

## TENBURY TOWN COUNCIL 2013/14 – PR03

Minutes of the meeting of the **PREMISES COMMITTEE** held on **Monday 16<sup>th</sup> September 2013 at 7.30pm** in the **Pump Rooms, off Teme Street**, Tenbury Wells.

PRESENT: Cllr E. Weston (Chairman), Cllrs E. Hudson (Deputy Chairman), Cllrs M. Drummond, J. Morgan, Cllr D. Ingram, J. Watson

IN ATTENDANCE: Assistant to the Town Clerk – K Thirlby

APOLOGIES: All attended

### **3.1 Apologies. To consider the acceptance of apologies for absence from Councillors**

All present.

### **3.2 Declarations of Interest.**

None

### **3.3 To approve as a true and accurate record the resolutions and Minutes of the Premises Committee meeting held on 15th July 2013.**

The Minutes of the previous meeting held on 15<sup>th</sup> July 2013 were approved and signed by the Chairman as a true and correct record of proceedings. Proposed by Cllr J Morgan and seconded by Cllr Drummond. All in favour.

### **3.4 To review actuals v. budget to date**

It was agreed that in the absence of the Clerk that this point be deferred. Proposed by Cllr Ingram, seconded by Cllr Drummond. All in favour.

### **3.5 Premises Reports**

- Regal – Cllr Hudson – reported he had met with the Project Manager from Harpers and the Architect to discuss the damp in the walls, by the disabled lift and to the rear of the auditorium. Damp treatment was originally requested by the Architect and should have included these areas. For some reason this was not carried out. This has resulted in damp reappearing in the auditorium with some areas of the murals affected. Harpers have agreed they will resolve the problem in all areas, at no extra cost. The affected plaster will be removed up to 6ft. The mural artist will have to return to reinstate any affected area of the mural. Cllr Ingram asked whether the Project Manager should have detected this mistake. Cllr Hudson replied that was the fault of the Contractors. The contract has not ended yet and monies are held on retention. Cllr Watson asked whether the Regal will have to be closed during these works. Cllr Hudson replied that work would be carried out in sections and a proposed programme of work was awaited from Harpers. Cllr Hudson would chase Harpers to agree upon a deadline.
- Pavilion – Cllr Drummond – The electrical work has been carried out and is complete.
- Changing Rooms – Cllr Ingram – Reported that the changing rooms had not been cleaned very well by Tenbury United. He would put up signs to stop the washing of boots in the showers. There is an outside tap and therefore no excuse for washing boots inside. The boiler is still leaking. Cllr Price was arranging for the boiler to be looked at. The locks have been changed and 2 keys have been signed out. (Cllr Ingram will be checking that everything is running smoothly).
- Mortuary – Cllr Watson – No report
- Pump Rooms - Cllr Morgan – No report. A full report next meeting.

### **3.6 To be updated on progress with sale of the Old Mortuary**

All paperwork completed. Waiting on Solicitors for completion dates.

### **3.7 To be updated regarding electrical work required in the Pavilion and the Changing Rooms.**

All works completed.

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**3.8 To consider a request from Tenbury Tourist Information to hold their monthly meetings at the Pump Rooms free of charge.**

It was agreed to allow them free of charge during working day hours. Cllr Watson proposed and seconded by Cllr Drummond. All in favour.

**3.9 Clerk's report including any Urgent Decisions since the last meeting**

It was agreed that in the absence of the Clerk that this point be deferred.

**3.10 Councillors' reports and items for future agenda**

Cllr Hudson asked what happens to the proceeds received from the sale of the Old Mortuary and the Boxing Club. Could some of this money be used to upgrade the young children's playground area for the under 8's, or the re-building of the Pavilion. Cllr Ingram commented that this may need to be discussed at Full Council.

**3.10 Any other Business**

None.

Meeting Closed at 8:25pm

Signed .....

Dated .....