

Minutes of the **FINANCE AND STAFFING GROUP** meeting to be held on **MONDAY 14<sup>TH</sup> DECEMBER 2015 at 7:15 pm** in the Pump Rooms, Teme Street, Tenbury Wells

**PRESENT:** Cllr E Weston [**Chair**], Cllr D Ingram, Cllr J Morgan, Cllr D Patrick, Cllr S Perry, Cllr Mayor M Willis [**Mayor**]

**ABSENT:** Cllr S Bowkett, Cllr J Fielder

**IN ATTENDANCE:** Town Clerk and Assistant Town Clerk

**8.1 APOLOGIES TO CONSIDER THE ACCEPTANCE OF APOLOGIES FOR ABSENCE FROM COUNCILLORS**

Apologies had been received from Cllr D Ingram  
**RESOLVED THAT APOLOGIES BE ACCEPTED.**

**8.2 DECLARATIONS OF INTEREST**

None.

**8.3 PUBLICATION PARTICIPATION**

None.

**8.4 TO APPROVE AS A TRUE AND ACCURATE RECORD THE RESOLUTIONS AND MINUTES OF THE PREVIOUS MEETING HELD ON 30<sup>TH</sup> NOVEMBER 2015**

The Minutes of the previous meeting held on 30<sup>th</sup> November 2015 were approved and signed by the Chairman as a true and correct record of proceedings.

**8.5 TO REVIEW THE BUDGET FOR THE YEAR AND THE COUNCIL'S FINANCIAL POSITION TO END NOVEMBER**

Cllr D Ingram queried when the Rugby Club paid their rent. The Town Clerk confirmed that they were invoiced every 3 months. This applied to the Football Club too.

Cllr D Patrick asked about the repainting of the carpark lines. The Town Clerk stated that contractors had offered to use left-over lining material to repaint the disabled areas and bus spaces in the car park. The contractors had not sent a VAT invoice therefore payment had not been made.

**ATTACHED APPENDIX A. MEMBERS WERE SATISFIED THAT EXPENDITURE WAS ACCORDING TO BUDGET.**

**8.6 TO CONFIRM PAYMENTS AUTHORISED FROM COUNCIL BANK ACCOUNTS TO END NOVEMBER 2015 AND MONTHLY RECONCILIATION OF BANK ACCOUNTS**

**THE CHAIRMAN CONFIRMED THAT THE BANK ACCOUNTS RECONCILED CORRECTLY WITH AUTHORISED PAYMENTS.**

**8.7 TO APPROVE THE MONTHLY ACCOUNTS FOR NOVEMBER 2015 AND THE OUTSTANDING ACCOUNTS FOR DECEMBER 2015 FOR RECOMMENDATION TO FULL COUNCIL**

Attached Appendix B. Cllr D Ingram queried what the expenditure to Caldicotts related to and the Town Clerk confirmed that this was for some slabs beneath a replacement bin on Oldwood Common as the bin had been damaged.

**RESOLVED THAT THE MONTHLY ACCOUNTS FOR NOVEMBER 2015 AND ANY OUTSTANDING ACCOUNTS FOR DECEMBER 2015 BE APPROVED FOR RECOMMENDATION TO FULL COUNCIL**

**8.8 TO CONSIDER ANY FURTHER RECOMMENDATIONS RE BUDGETS FOR 2016/2017 AND AGREE THE FINAL BUDGET TO BE RECOMMENDED FOR APPROVAL BY FULL COUNCIL**

Members reviewed the final budget proposals which had been circulated (attached Appendix C) and considered the impact of further reducing provision for reserves in order to have a lesser increase in the final precept request as suggested by Cllr Ingram. The majority felt that this would be short sighted and that the increases in this budget were largely down to the new central government requirement for staff pension provision under automatic enrolment which were out of Council control.

**RESOLVED 5 FOR AND 1 ABSTENTION THAT THE BUDGET BE RECOMMENDED FOR APPROVAL BY FULL COUNCIL.**

**8.9 TO CONSIDER THE PRECEPT REQUIRED FOR 2016/2017 AND TO RECOMMEND THE 2016/2017 PRECEPT AMOUNT FOR APPROVAL BY FULL COUNCIL**

The Mayor stated that MHDC had confirmed that Parish Grant funding would be reduced to nil over the next 2/3 years. Based on the budget figures just approved he said he did not consider the precept increase to be unreasonable as it equated to an increase of 32 pence or less per month the majority of households. The Chairman noted that should the Town Council not agree the precept figure as proposed, the Town Council would find it extremely hard to manage its budget next year.

**RESOLVED 5 FOR AND 1 ABSTENTION THAT THE SUM OF OF £142,433.00 (4.77% increase) BE RECOMMENDED AS THE 2016/17 PRECEPT REQUEST FOR APPROVAL BY FULL COUNCIL.**

**8.10 CORRESPONDENCE**

The Town Clerk informed Members that Worcestershire County Council were holding a Budget Consultation Meeting on 21<sup>st</sup> January 2016 at 6.30 pm and that anyone interested in attending should let her or the Assistant Town Clerk know.

**8.11 TO CONSIDER RECOMMENDATIONS FOR A STAFF PENSION SCHEME TO BE PROPOSED FOR APPROVAL BY FULL COUNCIL**

The Chair thanked Cllr Patrick for his detailed and very balanced report. Cllr Patrick then summarised the situation to date. The benefits of the LGPS were by far the best for employees but also extensively more expensive to the Employer. This is mainly due to a deficit in the pension fund administered by Worcestershire

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County Council. To compare other pension schemes available, to ascertain full costs and benefits of those, would require independent financial advice at a proposed cost of £1500.

Councillor Willis stated that he would ideally like to be in a position to propose that the LGPS should be the chosen pension scheme. However, due to the fact that the Employer contributions required would seem to be greatly inflated due to covering deficits in the scheme, this would be open to criticism. Therefore for a proper comparison to be made he agreed that it would be advisable to obtain further independent financial advice.

Cllr Patrick pointed out that with other schemes it may be possible to increase the percentage paid to employer contributions over and above the minimum to offer better benefits to the employee. It was proposed by Cllr Patrick that "Council should seek further advice at a cost of £1500 as quoted by the Financial Adviser, to enable a more detailed comparison between the LPGPS and other providers."

**RESOLVED** that a further report from Financial Advisors be commissioned to identify alternate pension schemes. Cost of this report to be taken from 2015/16 budget or from reserves if insufficient funds available.

**8.12 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA**

None.

