

TENBURY TOWN COUNCIL 2014/15 – AM06

AMENITIES

Minutes of the meeting of the **AMENITIES COMMITTEE** held on **Monday 9th March 2015 at 7.00pm in the Pump Rooms, Teme Street, Tenbury Wells.**

PRESENT: Cllr J. Da Costa (Chairman), Cllr M. Drummond (Deputy Chair), Cllr J. Fielder, Cllr D. Ingram, Cllr E. Weston

IN ATTENDANCE: Town Clerk, Cllr Mark Wills (Mayor), Cllr J. Morgan, Cllr E. Hudson

STEPPED DOWN: Cllr M. Brennan

6.1 Apologies. To consider the acceptance of apologies for absence from Councillors.

The Chairman reported that Cllr Brennan had stepped down from the committee having not attended any of the meetings this year. There were no apologies.

6.2 Declarations of Interest

None

6.3 Public Participation

None

6.4 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 12th January 2015.

The Minutes of the previous meeting held on 12th January 2015 were approved and signed by the Chairman as a true and correct record of proceedings.

6.5 Premises Reports.

- Tennis Courts – Cllr Drummond – OK
- Palmers Meadow – Cllr Da Costa – Tidy and newly mowed and looking good.
- Cemetery – Cllr Weston – Looking tidy
- Burgage & Play Area – Cllr Fielder – New play area looks good
- Bowling Green – Cllr Ingram – still lot of moss and worm casts but maybe it will be ok. A suggestion had been made that the green might also be suitable for Croquet. Cllr Drummond agreed to look into this further to viability in relation to bowling club usage and gauge likely interest from croquet players.
- Skate Park – Cllr da Costa reported - looks tidy but seems quiet.

6.6 To Review Actuals v. Budget to date.

Members reviewed their budget to date and agreed it was on target. (Appendix A)

RESOLVED that the budget position

6.7 To consider a request from the West Midlands Lawn Mower Racing Association to hold a lawn mower race on Palmers Meadow on Sunday 24th May

Members agreed that the event in 2014 had been well organised and run and that it would be good to hold it again this year.

RESOLVED to give permission for a lawn mower race on Palmers Meadow on Sunday 24th May.

6.8 To consider the need to carry out drainage improvement works to the pitches on Palmers Meadow and recommendation for the future approach to management of sports fields.

Cllr Ingram and The Mayor reported that there had issues with bad drainage on the football pitches which had led to some matches being postponed. A sports pitch specialist had visited and advised on possible approaches to improving drainage. This would involve increasing the drainage network on Palmers which dated back to 1972 and covered only part of the field. Such drainage works would involve digging up large sections of the pitches which might not recover in time for the next playing season depending upon the weather conditions. A shorter term solution would be a mechanical intervention called “earthquaking” which would help to loosen compaction in the pitches and help with drainage but could not be carried out until the weather was drier. The cost of improved drainage works would be £28-£35K but earthquaking was a cheaper solution at under £1K for the whole field. The Clerk reported that the Council’s current mowing contractor had suggested an alternative solution which would have much the same effect as earthquaking but at less than half the cost. This pasturation could be carried out by the mowing contractor. Members felt this was worth trying in the first instance. With regard to more invasive drainage improvements and the Council would have to review its approach to Palmers Meadow

as such and investment would only be right if the area was properly designated as sports pitches which would have long term financial implications.

RESOLVED that pasturation work should be carried out as soon as the playing season was over in May and that the Council approach to designation of Palmers Meadow should be tabled for further discussion by the new council after May.

6.9 Groundsman’s Report

None

6.10 To be updated on works to the new children’s play area

Works were now almost complete and the 4th April had been set for the opening day.

6.11 To be updated on replacement waste bins around the town

The Clerk reported that all bins which had been reported as lost or damaged had now been replaced.

6.12 To be updated on progress with the skate park projects

The Clerk and the Mayor had met with MHDC officers to discuss the availability of Section 106 monies and it had become clear that they would not be available soon enough for this project. It was felt the S106 monies should be looked at for the larger Pavilion and Changing Room projects so smaller funding streams were now being pursued for the skate park refurbishment and applications were in progress.

6.13 Correspondence for Information

None

6.14 Councillors’ reports and items for future agenda.

None

6.15 Exclusion of the Press and Public.

RESOLVED that the press and public be excluded from the meeting during consideration of the following items of business because it is likely that in view of the nature of the business to be transacted, there would be disclosure of exempt information, as defined in Section 100(I) of the Local Government Act 1972:-

6.16 To consider tender proposals for works to improve the entrance to the Burgage

Urgent tenders had been issued for the works to the Burgage entrance with contractors asked to quote for work to be completed by the end of March. One contractor could not quote to complete the tarmac areas in this timeframe. Of the two remaining contractors one was almost twice as expensive both on material and labour costs. Members therefore felt that MTM Contracting Ltd offered the most cost effective quotation and guarantee to complete the works in the timescale. The cost was £2K more than the ballpark figure mentioned at Full Council but there were sufficient funds in reserves to cover this.

