Trust to support the MiniCineMonkeys programme with additional active play equipment and funding towards staffing costs for the next two years.

The work by the building contractors to remedy the plaster problems still remains ongoing. The work on repairing the doors and lobby floor in the community centre started today. The repairs to the front doors are still outstanding.

Vandals have caused some damage to one of our display cabinets nearest the bus stop. There may be some delay in repairing this as the local company who produced the cabinets have several months backlog of work.