**8.13 EXCLUSION OF THE PRESS AND PUBLIC.**

**To pass a resolution that the press and public be excluded from the meeting during consideration of the following items of business because it is likely that in view of the nature of the business to be transacted, there would be disclosure of exempt information, as defined in Section 100(I) of the Local Government Act 1972:-**

**8.14 TO CONSIDER STAFFING MATTERS RELATING TO REMUNERATION**

Cllr Willis stated that public sector pay rises had been capped at 1% each year for 4 years beginning in the current financial year and would not suggest a pay increase above that 1%. The Clerk is still studying towards a Cilca qualification and obtaining that qualification as per her contract, will be entitled to a pay rise of 1% of current salary. The budget/precept as previously discussed in the meeting anticipated these increases. Whilst all felt this was not an excessive or unwarranted pay increase, it would need to be seen in the light of pay increases elsewhere. Cllr Willis was asked to contact other Town Councils within the area to enquire if they had or were considering pay increases for their staff.

**RECOMMENDED THAT CLLR WILLIS CONTACT OTHER TOWN COUNCILS WITHIN THE AREA TO ENQUIRE IF THEY HAD OR WERE CONSIDERING PAY INCREASES FOR THEIR STAFF.**

**8.15 TO CONSIDER QUOTATIONS FOR INSURANCE**

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The Town Clerk confirmed that quotations would be available to consider at Full Council on the 4<sup>th</sup> January 2016.

Meeting closed at 8.30 pm

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FACILITIES							FACILITIES				
EXPENDITURE	Budget Adjusted 25/09/15	From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	ACTUAL	% of Budget Reached TO END	INCOME	Budget Adjusted 25/09/15	ACTUAL	ACTUAL	% of Budget Reached TO END
	2015-16	2015-16	2015-16	Oct-15	Nov-15	Nov-15		2015-16	Oct-15	Nov-15	Nov-15
<b>Pump Rooms</b>							<b>Pump Rooms</b>				
Gas	1300		1300	235.51	235.51	18%	Bookings	4000	2298.5	2358.5	59%
Electricity	1100		1100	430.35	500.65	46%					
Water	75		75								
Rates	3100		3100	2,151.00	2,458.00	79%					
Building Maintenance	2000		2000	1,197.09	1,197.09	60%					
Fire Extinguishers/Alarm	200		200	90.00	90.00	45%					
Electrical Maintenance/Checks	200		200		52.50	26%					
Boiler Maintenance	200		200	85.00	165.00	83%					
Cleaning Materials/Disposables	50		50								
Wedding License		1750	1750	1,750.00	1,750.00	100%					
Project Reserves	4000		4000	4,000.00	4,000.00	100%					
<b>Pump Rooms</b>	<b>12225</b>	<b>1750</b>	<b>13975</b>	<b>9,938.95</b>	<b>10,448.75</b>	<b>75%</b>		<b>4000</b>	<b>2298.5</b>	<b>2358.5</b>	<b>59%</b>
<b>Regal</b>							<b>Regal</b>				
Building Maintenance	6500		6500	5,425.48	6,075.48	93%	Rent	4400	2,569.00	2,569.00	58%
Project Reserves											
RTT Grant Donation	10000		10000	10,000.00	10,000.00	100%					
<b>Regal</b>	<b>16500</b>		<b>16500</b>	<b>15,425.48</b>	<b>16,075.48</b>	<b>97%</b>		<b>4400</b>	<b>2569</b>	<b>2569</b>	<b>58%</b>
<b>REGAL &amp; PUMP ROOMS</b>	<b>28725</b>	<b>1750</b>	<b>30475</b>	<b>25,364.43</b>	<b>26,524.23</b>	<b>87%</b>	<b>REGAL &amp; PUMP ROOMS</b>	<b>8400</b>	<b>4867.5</b>	<b>4927.5</b>	<b>58%</b>
<b>Palmers Meadow</b>							<b>Football Club</b>	<b>1006</b>	<b>493.00</b>	<b>493.00</b>	<b>49%</b>
Grass Cutting	2300		2300	330.00	1995.00	87%	Rugby Club	614			
Weed & Repair Mower Area	1420		1420								
Hedge Cutting	200		200		170.00		May Fair	735	735.00	735.00	100%
Car Park Rates	4360		4360	3024.00	3456.00	79%	Scout Hut	5			
Repainting of Carpark Lines		2000	2000				Skip Rent, annual.	450	450.00	450.00	100%
Project Reserves Skate Park	2000	500	2500	2500.00	2500.00	100%					
Project Reserves Car Park	4000		4000	4000.00	4000.00	100%					
	<b>14280</b>	<b>2,500.00</b>	<b>16780</b>	<b>3,354.00</b>	<b>12,121.00</b>	<b>72%</b>		<b>2810</b>	<b>1,678.00</b>	<b>1,678.00</b>	<b>0.60</b>
<b>Changing Rooms</b>					3						
Electricity	550		550	198.36	198.36	36%	Changing Rooms Meter	250	51.00	51.00	20%
Water	140		140	78.29	138.95	99%					
Building Maintenance	500		500	200.00	200.00	40%					
Electrical Maintenance	500		500								
Project Reserves	2000		2000	2,000.00	2,000.00	100%					
<b>Changing Rooms</b>	<b>3690</b>		<b>3690</b>	<b>476.65</b>	<b>2,537.31</b>	<b>69%</b>		<b>250</b>	<b>51</b>	<b>51</b>	<b>20%</b>
<b>PALMERS MEADOW</b>	<b>17970</b>	<b>2500</b>	<b>20470</b>	<b>3,830.65</b>	<b>14,658.31</b>	<b>72%</b>	<b>PALMERS MEADOW</b>	<b>3060</b>	<b>1729</b>	<b>1729</b>	<b>57%</b>