RESOLVED to accept the quotation received from MTM Contracting Ltd to carry out these works with immediate effect with funding from reserves.

Meeting closed at 8:01pm

Signed

Dated

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AMENITIES				AMENITIES											
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget 20/10/14	Difference	Carried over From RESERVES	Total Budgeted Spend incl Reserves	ACTUAL	PROJECTED TO END OF YEAR	% of Budget Reached TO DATE	Current Balance Unspent	INCOME	ORIGINAL BUDGET	ACTUAL	PROJECTED TO END OF YEAR	% of Budget Reached TO DATE	Balance Unreceived
	2014-15	2014-15		2014-15	2014-15	Feb-15	Mar-15		2014-15	Feb-15	Mar-15	2014-15	Feb-15		Mar-15
Bowling Green															
Treatment & Scarifying	1500	2400	900.00		2400	2,235.00	2,235.00	93%	165.00	Bowling Club	560	561.00	561.00	100%	-1.00
										Bowling League	560	561.00	561.00	100%	-1.00
										Pay per Use Fees					
	1500	2400	900.00		2400	2235	2235	93%	165.00		1120	1,122.00	1,122.00	100%	-2.00
Tennis Courts															
Repair & Upkeep	1200	1200		4500	5700	4,992.88	5,742.88	101%	-42.88	Tennis Club Fees	980	982.00	982.00	100%	2.00
Tennis Courts Project Reserves	2000	2000			2000	2,000.00	2,000.00	100%		Pay per Use Fees	250	102.00	102.00	41%	148.00
	3,200.00	3200		4,500.00	7700	6,992.88	7,742.88	101%	-42.88		1,230.00	1,084.00	1,084.00	88%	146.00
Burqage															
Grass Cutting	1900	2200	300.00		2200	2,193.75	2,193.75	100%	6.25	Bonfire	120	120.00	120.00	100%	
Kyre Bank Strimming	800	600	-200.00		600	600.00	600.00	100%							
Play Area	500	500			500	145.85	495.85	99%	4.15	Car Boot Sales	600	620.00	620.00	103%	-20.00
Shrubs & Flowers	400	450	50.00		450	445.26	445.26	99%	4.74						
Japanese Knotweed	500	500			500	500.00	500.00	100%							
Premises License	100	70	-30.00		70	70.00	70.00	100%							
Honeycomb Grid for Access	2000	2000			2000	2,000.00	2,000.00	100%							
New Play Area Fund	2000	2000			2000	2,000.00	2,000.00	100%			720	740.00	740.00	103%	-20.00
	8200	8320	120.00		8320	7954.86	8304.86	100%	15.14						
Palmers															
Grass Cutting	1900	2200	300.00		2200	2193.75	2193.75	100%	6.25	Football Club	1006	997.00	997.00	99%	9.00
Hedge Cutting	100	100			100	100.00	100.00	100%		Rugby Club	614	612.00	612.00	100%	
Car Park Rates	4300	4300			4300	4239.00	4239.00	99%	61.00	May Fair		735.00	735.00		735.00
Repainting of Carpark Lines	1000	1000			1000	1000.00	1000.00	100%		Scout Hut	5	5.00	5.00	100%	
Project Reserves Skate Park	2000	2000			2000	2000.00	2000.00	100%		Skip Rent, annual.		450.00	450.00		450.00
Project Reserves Car Park	4000	4000			4000	4000.00	4000.00	100%							
	13,200.00	13600	400.00	-	13600	13,532.75	13,532.75	100%	67.25		1,625.00	2,799.00	2,799.00	172%	-1,174.00
General Costs															
Groundsman Tools	500	800	300.00		800	780.19	780.19	98%	19.81	Cemetery charges	205	210.00	210.00	102%	-5.00
Petrol/Diesel	300	150	-150.00		150	91.05	109.64	73%	40.36						
Maintenance of Equipment	600	750	150.00		750	709.31	709.31	95%	40.69						
Maintenance Costs	1000	1200	200.00		1200	1,000.48	1,086.48	91%	113.52						
Tree Work	1000	100	-900.00	3500	3600	3,245.00	3,510.00	98%	90.00						
Groundsman Training	700	100	-600.00		100	7.50	7.50	8%	92.50		205	210.00	210.00	102%	-5.00
	4100	3100	-1000.00	3500	6600	5833.53	6203.12	94%	396.88						
											4,900.00	5,955.00	5,955.00	122%	-1,055.00
	30200	30620	420.00	8000	38620	36549.02	38018.61	98%	601.39						
Contingency Fund	1000	236	-764.00		236		236.00	100%							
AMENITIES TOTAL	31200	30856	-344.00	8000	38856	36549.02	38254.61	98%	601	AMENITIES TOTAL	4900	5955	5955	122%	-1055