

## TENBURY TOWN COUNCIL 2014/15 – AM02

Minutes of the meeting of the **AMENITIES COMMITTEE** held on **Monday 14<sup>th</sup> July 2014 at 7.00 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

**PRESENT:** Cllr J. Da Costa (Chairman), Cllr M. Drummond, Cllr J. Fielder, Cllr E. Weston,

**IN ATTENDANCE:** Cllr J. Morgan, Cllr E. Hudson, Town Clerk

**APOLOGIES:** The Mayor, Cllr M. Brennan, Cllr D. Ingram (Deputy Chair)

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### **2.1 Apologies. To consider the acceptance of apologies for absence from Councillors**

Apologies had been received from Cllrs Brennan and Ingram

**RESOLVED** that apologies be accepted.

### **2.2 Declarations of Interest**

None

### **2.3 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 12th May 2014.**

The Minutes of the previous meeting held on 12th May 2014 were approved and signed by the Chairman as a true and correct record of proceedings.

### **2.4 To review Actuals v. Budget to date**

Members reviewed their budget to date and felt it was on target. (Appendix A)

**RESOLVED** that the budget position be accepted.

### **2.5 Premises Reports**

- Tennis Courts – Cllr Drummond reported that a user of the courts had said the new court surface was very good and had also congratulated the Groundsman on how well the area was being kept .
- Palmers Meadow – Cllr Da Costa reported that the lawn mower race had taken place and had gone very well. The area had been tidied up and raked over and he was confident it would recover well.
- Cemetery – Cllr Weston reported the cemetery looked tidy and well kept.
- Burgage & Play Area – Cllr Fielder reported that she felt the banks of the Kyre Brook looked very untidy having just been cut back. She did not feel these banks should be cut back in this way and proposed that this should be considered for removal from the mowing tender for 2015/16. The Clerk would include for discussion as the next meeting.
- Bowling Green – Cllr Ingram reported that the area was well kept and the clubs seemed very happy with the surface.
- Skate Park – Cllr Brennan – no change.

### **2.6 To consider a request from Burford Primary School Friends Association to hold a car boot free of charge on the Burgage on Saturday 20th September 2014 in aid of school funds.**

Cllr Fielder proposed that the hire charge should be £160.00 but this proposal did not find a seconder. The Chairman proposed that no charge be made on this occasion only for this event and was seconded by Cllr Drummond.

**RESOLVED** with 3 for and 1 against that the event be allowed to go ahead free of charge on this occasion only.

### **2.7 To consider a request from Mr Graham James to use the Burgage free of charge for a live music event, Tenbury Rock & Folk Festival 2015 on Saturday June 20th 2015 involving local bands with proceeds being donated to Tenbury Pool.**

Mr James was organising this event to showcase local groups, bring visitors to the town and raise money for Tenbury Pool. Member felt this was a very good idea and were pleased to support the event.

**RESOLVED** that use of the Burgage be allowed free of charge for this event.

**2.8 To consider a request from Martley and Tenbury Safer Neighbourhood Policing Team to hold their Party in the Park event free of charge on Palmers Meadow on Sunday 21st June 2015. Further financial support for the event is also requested.**

Police funding for this event had been greatly reduced so it could not be run in 2014 but support for 2015 was already being sought so that the event could be held again. Members agreed that this was a very good community event for local families which they were happy to continue supporting by offering free use of the Burgage. Members agreed that it might also be worth considering further support for the event when setting budgets for 2015/16 but this could not be committed to in the current year as it had not been budgeted for.

**RESOLVED** that use of the Burgage be allowed free of charge for Party in the Park 2015.

**2.9 To be updated on the River of Poppies and the events planned to commemorate the outbreak of WW1 from August 2nd to 4th 2014.**

The Clerk reported that areas where the poppies had not taken had been under planted with red bedding which had filled out the river nicely. It was hoped the poppies would continue to flower until August 3<sup>rd</sup> when Tenbury Royal British Legion were hosting a rally for Worcestershire Legion branches and organising a day of commemoration on the anniversary of the outbreak of WW1. Members were reminded that there would be a display at the Pump Rooms, events on the Burgage all day on Sunday 3<sup>rd</sup> and a vigil at St Mary's Church at 11pm on the 4<sup>th</sup> August 2014.