FACILITIES							FACILITIES				
EXPENDITURE	Budget Adjusted 25/09/15	From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	ACTUAL	% of Budget Reached TO END	INCOME	Budget Adjusted 25/09/15	ACTUAL	ACTUAL	% of Budget Reached TO END
	2015-16	2015-16	2015-16	Oct-15	Nov-15	Nov-15		2015-16	Oct-15	Nov-15	Nov-15
<b>The Burgage</b>											
Grass Cutting	2300		2300	330.00	1,995.00	87%	Bonfire	120		120.00	100%
Weed & Spring Feed + Oversow	890		890				Applefest	120	120.00	120.00	100%
Kyre Bank Strimming	600		600		325.00	54%					
Play Area	350		350	30.00	30.00	9%	Car Boot Sales	800	840.00	840.00	105%
Shrubs & Flowers	685		685								
Japanese Knotweed	500		500								
Premises License	70		70	70.00	70.00	100%					
Honeycomb Grid for Access	2000	11750	13750	13,750.00	14,850.00	108%					
	<b>7395</b>	<b>11750</b>	<b>19145</b>	<b>14,180.00</b>	<b>17,270.00</b>	<b>90%</b>		<b>1040</b>	<b>960</b>	<b>1080</b>	<b>104%</b>
<b>Bowling Green</b>											
Treatment & Scarifying	4600		4600	2,445.25	2,752.68	60%	Bowling Club	572	572.00	572.00	100%
							Bowling League	572	572.00	572.00	100%
							Pay per Use Fees				
	<b>4600</b>		<b>4600</b>	<b>2,445.25</b>	<b>2,752.68</b>	<b>60%</b>		<b>1144</b>	<b>1144</b>	<b>1144</b>	<b>100%</b>
<b>Tennis Courts</b>											
Repair & Upkeep	1000	750	1750	750.00	750.00	43%	Tennis Club Fees	984	984.00	984.00	100%
Tennis Courts Project Reserves	4000		4000	4,000.00	4,000.00	100%	Pay per Use Fees	150	96.80	96.80	65%
	<b>5000</b>	<b>750</b>	<b>5750</b>	<b>4,750.00</b>	<b>4,750.00</b>	<b>83%</b>		<b>1134</b>	<b>1080.8</b>	<b>1080.8</b>	<b>95%</b>
<b>Pavilion &amp; Groundsmans Shed</b>											
Electricity	1100		1100	279.00	279.00	25%					
Water	150		150	95.18	95.18	63%					
Rates	340		340	234.00	268.00	79%					
Tidy Up Compost Areas	400		400								
Building Maintenance	400		400	105.57	105.57	26%					
Electrical Maintenance	400		400	57.95	57.95	14%					
Pavilion Roof Maintenance	250		250								
Project Reserves	2000		2000	2,000.00	2,000.00	100%					
	<b>5040</b>		<b>5040</b>	<b>771.70</b>	<b>2,805.70</b>	<b>56%</b>					
<b>THE BURGAGE</b>	<b>22035</b>	<b>12500</b>	<b>34535</b>	<b>22,146.95</b>	<b>27,578.38</b>	<b>80%</b>	<b>THE BURGAGE</b>	<b>3318</b>	<b>3184.8</b>	<b>3304.8</b>	<b>100%</b>
<b>General Costs</b>											
Groundsman Tools	800		800	714.23	761.73	95%	Cemetery charges	200			
Petrol/Diesel	150		150	105.08	111.08	74%					
Maintenance of Equipment	500		500	223.95	223.95	45%					
Maintenance Costs	1200		1200	693.12	779.04	65%					
Tree Work	500		500	225.00	225.00	45%					
Tree Reserves	500		500								
Groundsman Training	100		100								
	<b>3750</b>		<b>3750</b>	<b>1,961.38</b>	<b>2,100.80</b>	<b>56%</b>		<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>
Subtotal	<b>72480</b>	<b>16750</b>	<b>89230</b>	<b>53,303.41</b>	<b>70,861.72</b>	<b>79%</b>		<b>14978</b>	<b>9781.3</b>	<b>9961.3</b>	<b>67%</b>
<b>Contingency Fund</b>	650		650		37.50	6%					
<b>FACILITIES TOTAL</b>	<b>73130</b>	<b>16750</b>	<b>89880</b>	<b>53303</b>	<b>70899</b>	<b>79%</b>	<b>FACILITIES TOTAL</b>	<b>14978</b>	<b>9781.3</b>	<b>9961.3</b>	<b>67%</b>

ADMINISTRATION							ADMINISTRATION				
EXPENDITURE	Budget Adjusted 25/09/15	From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	ACTUAL	% of Budget Reached TO END	INCOME	Budget Adjusted 25/09/15	ACTUAL	ACTUAL	% of Budget Reached TO END
	2015-16	2015-16	2015-16	Oct-15	Nov-15	Nov-15		2015-16	Oct-15	Nov-15	Nov-15
Petty Cash	200		200	200.00	200.00	100%					
Telephone/Broadband	500		500	270.08	276.28	55%					
Stationery & Misc.	300		300	235.48	235.48	78%					
Photocopying	500		500	392.51	482.81	97%					
Lone Worker Alarm	120		120	84.63	84.63	71%					
Computer & software	100		100	56.00	56.00	56%					
	<b>1720</b>	<b>-</b>	<b>1720</b>	<b>1,238.70</b>	<b>1,335.20</b>	<b>78%</b>					
<b>Council Running Costs</b>							<b>Council Running Costs</b>				
Audit etc.	400		400	400.00	400.00	100%	Recovered VAT	9000		3,486.57	39%
Internal Auditors Fee	250		250	150.00	150.00	60%	Wayleaves	45	47.02	47.02	104%
Elections	60		60	52.98	52.98	88%					
Fees (Legal)	1000		1000				Interest on A/Cs	229	149.33	149.33	65%
Memberships CALC/SLCC	950		950	925.64	925.64	97%	Hereford and Worcester A/C	4	1.97	1.97	49%
Training Courses	500		500	221.77	221.77	44%					
Travel Allowances	200		200								
Insurance (all buildings)	5820		5820	5,819.65	5,819.65	100%					
Bank Charges	65		65	63.26	63.26	97%					
Pension Advice	500		500								
Employers Nat.Ins	4500		4500	2,121.27	2,121.27	47%					
	<b>14245</b>		<b>14245</b>	<b>9,754.57</b>	<b>9,754.57</b>	<b>68%</b>		<b>9278</b>	<b>198.32</b>	<b>3684.89</b>	<b>40%</b>
<b>Community Services</b>							<b>Community Services</b>				
Street Lighting	2500		2500	1,028.31	1,028.31	41%					
Hanging Baskets	1882		1882	1,881.45	1,881.45	100%	Hanging Baskets	1000	990.00	990.00	99%
Bus shelter, maintenance/cleaning	150		150	45.00	45.00	30%					
Flood Clean Up Reserves											
	<b>4532</b>	<b>-</b>	<b>4532</b>	<b>2,954.76</b>	<b>2,954.76</b>	<b>65%</b>		<b>1000</b>	<b>990.00</b>	<b>990.00</b>	<b>99%</b>
<b>Donations</b>							<b>Donations</b>				
Tenbury in Bloom	150		150	150.00	150.00	100%					
Tenbury Tourism	350		350	350.00	350.00	100%					
Tenbury CAB	1000		1000	1,000.00	1,000.00	100%					
Tenbury CoT Christmas Lights	500		500	500.00	500.00	100%					
Tenbury Transport Trust	500		500	500.00	500.00	100%					
	<b>2500</b>		<b>2500</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>100%</b>					
<b>Promotion</b>							<b>Promotion</b>				
Advertising	1150		1150	718.33	1,026.33	89%					
Web Site	150		150								
	<b>1300</b>	<b>-</b>	<b>1300</b>	<b>718.33</b>	<b>1,026.33</b>	<b>79%</b>					
<b>Loans</b>							<b>Loans</b>				
Public Works Loan Board(all loans)	2701		2701	1,970.83	1,970.83	73%					
	<b>2701</b>		<b>2701</b>	<b>1,970.83</b>	<b>1,970.83</b>	<b>73%</b>					

