

COMMUNITY EMERGENCY SUPPORT TEAM 2010/11/2

Minutes of the **Community Emergency Support Team** meeting held on **Monday 23rd August 2010 at 7.15pm in the Pump Rooms, off Teme Street, Tenbury Wells.**

PRESENT: Chairman Cllr A Stevens, Mayor Cllr E Weston, Deputy Mayor Cllr P Mound and Councillors Austin, Corfield, Morgan, Jones and Penn (7.48pm). Mark Willis.
Two members of the public.
Town Clerk.

2.1. Apologies.

Apologies received from Cllrs Penn, Jenner, Watson and Richards. It was prop. Cllrs Jones/Morgan that the apologies received from Cllrs Penn, Jenner, Watson and Richards, as per the reasons stated in the Attendance Book be accepted, all agreed.
Apology received from Stewart Officer.

2.2. Declarations of Interest.

None.

2.3. To approve the Minutes of the previous meeting held on 26th July 2010.

It was prop. Cllrs Jones/Corfield that the Minutes be accepted as a true and accurate record, all agreed.

2.4. Updates.

The Chairman welcomed Mark Willis to the meeting and hoped that an ex Police Officer he expertise would assist CEST in the future.

2.5. CEST items from previous meeting:-

Possible relocation of storage of Sand Bags – Cllrs Jones and Penn

Cllr Jones reported that the Groundsman had had re-bagged approximately 200 sand bags, although due to recent vandalism more still needed to be re-bagged. The Dutch barn was currently a secure store but it was not viable for long term storage. Cllr Jones was asked if he would contact Sadie Chalkley to see if one of her barns could be used as a suitable store for the sand bags.

Contact Cards – Cllr Corfield

Cllr Corfield had been unable to print the contact cards due to problems with her computer. Cllr Mound offered to ask his wife Helen, if she would be able to print some new contact cards.

Rest Centre Boxes – Cllr Mound

Cllr Mound said that he was unaware that he was supposed to have checked the rest centre boxes, he would however visit St.Michaels College and check the contents of the boxes for any items past their use by date.

2.6. To be informed of the wording suggested for a possible Street Warden/Coordinators system.

Members were informed that the Town Clerk had not received any wording for the suggested Street Warden/Coordinator. Members then discussed what the title of the person should be called if not a Street Warden or a Coordinator. Members agreed that the title of Flood Watch Coordinator was preferable. The Chairman was asked if she would contact the Reporter at the Tenbury Wells Advertiser and ask him if he would put a feature into the newspaper about what CEST was trying to achieve and the need for people to act as Flood Watch Coordinators in the event of an emergency.

2.7. To discuss if there are any additions/deletions that could be applied to Tenbury's Emergency Response Plan, in relation to the Emergency Support Plan received from Powick Parish Council.

Members had compared Tenbury's Emergency Response Plan to the Emergency Support Plan received from Powick Parish Council and considered that they were very similar and there was no need to alter the town councils Plan. However, after the next table top exercise had been completed the Plan would then be reviewed.

Mark Willis told Members that whilst he was serving in the Police Force he worked on command systems and contingency planning in the event of emergencies. Mr Willis suggested that the council should make enquiries as to whether the Police, Fire Service and MHDC had a contingency plan in place with regards to flooding in Tenbury. He suggested that if there were no plans available then plans would need to be put in place. Mr Willis continued by offering to run the next table top exercise which would include the "Blue Lights" and he would put together a step by step action plan. An email received from Stewart Officer was read out to the committee re: a future mock emergency event. Members considered that the event should take place at the end of 2010 rather than the beginning of 2011. Cllr Jones was asked to contact the High School to ascertain whether the current building work would affect the use of the Library in the event of an emergency. Cllr Penn offered to contact David Rolls to check whether a contingency flood plan was in place for Tenbury. The Town Clerk was asked to inform Stewart Officer of the council's decision to hold a table top event towards the end of the year and she would also contact the Fire Service and the Police to find out whether contingency plans were in place for Tenbury.

2.8. Correspondence.

An email re: Local Collaboration Schemes from a company called Land and Partners Ltd would be forwarded to Members and discussed at the next CEST meeting.

2.9. Chairman's Matters.

None.

Meeting closed 7.55pm.

Signed.....

Date.....