

Minutes of the **FACILITIES COMMITTEE** held on **Monday 11th January 2016 at 7.00pm** in the **Pump Rooms, off Teme Street**, Tenbury Wells.

PRESENT: Cllr M Drummond, Cllr A Eachus, Cllr Janet Fielder, Cllr D. Ingram [**Chair**], Cllr David Patrick, Cllr Sue Perry, Cllr C Rogers, Cllr Mark Willis [**Mayor**]

APOLOGIES: Cllr E Hudson, Town Clerk

IN ATTENDANCE: The Groundsman, Assistant Town Clerk

5.1 APOLOGIES. TO CONSIDER THE ACCEPTANCE OF APOLOGIES FOR ABSENCE FROM COUNCILLORS

Apologies had been received from Councillor Hudson and the Town Clerk.

RESOLVED that apologies be accepted.

5.2 DECLARATIONS OF INTEREST

None.

5.3 TO APPROVE AS A TRUE AND ACCURATE RECORD THE RESOLUTIONS AND MINUTES OF THE FACILITIES COMMITTEE MEETING HELD ON 9TH NOVEMBER 2015

The Minutes of the meeting held on 9th November 2015 were approved and signed by the Chairman as a true and correct record of proceedings.

5.4 TO RECEIVE REPORTS FROM LEAD COUNCILLORS FOR THE FOLLOWING AREAS

5.4.1 The Burgage – Cllr Fielder

Cllr Fielder reported that she felt some maintenance was required on the oak tree by the Pagoda. As well as branch reduction the trunk had split and needed attention. She said that she would report it to the Tree Surgeon.

Cllr Fielder also mentioned that the public walkway at the Burgage by Kyre Brook was collecting water and silt and it required some brushing and cleaning. It was agreed that the Groundsman would ensure that this was kept clear on a regular basis.

A new elm tree had been planted however it had bailer twine around it and Cllr Fielder considered that this should be removed to allow the tree to grow naturally. The Groundsman agreed that he would remove the twine.

5.4.2 Palmers Meadow - Cllr Ingram & Cllr Rogers & Cllr Patrick

Cllr Ingram reported that there was a meeting the following week to discuss the new changing rooms behind the swimming pool.

The fencing around the area of the swimming pool had been tidied up and maintained by the Groundsman. Football matches had been cancelled due to water logging on the pitch.

The Mayor stated that at the last meeting the Committee consider the request from TRFC to reposition flood lights on Palmers Meadow and install new lighting columns. It had now been confirmed that the stand alone flood light that had caused some concern was no longer required. Therefore the Rugby Club would be contacted to be told that they can proceed with the installation.

There was some discussion regarding the iron fencing by the public footpath by Ryse Lane which was falling down but it was considered an unnecessary expense to replace it even though it looked untidy.

5.4.3 Regal & Pump Rooms – Cllr Perry & Cllr Hudson

The Mayor stated that the Regal had applied for grant funding for the proposed changes and restructural work at the Regal but this had been turned down as the funding application had to be for promoting arts rather than for this type of work. There was a Trustee Board Meeting on the 12th January where this would be discussed in more detail.

5.4.4 Cemetery, Street Lighting & Public Domain - Cllr Drummond

Cllr Drummond reported that the cemetery was in good tidy order. With regard to street lighting, she has noticed that there is a street light outside 45 Greenhill Close which is permanently on both day and night.

5.4.5 Events & Community Support – The Mayor

The Mayor reported that following the bonfire in November there seemed to have been some confusion with regard to the alcohol licence. The Round Table's barman hadn't applied for the licence but he had blamed this on the Regulatory Services. A public apology had been made.

The Music Festival would happen again this year which will raise money for local charities. Cllr Ingram stated that he had already seen publicity regarding this.

5.5 GROUNDSMAN'S REPORT

The Groundsman reported that he was generally keeping everything tidy and was having the mower serviced. He stated that he would sweep the paths along the public walkway at the Burgage by Kyre Brook. He noticed that the drains were blocked at Tyrells Lane and Bell Orchard.

The Mayor agreed that he would report these to WCC.

5.6 TO REVIEW ACTUALS V BUDGET TO DATE

There was no up-to-date budget information available for the meeting.