ADMINISTRATION							ADMINISTRATION				
<b>Payback Schemes</b>							<b>Payback Schemes</b>				
Lengthsman	3000		3000	1,322.50	1,541.00	51%	Lengthsman	3000	1,322.50	1,322.50	44%
Footpaths	500		500				Footpaths	500			
Rate Relief	150		150	150.98	150.98	101%	Rate Relief	150			
	<b>3650</b>		<b>3650</b>	1473.48	1691.98	46%		3650	1322.5	1322.5	36%
<b>SUB TOTAL</b>	<b>30648</b>		<b>30648</b>	<b>20,610.67</b>	<b>21,233.67</b>	<b>69%</b>	<b>SUB TOTAL</b>	<b>13928</b>	<b>2510.82</b>	<b>5997.39</b>	<b>43%</b>
Contingency Fund	523	500	1023	560.00	560.00	55%					
<b>ADMIN SUB TOTAL</b>	<b>31171</b>	<b>500</b>	<b>31671</b>	<b>21,170.67</b>	<b>21,793.67</b>	<b>69%</b>	<b>ADMIN SUB TOTAL</b>	<b>13928</b>	<b>2511</b>	<b>5997</b>	<b>43%</b>
<b>WAGES/ALLOWANCES</b>							<b>WAGES/ALLOWANCES</b>				
Mayors Allowance	1500		1500	518.10	542.10	36%					
SALARIES	62000		62000	34,816.54	39,068.52	63%					
<b>WAGES/ALLOWANCES TOTAL</b>	<b>63500</b>		<b>63500</b>	<b>35,334.64</b>	<b>39,610.62</b>	<b>62%</b>					
<b>ADMIN GRAND TOTAL</b>	<b>94671</b>	<b>500</b>	<b>95171</b>	<b>56505.31</b>	<b>61404.29</b>	<b>65%</b>	<b>ADMIN GRAND TOTAL</b>	<b>13928</b>	<b>2510.82</b>	<b>5997.39</b>	<b>43%</b>

Neighbourhood Plan							Neighbourhood Plan				
EXPENDITURE	Budget Adjusted 25/09/15	From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	ACTUAL	% of Budget Reached TO END	INCOME	Budget Adjusted 25/09/15	ACTUAL	ACTUAL	% of Budget Reached TO END
	2015-16	2015-16	2015-16	Oct-15	Nov-15	Nov-15		2015-16	Oct-15	Nov-15	Nov-15
Promotion & Advertising	300		300	165.00	165.00	55%					
Consultants Fees		3,000.00	3000								
Other		200.00	200								
	300	3200	3500	165.00	165.00	5%					

OVERVIEW							OVERVIEW				
EXPENDITURE	Budget Adjusted 25/09/15	From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	ACTUAL	% of Budget Reached TO END	INCOME	Budget Adjusted 25/09/15	ACTUAL	ACTUAL	% of Budget Reached TO END
	2015-16	2015-16	2015-16	Oct-15	Nov-15	Nov-15		2015-16	Oct-15	Nov-15	Nov-15
FACILITIES	73130	16750	89880	53,303.41	70,899.22	79%	FACILITIES	14978	9,781.30	9,961.30	67%
NEIGHBOURHOOD PLAN	300	3200	3500				NEIGHBOURHOOD PLAN				
ADMINISTRATION	94671	500	95171	56,505.31	61,404.29	65%	ADMINISTRATION	13928	2,510.82	5,997.39	43%
<b>SUBTOTAL</b>	<b>168101</b>	<b>20450</b>	<b>188551</b>	<b>109809</b>	<b>132304</b>	<b>70%</b>	<b>SUBTOTAL</b>	<b>28906</b>	<b>12,292.12</b>	<b>15,958.69</b>	<b>55%</b>
							PRECEPT	127330	127,330.00	127,330.00	100%
							Parish Grant	11865	11,865.00	11,865.00	100%
<b>GRAND TOTAL</b>	<b>168101</b>	<b>20450</b>	<b>188551</b>	<b>109809</b>	<b>132304</b>	<b>70%</b>	<b>GRAND TOTAL</b>	<b>168101</b>	<b>151487</b>	<b>155154</b>	<b>92%</b>

	CURRENT UNITY TRUST	RESERVES UNITY TRUST	Alto Card & Petty Cash	WCC Deposit A/C	TOTALS
Financial Year ending 31/03/16					
Balance at 31/10/2015 (cash at bank and in hand)	41452.37	76961.46	107.61	955.43	119476.87
Balance at 30/11/2015 (cash at bank and in hand)	34517.74	76961.46	107.61	955.43	112542.24
Variance	-6934.63	0.00	0.00	0.00	-6934.63

