

## TENBURY TOWN COUNCIL 2014/15 – AM05

Minutes of the meeting of the **AMENITIES COMMITTEE** held on **Monday 12<sup>th</sup> January 2014 at 7.15 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

**PRESENT:** Cllr J. Da Costa (Chairman), Cllr J. Fielder, Cllr D. Ingram, Cllr E. Weston,

**IN ATTENDANCE:** Town Clerk, The Mayor, Cllr J. Morgan

**APOLOGIES:** Cllr M. Brennan; Cllr M. Drummond (Deputy Chair)

### **5.1 Apologies. To consider the acceptance of apologies for absence from Councillors.**

Apologies had been received from Cllr Brennan and Cllr Drummond.

**RESOLVED** that apologies be accepted.

### **5.2 Declarations of Interest**

None

### **5.3 Public Participation.**

None

### **5.4 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 17<sup>th</sup> November 2014.**

The Minutes of the previous meeting held on 17<sup>th</sup> November 2014 were approved and signed by the Chairman as a true and correct record of proceedings.

### **5.5 Premises Reports.**

- Tennis Courts – Cllr Drummond – No change
- Palmers Meadow – Cllr Da Costa – Palmers has been waterlogged recently so the football clubs have not been able to play. Prior weekend had been drier and there had been matches for the first time since Christmas.
- Cemetery – Cllr Weston – OK. The Mayor reported that he had just received a letter from a local resident to say that a tree had come down in the Cemetery over the weekend. The Clerk was asked to arrange for a tree surgeon to remove the fallen tree and assess the safety of the other trees in the Cemetery.
- Burgage & Play Area – Cllr Fielder suggested that the gate into the main play area should be moved when fencing works were completed on the new play area. The Clerk noted that this had already been discussed with the contractor but the exact position needed to be decided. Cllr Fielder and the Mayor agreed to meet the following day to look at the best alternative position for the gate.
- Bowling Green – Cllr Ingram – OK following Autumn scarifying treatment.
- Skate Park – Cllr Brennan – No report

### **5.6 To Review Actuals v. Budget to date.**

Members reviewed their budget to date and agreed it was on target. (Appendix A)

**RESOLVED** that the budget position be accepted

### **5.7 To consider a request to install new fishing platforms on the Burgage.**

Mr David Edwards had sent a letter requesting that new fishing platforms be installed on the river bank on the Burgage. The Chairman reminded members that the pontoons had originally been installed by the Environment Agency (EA) and the council had understood that they would be maintained by the EA. It appeared that the EA had thought they would be maintained by the Town Council. Members were concerned that Council resources would not be sufficient to cover installation of new facilities but thought the EA should be approached again to see if any funding might be available. The Clerk confirmed that on most recent contact no such funding was to be found. Members agreed that if the EA could not help then the remains of the current pontoons should be removed. Access to the river would still be available from the beach area by the bridge. The Mayor and Cllr Fielder agreed that they would also look at the platforms the following day to consider what might be required.

**RESOLVED** to delegate powers to the Mayor and Cllr Fielder to inspect the platforms and assess whether any were safe to be retained. Clerk to liaise with the EA regarding further funding for refurbishment or renewal. Mr Edwards to be informed in response to his original request.

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**5.8 Correspondence for Information**

None

**5.9 Councillors’ reports and items for future agenda.**

None

**5.10 Exclusion of the Press and Public.**

**RESOLVED** that the press and public be excluded from the meeting during consideration of the following items of business because it is likely that in view of the nature of the business to be transacted, there would be disclosure of exempt information, as defined in Section 100(l) of the Local Government Act 1972:-

**5.11 To consider tender proposals for holding Car Boots on the Burgage**

Members had previously agreed that an increased number of car boot sales could be held in 2015. Tenders had been received from two parties wishing to run the sales and these were considered. Members felt that Mr John Stirling, who had run the Bank Holiday car boot sales successfully since 2010 had more experience and knowledge in this area and therefore preferred his proposal. Mr Stirling had proposed either Saturday or Sunday for the six extra weekend sales and had left it for Councillors to decide which they felt would be best for the town. Members felt that sales on Saturday would place extra burden on car parking in the town and rather than encouraging trade for the high street might instead reduce it because of lack of parking. Sunday was therefore the preferred day.

**RESOLVED** that Mr John Stirling be granted permission to run six car boot sales on the second Sunday of the month and four bank holiday car boot sales from April to September inclusive. The agreement to be on a trial basis for 12 months. The costs for use of the Burgage would remain at the Bank Holiday rates of £160 for the Burgage plus £40 for any overflow parking on Palmers Meadow.

The Clerk was asked to draw up a new agreement for exclusive right to hold car boots on the Burgage for a 1 year trial period. The agreement would make clear that any scheduled sporting events on Palmers would take precedence.

Meeting closed at 7:50 pm

Signed .....

Dated .....

