

Minutes of the meeting of the **AMENITIES COMMITTEE** held on **Monday 15th September 2014 at 7.00 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

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PRESENT: Cllr J. Da Costa (Chairman), Cllr M. Drummond (Deputy Chair), Cllr J. Fielder, Cllr E. Weston

IN ATTENDANCE: Town Clerk

APOLOGIES: Cllr D. Ingram, Cllr M. Brennan, The Mayor

3.1 Apologies. To consider the acceptance of apologies for absence from Councillors

Apologies had been received from Cllr D. Ingram, Cllr M. Brennan and The Mayor

RESOLVED that apologies be accepted.

3.2 Declarations of Interest

None

3.3 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 14th July 2014.

The Minutes of the previous meeting held on 14th July 2014 were approved and signed by the Chairman as a true and correct record of proceedings.

3.4 To review Actuals v. Budget to date

Members reviewed their budget to date and agreed it was on target. (Appendix A)

RESOLVED that the budget position be accepted

3.5 Premises Reports

- Tennis Courts – Cllr Drummond reported that look tidy and all in order.
- Palmers Meadow – Cllr Da Costa reported that goals had been moved and barriers taken down.
- Cemetery – Cllr Weston reported that all was tidy.
- Burgage & Play Area – Cllr Fielder reported that the looked grass ok but the borders needed to be sorted out again. Bonfire pile still on side of Kyre Brook and grass cuttings still being piled over fence.
- Bowling Green – Cllr Ingram - no change.
- Skate Park – Cllr Brennan – via email – no change.

3.6 To consider planting of bulbs in the Civic Garden

Members were informed that the river of poppies had now gone over and discussed planting for the Spring. Cllr Weston felt that the area should be planted with bulbs and then overseed with grass seed to stop it looking unsightly and becoming covered in weeds. She said the poppies would reappear through the grass where this year's seed had fallen. All felt that a mixed planting of bulbs would be good. This would be another opportunity for a community event to be coordinated for help with the bulb planting.

RESOLVED – that the river of poppies would be planted with bulbs and overseeded with grass after bulbs planting. Cllr Fielder agreed to choose the bulbs to be used and act as main co-ordinator for this project.

3.7 To consider design proposals for the young children's play area.

Members looked at 5 proposals received from play equipment suppliers. The two most preferred options were shortlisted but further refinement of designs was requested. Clerk to have further discussion with preferred suppliers for update at next meeting.

3.8 Correspondence for Information

None

3.9 Clerk's reports including any items for future agenda

None

Meeting closed at 7:40pm

Signed

Dated

AMENITIES					AMENITIES				
EXPENDITURE	Total Budgeted Spend incl Reserves	ACTUAL	PROJECTED TO DATE	% of Budget Reached TO DATE	INCOME	ORIGINAL BUDGET	ACTUAL	PROJECTED TO DATE	% of Budget Reached TO DATE
	2014-15		Aug-14			Sep-14		2014-15	
Bowling Green									
Treatment & Scarifying	1500	45.00	45.00	3%	Bowling Club	560	561.00	561.00	100%
					Bowling League	560		561.00	100%
					Pay per Use Fees				
	1,500.00	45.00	45.00	3%		1,120.00	561.00	1,122.00	100%
Tennis Courts									
Repair & Upkeep	5700	4,974.58	4,974.58	87%	Tennis Club Fees	980	982.00	982.00	100%
Project Reserves	2000				Pay per Use Fees	250	92.00	92.00	37%
	7,700.00	4,974.58	4,974.58	65%		1,230.00	1,074.00	1,074.00	87%
Burgage									
Grass Cutting	1900	1,482.50	1,482.50	78%	Bonfire	120		120.00	100%
Kyre Bank Strimming	800	300.00	300.00	38%					
Play Area	500				Car Boot Sales	600	520.00	520.00	87%
Shrubs & Flowers	400	82.50	82.50	21%					
Japanese Knotweed	500								
Premises License	100	70.00	70.00	70%					
Honeycomb Grid for Access	2000								
New Play Area Fund	2000					720	520.00	640.00	89%
	8,200.00	1,865.00	1,865.00	23%					
Palmers					Football Club	1006	499.00	499.00	50%
Grass Cutting	1900	1482.50	1482.50	78%	Rugby Club	614			
Hedge Cutting					May Fair		735.00	735.00	
Car Park Rates	4300	2119.00	2543.00	59%	Scout Hut	5			
Repainting of Carpark Lines	1000				Skip Rent, annual.				
Project Reserves Skate Park	2000								
Project Reserves Car Park	4000								
	13,200.00	3,601.50	4,025.50	30%		1,625.00	1,234.00	1,234.00	76%
General Costs									
Groundsman Tools	500	419.44	438.94	88%	Cemetery charges	205	40.00	40.00	20%
Petrol/Diesel	300	71.59	71.59	24%					
Maintenance of Equipment	600	246.00	246.00	41%					
Maintenance Costs	1000	186.58	639.73	64%					
Tree Work	4500	3,245.00	3,245.00	72%					
Groundsman Training	700	7.50	7.50	1%		205	40.00	40.00	20%
	7,600.00	4,168.61	4,641.26	61%					
						4,900.00	3,429.00	4,110.00	84%
	38,200.00	14,654.69	15,551.34	41%					
Contingency Fund	1000								
AMENITIES TOTAL	39200	14654.69	15551.34	40%	AMENITIES TOTAL	4900	3429	4110	84%