**APPROVED TRANSACTIONS - CLEARED ACCOUNTS**

Payee	Payment Ref	Date	Amounts	Reference
Barclaycard	1516176	01/11/15	0.00	Credit Card Transactions October 2015 - Acct in Credi
Round Table	28	03/11/15	120.00	Bonfire
HMRC	28	03/11/15	3486.57	Q1 VAT repayment
Liz Weston	28	03/11/15	30.00	2 tickets for James Bond Gala showing
Cllr Brewer Stourport TC	28	03/11/15	30.00	2x Bond Tickets
St Michaels College	BACS	04/11/15	180.00	12 Bond Tickets
UK Fuels Ltd	1516178	06/11/15	-7.20	Annual Card Charge
West Mercia Supplies	1516172	10/11/15	-108.36	Photocopier Lease from 13/11/2015 to 12/02/2015
Orange Payment Processing	1516179	10/11/15	-7.44	Groundsman's Phone
Wooley & Co	BACS	10/11/15	10.00	Hire Pump Rooms small room
MTM Contracting Ltd	1516169	13/11/15	-4434.00	Mowing Burgage & Palmers May thru Sept & Kyre Ba
MTM Contracting Ltd	1516170	13/11/15	-1320.00	Works to complete Burgage entrance
M & H Contracting	1516171	13/11/15	-170.00	Hedge trimming plus extra trimming
SE King	BACS	13/11/15	30.00	2 Bond Tickets
Malvern Hills District Council	1516173	16/11/15	-432.00	Rates Palmers Car Park
Malvern Hills District Council	1516174	16/11/15	-34.00	Rates Pavilion Burgage
Malvern Hills District Council	1516175	16/11/15	-307.00	Rates Pump Rooms
Drabwell & Mills	Cash	17/11/15	10.00	Extra 1 hour room hire
Liz Finlay	Cash	17/11/15	30.00	2 tickets for James Bond Gala showing
Public	Cash	17/11/15	50.00	Pump Rooms Donations
R Routledge	Cash	17/11/15	30.00	2 tickets for James Bond Gala showing
D Patrick	Cash	17/11/15	15.00	1 ticket for James Bond Gala showing
Allen Hunt	Cash	17/11/15	135.00	9 tickets for James Bond Gala showing
B Williams	BACS	18/11/15	30.00	2 tickets for James Bond Gala showing
James Gittens - Bridgnorth TC	29	19/11/15	30.00	2 tickets for James Bond Gala showing
Mrs C Edginton-White	29	19/11/15	30.00	2x Bond Tickets
Mr D Harrison	29	19/11/15	30.00	2 tickets for James Bond Gala showing
Mrs V Knight	29	19/11/15	60.00	4 tickets for James Bond Gala showing
Mr R P Webb	29	19/11/15	30.00	2x Bond Tickets
Jane Jenner	29	19/11/15	90.00	6 tickets for James Bond Gala showing
Lockdales	29	19/11/15	40.00	Hire Pump Rooms for Valuation Day
Regal Tenbury Trust	BACS	23/11/15	24.60	Printing
Mayor of Worcester	BACS	24/11/15	30.00	2 tickets for James Bond Gala showing
SALARIES	M8	26/11/15	-4251.98	SALARIES
Opus Energy	1516185	27/11/15	-73.82	Electric Pump Rooms 12/10/15 - 11/11/15
Pineneedle Limited	1516177	30/11/15	-385.00	Civic Weddings Guide Advert
Caroline Richmond	BACS	30/11/15	30.00	2 tickets for James Bond Gala showing
F Peplow	BACS	30/11/15	15.00	1 ticket for James Bond Gala showing

**TRANSACTION TOTALS for NOVEMBER**

-6934.63	0.00	0.00	0.00
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**APPROVED NOVEMBER TRANSACTIONS - LATE CLEARING ACCOUNTS**

Payee	Payment Ref	Date	Amounts	Reference
Mr C. Bunn	1516180	01/12/15	-218.50	Lengthsman for October
Royal British Legion	1516181	01/12/15	-24.00	Remembrance Day Wreath
Severn Trent Water Ltd	1516183	01/12/15	-60.66	Water Changing Rooms 07/05/14 -3/11/14
Caldicotts	1516184	01/12/15	-22.70	2x bags Potfix & 2x 18" x 18" slabs
G E Brights	1516186	01/12/15	-63.00	4ft Tube, Spot Lamp, Tube
NJS Heating Services Ltd	1516187	01/12/15	-96.00	Service Gas Boiler
CM Palethorpe	1516188	01/12/15	-37.50	Fees to research EISF and aid clerk in funding applica
J Taylor	1516189	01/12/15	-650.00	Supply and fit doors for community centre
Malcs Garden Care	1516190	01/12/15	-67.00	Mole & Rat Treatment
Andys Mower Servicing	1516191	01/12/15	-47.50	Service Bowling Green Mower & Supply Oil
AFH Independent Financial Se	1516192	01/12/15	-600.00	Fee for Auto Enrolment as per fee agreement signed
Avonmore Associates	1516193	01/12/15	-320.92	Carry out works on Bowling green and supply materi
Mainstream Digital Ltd	1516182	14/12/15	-6.00	Call Charges 01/10/2015 - 31/12/2015

**TRANSACTION TOTALS for NOVEMBER**

-2213.78	0.00	0.00	0.00
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# APPROVAL OF PAYMENTS

## DECEMBER PAYMENTS

Payee	Invoice	Inv. Date	Paym Ref	Total	VAT	Net	Ref.
Malvern Hills District Council			1516194	£ 432.00		£ 432.00	Rates Palmers Car Park
Malvern Hills District Council			1516195	£ 34.00		£ 34.00	Rates Pavilion Burgage
Malvern Hills District Council			1516196	£ 307.00		£ 307.00	Rates Pump Rooms
Public Works Loan Board			1516197	£ 729.92		£ 729.92	Bi Annual Loan Repayment 2
British Gas Business			1516198	£ 289.31	£ 13.77	£ 275.54	Gas - Pump Rooms 03/09/15 to 20/11/15
Orange Payment Processing		24/11/15	1516199	£ 7.44	£ 1.24	£ 6.20	Groundsman's Phone
Barclaycard			1516200	£ 63.98		£ 63.98	Credit Card Transactions November 2014
Mr C. Bunn			1516201	£ 224.25		£ 224.25	Lengthsman for November
Banfields	4760	30/11/15	1516202	£ 42.35	£ 7.06	£ 35.29	Key cut yale & padlock, trimmer line, lawn rake
Mainstream Digital	715503	30/11/15	1516203	£ 58.20	£ 9.70	£ 48.50	Quarterly Line Rental 14/11/15 - 13/02/16 & Call charges
Tav's Café	23	07/12/15	1516204	£ 500.00		£ 500.00	Buffet Mayor's Bond Gala
Jimbo's Bars	JB-TTC004	09/12/15	1516205	£ 304.80	£ 50.80	£ 254.00	Bar & reception drinks Mayor's Bond Gala
Opus Energy	19467488	12/12/15	1516206	£ 76.78	£ 3.66	£ 73.12	Electric Pump Rooms 12/11/15 - 11/12/15
SALARIES	M9	17/12/15	M9	£ 4,212.36		£ 4,212.36	SALARIES
<b>TOTAL</b>					<b>£</b>	<b>7,282.39</b>	

## JANUARY PAYMENTS CURRENTLY AWAITING APPROVAL

Payee	Invoice	Inv. Date	Paym Ref	Total	VAT	Net	Ref.
Malvern Hills District Council				£ 432.00		£ 432.00	Rates Palmers Car Park
Malvern Hills District Council				£ 34.00		£ 34.00	Rates Pavilion Burgage
Malvern Hills District Council				£ 307.00		£ 307.00	Rates Pump Rooms
HMRC				£ 3,174.42	£ -	£ 3,174.42	Q3 NICS & TAX Oct to Dec 2015