5.7 UPDATE ON PROJECTS AND FUNDING STREAMS

5.7.1 Skate Park

Cllr Ingram stated that Section 106 monies had been applied for and the Town Council had not heard whether this had been accepted or not. A meeting was taking place with the young skaters on 14th January to ask them for their input into the design and layout of the skate park. It had been agreed that a new half pipe would be purchased. At the meeting it would be clarified how the skate park would be promoted in the press and whether a fun day would be what the young skaters wanted.

5.7.2 Swimming Pool

Cllr Ingram reported that a meeting was scheduled on the 14th January with the swimming pool Trust and the Town Council to discuss the next stages with regard to a feasibility study to look at costs etc. Grant monies to carry out the project could be applied from Sports England and Section 106 monies.

5.7.3 Pavilion Project

The Mayor reported that three Architect Firms had been interviewed and one of them had come up with the most interesting concept.

The Mayor stated that the Steering Group would have to meet as soon as possible to discuss the quotes received which would be between £350,000 - £400,000 which could be funded through Section 106 monies of around £170,000 and other grants/and or a public loan.

The design which was being considered was for a new Pavilion Building which would be used by the Bowls Club and Tennis Club and a re-design of the Civic Garden which could be enjoyed by everyone.

5.8 BURGAGE MASTER PLAN

The Mayor reported that the Pavilion Steering Group and the Burgage Steering Group should meet so that an entire picture could be established of the priorities for the Town Council. Cllr Eachus stated that with any new building maintenance costs should be taken into account, and suggested a business plan should include where the costs are going to be to include maintenance etc.

It was agreed that a meeting would be organised as soon as possible with the Burgage and Pavilion Steering Groups to consider the Pavilion Project and the Burgage Master Plan.

5.9 UPDATE ON DOG FOULING

The Mayor reported that this issue was discussed at full Council. He stated that he had been contacted by Adrian Kibbler from the Advertiser who wanted to run an article on dog fouling in the town to highlight again the problems and had met with him on Saturday. The Mayor said he walked around the town on Saturday and found dog mess on the Burgage and the children's play area. Cllr Rogers said that in Pembroke Avenue dog mess was really bad. The Mayor was going to investigate legislation which would require people to keep their dogs on leads in the Burgage and Palmers Meadow areas. Those caught would be fined up to £1,000. Members considered this a real deterrent as members of the public would think twice if they were fined a large sum of money. Members suggested that a total ban of keeping dogs from the Burgage and Palmers Meadow should also be considered.

The Mayor had spoken with a member of Shropshire Council whom was dealing with the same dog fouling problem in Church Stretton. The Mayor stated that he was going to meet with officers at Church Stretton to gather their opinions of how they were dealing with the dog fouling problem, and also meet with MHDC to discuss legislation for dog fouling.

It was agreed that the Mayor meet with representatives of Church Stretton and MHDC on dog fouling.

5.10 PALMERS MEADOW CAR PARK – NEW PARKING SPACES

Cllr Ingram had a meeting with the Town Clerk, the Mayor, Severn Waste and the Contractors regarding the removal of the old recycling skip area and re-instating the car parking area. Cllr Ingram tabled a car parking proposed layout which was option 2 [**Appendix A**] which detailed the proposed new car parking spaces.

The contractors had agreed to re-tarmac and install new car parking lines. It was hoped that the new re-cycling centre would be open by the end of January and then work would start on the car park. Members agreed to the proposed car parking layout.

It was pointed out by some Councillors that the raised shrub bed by the pedestrian access had actually been created when the site was built.

It was agreed that the proposed car parking layout option 2 be used.

5.11 CORRESPONDENCE FOR INFORMATION

None.

Meeting Closed at 8:10 pm

Signed

Dated

14 parking spaces

14 parking spaces

14 parking spaces

4 parking spaces

Bike Parking

Remove Island

Existing Entrance

Scale 1:200 @A3

existing trees

inds

Job Title

TENBURY TOWN COUNCIL – CAR PARK
PROPOSED LAYOUT – OPTION 2

NOTES

30/12/15	DI			A	FIRST ISSUE
DATE	DRWN	CHKD	REVD	ISSUE	