

## **COMMUNITY EMERGENCY SUPPORT TEAM 2010/11/3**

Minutes of the **Community Emergency Support Team** meeting held on **Monday 27<sup>th</sup> September 2010 at 7.00pm in the Pump Rooms, off Teme Street, Tenbury Wells.**

PRESENT: Chairman Cllr A Stevens and Councillors Austin, Jones, Morgan, Corfield, Rigby, Weston, Penn and Jenner.  
Stewart Officer and Mark Willis.  
Two members of the public.  
Town Clerk.

### **3.1. Apologies.**

An apology had been received from Cllr Richards. It was prop. Cllrs Jenner/Corfield that the apology received from Cllr Richards, as per the reason stated in the Attendance Book be accepted, all agreed.

### **3.2. Declarations of Interest.**

None.

### **3.3. To approve the Minutes of the previous meeting held on 23<sup>rd</sup> August 2010.**

It was prop. Cllrs Austin/Weston that the Minutes be approved as a true and accurate record, all agreed.

### **3.4. Updates.**

2.5. Thanks were given to Mrs Helen Mound who had printed the new contact cards which had been distributed to the members of CEST.

### **3.5. CEST items from previous meeting:-**

#### **Possible relocation of storage of Sand Bags**

Cllr Jones reported that to date 700 sand bags had been refilled by the Groundsman and were now stacked on pallets in the old Dutch Barn. Members discussed the suggestion that the sand bags could in future be stored in a container sited in Palmers Meadow car park, near to the Recycling Skips. It was prop. Cllrs Jones/Penn to continue looking for a future site for the storage of sand bags and to investigate the possibility of using a storage container in Palmers Meadow car park, all agreed.

#### **Rest Centre Boxes**

Cllr Mound had sent in his report that he had checked the rest centre boxes stored at St.Michaels College and the majority of the items were past their use by dates. Members discussed whether or not to replace all or some of the items. It was prop. Cllrs Stevens/Penn that the rest centre boxes should be refilled and to ask St.Michaels College if, in an emergency, their supplies could be used and then reimbursed, all agreed.

### **3.6. To be informed of the response to the recent newspaper article for Flood Watch Co-ordinators.**

Members were informed that no-one had responded to the recent newspaper article asking for Flood Watch Co-ordinators. Members agreed to leave the item dormant for the time being but still advertise the request on the council's web site.

### **3.7. To discuss the forthcoming Table Top exercise.**

Stewart Officer offered to support Cllr Jones and CEST members with a future table top exercise and said that he would also liaise with the "blue lights". The exercise could take place in January 2011, but prior to that date the three sections should be tested before they all

came together in January. The three sections were Rest Centre, Sand Bags and Communications/Transport (they would each need to appoint a team leader) and it was hoped that in November they would all be able to test their individual sections. When the dates had been agreed, the volunteers would also need to be contacted. Mark Willis reported that he would contact David Rolls, MHDC as they had a generic plan for Tenbury which the “blue lights” would use, as they did not have their own specific plans. Mr Willis would report back at the next meeting, after he has contacted David Rolls. Thanks were given to Stewart Officer and Mark Willis for their contributions.

**3.8. Correspondence.**

None.

**3.9. Chairman’s Matters.**

None.

Meeting closed 7.32pm.

Signed.....

Date.....