## CURRENTLY OUTSTANDING TO END JANUARY

**£ 3,947.42**

OVERVIEW

EXPENDITURE	2015 / 16 BUDGET APPROVED 01/12/14	2015 /16 REVISED 28/09/15	ACTUAL including known expend in November	PROJECTED TO END MARCH 2016	End of Year Unspent	2016/17 DRAFT BUDGET for Discussion	To be carried forward from Reserves	VARIANCE to Previous Year Approved Budget	INCOME	2015 / 16 BUDGET APPROVED 01/12/14	2015/16 BUDGET REVISED 28/09/15	ACTUAL including projected income in November	PROJECTED TO END MARCH 2016	End of Year Not Received	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget
EXPENDITURE									INCOME							
PLANNING		300		3500	-3200	2000		2,000	PLANNING							
FACILITIES	71200	73130	50623	87780	-14650	60430		-10,770	FACILITIES	14451	14978	10268	14768	-210	14420	-31
ADMINISTRATION	96171	94671	56799	95168	-497	99355		3,184	ADMINISTRATION	13725	13928	2287	13930	2	4932	-8,793
SUBTOTAL	167371	168101	107422	186448	-18347	161785		-5,586	SUBTOTAL	28176	28906	12555	28698	-208	19352	-8,824
									PRECEPT	139195	139195	139195	139195		142,433	3,238
									PARISH GRANT	11865	11865	11865	11865		9023.99	-2,842
									PRECEPT	127330	127330	127330	127330		133,409	6,080
TOTAL	167371	168101	107422	186448	-18347	161785		-5,586	GRAND TOTAL	167371	168101	151749.87	167893	-208	161785	-5,586

127330

PRECEPT INCREASE = 4.77%

YEAR ON YEAR VARIANCE BEFORE PARISH GRANT IS TAKEN INTO ACCOUNT

2.33%

NB

PRECEPT REQUEST FOR 2015/16 was £139,195.

This was then split by MHDC into a sum allocated as the Parish Grant which allows for households with subsidised Council Tax.

The remaining amount of £127,330 was deemed to be the final nett precept.

MHDC have reduced the Parish Grant each year since the system began. The provisional confirmed figure for 2016/17 is £9023.

Precept calculator - effect per household

Tenbury Town Council	2016/17		2015/16		2014/15
Council Tax base figure as confirmed NOV 2015	1,139.68	1.88%	1,118.68	3.98%	1,075.89
Amount of precept requested by Parish	142,433.00	2.33%	139,195.00	1.24%	137,485.00
Amount of grant allocated by Billing	9,023.00	-24.0%	11,865.00	-21.0%	15,028.29
precept 2016/17 excluding grant (£)	133,410.00	4.77%	127,330.00	3.98%	122,456.71

Council Tax charge:

	Total for the year added to Council Tax Bill					New charge per month per household over 10 months	Increase over last year per month per household over 10 months	Percent of Properties in this Band
Band A (2/3 of Band D)	78.04	2.84%	75.88	0.00%	75.88	7.80	0.22	17.46%
Band B (7/9 of Band D)	91.05	2.84%	88.53	0.00%	88.53	9.10	0.25	27.38%
Band C (8/9 of Band D)	104.05	2.84%	101.17	0.00%	101.17	10.41	0.29	18.19%
<b>Band D charge</b>	<b>117.06</b>	2.84%	<b>113.82</b>	0.00%	<b>113.82</b>	<b>11.71</b>	<b>0.32</b>	<b>14.02%</b>
Band E (11/9 of Band D)	143.07	2.84%	139.12	0.00%	139.11	14.31	0.40	11.71%
Band F (13/9 of Band D)	169.09	2.84%	164.41	0.00%	164.41	16.91	0.47	8.00%
Band G (15/9 of Band D)	195.10	2.84%	189.70	0.00%	189.70	19.51	0.54	3.04%
Band H (Band D * 2)	234.12	2.84%	227.64	0.00%	227.64	23.41	0.65	0.20%

77%

23%

TENBURY TOWN COUNCIL 2016/17 DRAFT BUDGET v2.0

<b>EXPENDITURE</b>	<b>2015 / 16 BUDGET APPROVED 01/12/14</b>	2015 /16 REVISED 28/09/15	From RESERVES	Total REVISED Budgeted Spend including reserves	<b>ACTUAL including known expend in November</b>	<b>PROJECTED TO END MARCH 2016</b>	<b>2016/17 DRAFT BUDGET for Discussion</b>	To be Carried over From RESERVES	VARIANCE to Previous Year Approved Budget	
<b>Neighbourhood Plan</b>										
Promotion & Advertising		300		300		300	1000		700	
Consultants Fees			3000	3000		3000	500		500	
Other			200	200		200	500		500	
<b>TOTAL</b>		<b>300</b>	<b>3200</b>	<b>3500</b>		<b>3500</b>	<b>2000</b>	<b>-</b>	1,700	