AMENITIES							AMENITIES						
EXPENDITURE	Re Forecast Budget 20/10/14	Total Budgeted Spend incl Reserves	ACTUAL	PROJECTED TO DATE	% of Budget Reached TO DATE	March 2014 YEAR END PROJECTED	INCOME	ORIGINAL BUDGET	ACTUAL	PROJECTED TO DATE	% of Budget Reached TO DATE	March 2014 YEAR END PROJECTED	
	2014-15	2014-15	Dec-14	Jan-15				2014-15	Dec-14	Jan-15			
<b>Bowling Green</b>													
Treatment & Scarifying	2400	2400	2,235.00	2,235.00	93%	2,400.00	Bowling Club	560	561.00	561.00	100%	561.00	
							Bowling League	560	561.00	561.00	100%	561.00	
							Pay per Use Fees						
	<b>2,400.00</b>	<b>2,400.00</b>	2,235.00	2,235.00	93%	2,400.00		<b>1,120.00</b>	<b>1,122.00</b>	<b>1,122.00</b>	100%	<b>1,122.00</b>	
<b>Tennis Courts</b>													
Repair & Upkeep	1200	5700	4,996.55	4,996.55	88%	5,200.00	Tennis Club Fees	980	982.00	982.00	100%	982.00	
Tennis Courts Project Reserves	2000	2000	2,000.00	2,000.00	100%	2,000.00	Pay per Use Fees	250	102.00	102.00	41%	150.00	
	<b>3,200.00</b>	<b>7,700.00</b>	6,996.55	6,996.55	91%	7,200.00		<b>1,230.00</b>	1,084.00	1,084.00	88%	1,132.00	
<b>Burgage</b>													
Grass Cutting	2300	2300	2,193.75	2,193.75	95%	2,300.00	Bonfire	120	120.00	120.00	100%	120.00	
Kyre Bank Strimming	800	800	600.00	600.00	75%	800.00							
Play Area	500	500	145.85	145.85	29%	500.00	Car Boot Sales	600	620.00	620.00	103%	620.00	
Shrubs & Flowers	400	400	422.50	422.50	106%	400.00							
Japanese Knotweed	500	500	500.00	500.00	100%	500.00							
Premises License	70	70	70.00	70.00	100%	70.00							
Honeycomb Grid for Access	2000	2000	2,000.00	2,000.00	100%	2,000.00							
New Play Area Fund	2000	2000	2,000.00	2,000.00	100%	2,000.00		720	740.00	740.00	103%	740.00	
	<b>8,570.00</b>	<b>8,570.00</b>	<b>7,932.10</b>	<b>7,932.10</b>	93%	8,570.00							
<b>Palmers</b>													
Grass Cutting	2300	2300	2193.75	2193.75	95%	2300.00	Football Club	1006	997.00	997.00	99%	1,006.00	
Hedge Cutting	150	150	100.00	100.00	67%	150.00	Rugby Club	614	458.50	458.50	75%	614.00	
Car Park Rates	4300	4300	3815.00	4239.00	99%	4239.00	May Fair		735.00	735.00		735.00	
Repainting of Carpark Lines	1000	1000	1000.00	1000.00	100%	1,000.00	Scout Hut	5	5.00	5.00	100%	5.00	
Project Reserves Skate Park	2000	2000	2000.00	2000.00	100%	2,000.00	Skip Rent, annual.		450.00	450.00		450.00	
Project Reserves Car Park	4000	4000	4000.00	4000.00	100%	4,000.00							
	<b>13,750.00</b>	<b>13,750.00</b>	13,108.75	7,532.75	55%	13,689.00		<b>1,625.00</b>	<b>2,645.50</b>	<b>2,645.50</b>	163%	<b>2,810.00</b>	
<b>General Costs</b>													
Groundsman Tools	800	800	780.19	780.19	98%	700.00	Cemetery charges	205	80.00	80.00	39%	120.00	
Petrol/Diesel	150	150	91.05	91.05	61%	100.00							
Maintenance of Equipment	750	750	611.00	611.00	81%	700.00							
Maintenance Costs	1200	1200	953.69	953.69	79%	1,200.00							
Tree Work	100	3600	3,245.00	3,245.00	90%	3,600.00							
Groundsman Training	580	580	7.50	7.50	1%	580.00		205	80.00	80.00	39%	120.00	
	<b>3,580.00</b>	<b>7,080.00</b>	<b>5,688.43</b>	<b>5,688.43</b>	80%	6,880.00							
								4,900.00	<b>5,671.50</b>	<b>5,671.50</b>	116%	<b>6,224.00</b>	
	<b>31,500.00</b>	<b>39,500.00</b>	<b>35,960.83</b>	<b>30,384.83</b>	77%	<b>38,739.00</b>							
<b>Contingency Fund</b>	200	200				200.00							
<b>AMENITIES TOTAL</b>	<b>31700</b>	<b>39700</b>	<b>35960.83</b>	<b>30384.83</b>	<b>77%</b>	<b>38939</b>	<b>AMENITIES TOTAL</b>	<b>4900</b>	<b>5671.5</b>	<b>5671.5</b>	<b>116%</b>	<b>6224</b>	