TENBURY TOWN COUNCIL 2016/17 DRAFT BUDGET v2.0

EXPENDITURE	2015 / 16 BUDGET APPROVED 01/12/14	2015 /16 REVISED 28/09/15	From RESERVES	Total REVISED Budgeted Spend including reserves	ACTUAL including known expend in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget	INCOME	2015 / 16 BUDGET APPROVED 01/12/14	2015/16 BUDGET REVISED 28/09/15	ACTUAL including projected income in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget
<b>Pump Rooms</b>									<b>Pump Rooms</b>						
Gas	1300	1300		1300	235.51	1,300	1,300		Bookings	4000	4000	2298.5	4000	4000	
Electricity	1100	1100		1100	430.35	1,100	1,100								
Water	150	75		75		75	100	-50							
Rates	3100	3100		3100	2,458.00	3,100	3,200	100							
Building Maintenance	2000	2000		2000	1,197.09	2,000	2,000								
Fire Extinguishers/Alarm	200	200		200	90.00	200	200								
Electrical Maintenance/Checks	200	200		200		200	200								
Boiler Maintenance	200	200		200	85.00	200	200								
Cleaning Materials/Disposables	50	50		50		50	50								
Wedding License			1750	1750	1,750.00	1,750	750	750							
Project Reserves	4000	4000		4000		4,000	2,000	-2,000							
<b>Pump Rooms</b>	<b>12300</b>	<b>12225</b>	<b>1750</b>	<b>13975</b>	<b>6,245.95</b>	<b>13,975</b>	<b>11,100</b>	<b>-1,200</b>		<b>4000</b>	<b>4,000.00</b>	<b>2298.5</b>	<b>4000</b>	<b>4000</b>	
<b>Regal</b>									<b>Regal</b>						
Building Maintenance	2500	6500		6500	5,425.48	6,500	2,500		Rent	4400	4400	2,936.00	4400	4400	
Project Reserves	4000					-		-4,000							
RTT Grant Donation	10000	10000		10000	10,000.00	10,000	10,000			4400	4400	2936	4400	4400	
<b>Regal</b>	<b>16500</b>	<b>16500</b>		<b>16500</b>	<b>15,425.48</b>	<b>16,500</b>	<b>12,500</b>	<b>-4,000</b>		<b>4400</b>	<b>4400</b>	<b>2936</b>	<b>4400</b>	<b>4400</b>	
<b>REGAL &amp; PUMP ROOMS</b>	<b>28800</b>	<b>28725</b>	<b>1750</b>	<b>30475</b>	<b>21,671.43</b>	<b>30,475</b>	<b>23,600</b>	<b>-5,200</b>	<b>REGAL &amp; PUMP ROOMS</b>	<b>8400</b>	<b>8400</b>	<b>5234.5</b>	<b>8400</b>	<b>8400</b>	
<b>Palmers Meadow</b>									Football Club	1006	1006	493.00	1006	1006	
Grass Cutting	2300	2300		2300	2180.00	2,300	2,300		Rugby Club	614	614		614	614	
Weed Feed & Repairs		1420		1420		1,420	600	600							
Hedge Cutting	200	200		200	170.00	200	200		May Fair	735	735	735.00	735	800	65
Car Park Rates	4360	4360		4360	3456.00	4,360	4,450	90	Scout Hut	5	5		5	5	
Repainting of Carpark Lines			2000	2000		800	-		Skip Rent, annual.	225	450	450.00	450		-450
Project Reserves Skate Park	2000	2000	500	2500	500.00	2,500		-2,000							
Fencing Palmers Meadow							2,000	2,000							
Project Reserves Car Park	4000	4000		4000		4,000	1,000	-3,000							
<b>Changing Rooms</b>	<b>12,860.00</b>	<b>14280</b>	<b>2,000.00</b>	<b>16780</b>	<b>6,306.00</b>	<b>15,580</b>	<b>10,550</b>	<b>-2,310</b>		<b>2585</b>	<b>2,810</b>	<b>1,678.00</b>	<b>2,810.00</b>	<b>2,425.00</b>	<b>385.00</b>
Electricity	550	550		550	198.36	550	550		Changing Rooms Meter	250	250	51.00	250	250	
Water	170	140		140	78.29	140	140	-30							
Building Maintenance	500	500		500	200.00	500	500								
Electrical Maintenance	500	500		500		500	500								
Project Reserves	2000	2000		2000		2,000	1,000	-1,000							
<b>Changing Rooms</b>	<b>3720</b>	<b>3690</b>		<b>3690</b>	<b>476.65</b>	<b>3,690</b>	<b>2,690</b>	<b>-1,030</b>		<b>250</b>	<b>250</b>	<b>51</b>	<b>250</b>	<b>250</b>	
<b>PALMERS MEADOW</b>	<b>16580</b>	<b>17970</b>	<b>2000</b>	<b>20470</b>	<b>6,782.65</b>	<b>19,270</b>	<b>13,240</b>	<b>-3,340</b>	<b>PALMERS MEADOW</b>	<b>2835</b>	<b>3,060.00</b>	<b>1729</b>	<b>3060</b>	<b>2675</b>	<b>-385</b>
<b>The Burgage</b>									Bonfire	120	120	120.00	120	120	
Grass Cutting	2300	2300		2300	2,180.00	2,300	2,300		Applefest		120	120.00	120	120	
Weed Feed Repairs		890		890		890	600	600	Car Boot Sales	600	800	840.00	840	600	-200
Kyre Bank Strimming	800	600		600	650.00	600	650	-150							
Play Area	500	350		350	30.00	350	500								
Shrubs & Flowers	400	685		685	174.26	685	500	100							
Japanese Knotweed	500	500		500		500	500								
Premises License	80	70		70	70.00	70	-	-80							
Honeycomb Grid for Access	2000	2000	11750	13750	12,850.00	12,850	-	-2,000							
<b>The Burgage</b>	<b>6580</b>	<b>7395</b>	<b>11750</b>	<b>19145</b>	<b>15,954.26</b>	<b>18,245</b>	<b>5,050</b>	<b>-1,530</b>		<b>720</b>	<b>1040</b>	<b>1080</b>	<b>1080</b>	<b>840</b>	<b>-200</b>

TENBURY TOWN COUNCIL 2016/17 DRAFT BUDGET v2.0

EXPENDITURE	2015 / 16 BUDGET APPROVED 01/12/14	2015 /16 REVISED 28/09/15	From RESERVES	Total REVISED Budgeted Spend including reserves	ACTUAL including known expend in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget	INCOME	2015 / 16 BUDGET APPROVED 01/12/14	2015/16 BUDGET REVISED 28/09/15	ACTUAL including projected income in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget
<b>Bowling Green</b>															
Treatment & Scarifying	1500	4600		4600	2,525.25	4,600	6,000	4,500	Bowling Club	572	572	572.00	572	584	12
									Bowling League	572	572	572.00	572	584	12
	1500	4600		4600	2,525.25	4,600	6,000	4,500	Pay per Use Fees						
										1144	1144	1144	1144	1168	24
<b>Tennis Courts</b>															
Repair & Upkeep	1500	1000	750	1750	779.92	1,750	1,500		Tennis Club Fees	1002	984	984.00	984	987	3
Tennis Courts Project Reserves	4000	4000		4000		4,000	1,000	-3,000	Pay per Use Fees	150	150	96.80	100	150	
	5500	5000	750	5750	779.92	5,750	2,500	-3,000		1152	1134	1080.8	1084	1137	3
<b>Pavilion &amp; Groundsmans Shed</b>															
Electricity	1100	1100		1100	279.00	1,100	1,100								
Water	150	150		150	95.18	150	150								
Rates	340	340		340	268.00	340	390	50							
Tidy Up Compost Areas		400		400		400									
Building Maintenance	500	400		400	105.57	400	500								
Electrical Maintenance	500	400		400	57.95	400	500								
Pavilion Roof Maintenance	250	250		250		250	-	-250							
Project Reserves	2000	2000		2000		2,000	1,000	-1,000							
	4840	5040		5040	805.70	5,040	3,640	-1,200							
<b>THE BURGAGE</b>	<b>18420</b>	<b>22035</b>	<b>12500</b>	<b>34535</b>	<b>20,065.13</b>	<b>33,635</b>	<b>17,190</b>	<b>-1,230</b>	<b>THE BURGAGE</b>	<b>3016</b>	<b>3,318</b>	<b>3304.8</b>	<b>3308</b>	<b>3145</b>	<b>-173</b>
<b>General Costs</b>															
Groundsman Tools	750	800		800	792.74	800	750		Cemetery charges	200	200			200	
Petrol/Diesel	150	150		150	105.08	150	150								
Maintenance of Equipment	600	500		500	223.95	500	600								
Maintenance Costs	1200	1200		1200	756.80	1,200	1,200								
Tree Work	1000	500		500	225.00	500	1,000								
Tree Reserves	1000	500		500		500	1,000								
Groundsman Training	700	100		100		100	700								
	5400	3750		3750	2,103.57	3,750	5,400			200	200	-	-	200.00	-
Subtotal	69,200.00	72480	16250	89230	50,622.78	87,130	59,430	-9,770		14451	14978	10268.3	14768	14420	-558
<b>Contingency Fund</b>	2000	650		650		650	1,000	-1,000							
<b>FACILITIES TOTAL</b>	<b>71200</b>	<b>73130</b>	<b>16250</b>	<b>89880</b>	<b>50623</b>	<b>87,780</b>	<b>60,430</b>	<b>- 10,770</b>	<b>FACILITIES TOTAL</b>	<b>14451</b>	<b>14978</b>	<b>10268.3</b>	<b>14768</b>	<b>14420</b>	<b>-558</b>

## ADMINISTRATION

EXPENDITURE	2015 / 16 BUDGET APPROVED 01/12/14	2015 /16 REVISED 28/09/15	From RESERVES	Total REVISED Budgeted Spend including reserves	ACTUAL including known expend in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget	INCOME	2015 / 16 BUDGET APPROVED 01/12/14	2015/16 BUDGET REVISED 28/09/15	ACTUAL including projected income in November	PROJECTED TO END MARCH 2016	2016/17 DRAFT BUDGET for Discussion	VARIANCE to Previous Year Approved Budget
Petty Cash	200	200		200	200.00	200	100	-100							
Telephone/Broadband	600	500		500	270.08	500	500	-100							
Stationery & Misc.	300	300		300	235.48	300	300								
Photocopying	600	500		500	482.81	500	700	100							
Lone Worker Alarm	120	120		120	84.63	120	120								
Computer & software	300	100		100	56.00	100	200	-100							
	<b>2,120.00</b>	<b>1720</b>		<b>1720</b>	<b>1,329.00</b>	<b>1,720</b>	<b>1,920</b>	<b>-200</b>							
<b>Council Running Costs</b>															
Audit etc.	750	400		400	400.00	400	750		Recovered VAT	9000	9000	9,000			9,000
Internal Auditors Fee	250	250		250	150.00	250	250		Wayleaves	45	45	47.02	47	48	3
Elections	700	60		60	52.98	60	250	-450	Interest on A/Cs	20	229	229	230	210	
Fees (Legal)	1000	1000		1000		1,000	1,000		Hereford and Worcester A/C	10	4	149.33	4	4	6
Memberships CALC/SLCC	1200	950		950	925.64	950	1,000	-200				1.97			
Training Courses	500	500		500	221.77	500	500								
Travel Allowances	200	200		200		200	200								
Insurance (all buildings)	5500	5820		5820	5,819.65	5,820	6,025	525							
Bank Charges	250	65		65	63.26	63		-250							
Pension Advice		500		500		500									
Employers Nat. Ins	4500	4500		4500	2,121.27	4,500	4,500								
	<b>14850</b>	<b>14245</b>		<b>14245</b>	<b>9,754.57</b>	<b>14,243</b>	<b>14,475</b>	<b>-375</b>		<b>9075</b>	<b>9278</b>	<b>198.32</b>	<b>9,280</b>	<b>282</b>	<b>8,793</b>
<b>Community Services</b>															
Street Lighting	2500	2500		2500	1,028.31	2,500	2,500								
Hanging Baskets	1000	1882		1882	1,881.45	1,881	2,000	1,000	Hanging Baskets	1000	1000	990.00	1,000	1,000	
Bus shelter, maintenance/cleaning	200	150		150	45.00	150	200								
Flood Clean Up Reserves	1000				45.00	-	-	-1,000							
	<b>4,700.00</b>	<b>4532</b>		<b>4532</b>	<b>2,999.76</b>	<b>4,531</b>	<b>4,700</b>			<b>1,000.00</b>	<b>1000</b>	<b>990.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000</b>
<b>Donations</b>															
Tenbury in Bloom	150	150		150	150.00	150	150								
Tenbury Tourism	350	350		350	350.00	350	350								
Tenbury CAB	1000	1000		1000	1,000.00	1,000	1,000								
Tenbury CoT Christmas Lights	500	500		500	500.00	500	500								
Tenbury Transport Trust	500	500		500	500.00	500	500								
	<b>2500</b>	<b>2500</b>		<b>2500</b>	<b>2,500.00</b>	<b>2,500</b>	<b>2,500</b>								
<b>Promotion</b>															
Advertising	1000	1150		1150	1,026.33	1,150	1,000								
Web Site	150	150		150		150	150								
	<b>1,150.00</b>	<b>1300</b>		<b>1300</b>	<b>1,026.33</b>	<b>1,300</b>	<b>1,150</b>								
<b>Loans</b>															
Public Works Loan Board(all loans)	2701	2701		2701	1,970.83	2,701	1,460	-1,241							
	<b>2701</b>	<b>2701</b>		<b>2701</b>	<b>1,970.83</b>	<b>2,701</b>	<b>1,460</b>	<b>-1,241</b>							
<b>ADMINISTRATION</b>															
<b>Payback Schemes</b>															
Lengthsman	3000	3000		3000	1,322.50	3,000	3,000		Lengthsman	3000	3000	1,098.25	3,000	3,000	
Footpaths	500	500		500		500	500		Footpaths	500	500		500	500	
Rate Relief	150	150		150	150.98	150	150		Rate Relief	150	150		150	150	
	<b>3650</b>	<b>3650</b>		<b>3650</b>	<b>1473.48</b>	<b>3,650</b>	<b>3,650</b>			<b>3650</b>	<b>3650</b>	<b>1098.25</b>	<b>3650</b>	<b>3650</b>	
<b>SUB TOTAL</b>	<b>31671</b>	<b>30648</b>		<b>30648</b>	<b>21,053.97</b>	<b>30,645</b>	<b>29,855</b>	<b>-1,816</b>		<b>13725</b>	<b>13928</b>	<b>2286.57</b>	<b>13930.02</b>	<b>4932.00</b>	<b>8,793</b>
<b>Contingency Fund</b>	1000	523	500	1023	710.38	1,023	1,000								
										<b>13725</b>	<b>13928</b>	<b>2287</b>	<b>13930</b>	<b>4932</b>	<b>8,793</b>
<b>ADMIN SUB TOTAL</b>	<b>32671</b>	<b>31171</b>	<b>500</b>	<b>31671</b>	<b>21,764.35</b>	<b>31,668</b>	<b>30,855</b>	<b>-1,816</b>							
<b>WAGES/ALLOWANCES</b>															
Civic Function Fund	1500	1500		1500	553.04	1,500	1,500								
SALARIES	62000	62000		62000	34,816.54	62,000	63,000	1,000							
Pension - from Janu 2017							4,000	4,000							