**2.10 To request attendance at a meeting to be held with users of Palmers Meadow regarding upgrades to facilities.**

The project steering group looking at upgrades to changing rooms felt it was necessary to meet with all current users of Palmers Meadow to discuss their requirements and their interest in being involved in the project. It was felt that members of the Amenities Committee should be part of this meeting and members were asked when they would be available the following week. The Chairman Cllr da Costa and Cllr Fielder said they would be able to attend on 24/07/14 and the Clerk would make the necessary arrangements once she had contact details for all clubs involved.

**2.11 Correspondence for Information**

None

**2.12 Clerk's report including any Urgent Decisions since the last meeting**

None

**2.13 Groundsman's Report**

The Groundsman said he was concerned that the barriers had still not been removed around the football pitch which was stopping the pitches from being properly mowed. This would be discussed with the clubs on 24/07/14.

**2.14 Councillors' reports and items for future agenda**

Cllr Fielder – To consider whether cutting back of Kyre Brook banks should be continued and included in the 2015/16 Tender for Mowing.

Meeting closed at 7:37 pm

Signed .....

Dated .....

AMENITIES					AMENITIES				
EXPENDITURE	Total Budgeted Spend	ACTUAL	PROJECTED TO DATE	% of Budget Reached TO DATE	INCOME	ORIGINAL BUDGET	ACTUAL	PROJECTED	% of Budget Reached TO DATE
	2014-15					2014-15			
<b>Bowling Green</b>									
Treatment & Scarifying	1500	45.00	45.00	3%	Bowling Club	560			
					Bowling League	560			
					Pay per Use Fees		48.00		
	<b>1,500.00</b>	45.00	45.00	3%		<b>1,120.00</b>	48.00	-	
<b>Tennis Courts</b>									
Repair & Upkeep	5700	4,974.58	4,974.58	87%	Tennis Club Fees	980			
Project Reserves	2000				Pay per Use Fees	250		48.00	19%
	<b>7,700.00</b>	4,974.58	4,974.58	65%		<b>1,230.00</b>	-	48.00	4%
<b>Burgage</b>									
Grass Cutting	1900	492.50	822.50	43%	Bonfire	120			
Kyre Bank Strimming	800								
Play Area	500				Car Boot Sales	600	520.00	520.00	87%
Shrubs & Flowers	400		82.50	21%					
Japanese Knotweed	500								
Premises License	100	70.00	70.00	70%					
Honeycomb Grid for Access	2000								
New Play Area Fund	2000					720	520.00	520.00	72%
	<b>8,200.00</b>	492.50	905.00	11%					
<b>Palmers</b>									
Grass Cutting	1900	492.50	822.50	43%	Football Club	1006			
Hedge Cutting					Rugby Club	614			
Car Park Rates	4300	1271.00	1695.00	39%	May Fair		735.00	735.00	
Repainting of Carpark Lines	1000				Scout Hut	5			
Project Reserves Skate Park	2000				Skip Rent, annual.				
Project Reserves Car Park	4000								
	<b>13,200.00</b>	1,763.50	2,517.50	19%		<b>1,625.00</b>	735.00	735.00	45%
<b>General Costs</b>									
Groundsman Tools	500	55.96	405.96	81%	Cemetery charges	205			
Petrol/Diesel	300	35.75	35.75	12%					
Maintenance of Equipment	600		178.00	30%					
Maintenance Costs	1000	81.08	186.58	19%					
Tree Work	4500	3,245.00	3,245.00	72%					
Groundsman Training	700					205	-	-	
	<b>7,600.00</b>	3,417.79	4,051.29	53%					
						4,900.00	1,303.00	1,303.00	27%
	<b>38,200.00</b>	<b>10,693.37</b>	<b>12,493.37</b>	33%					
<b>Contingency Fund</b>	1000								
<b>AMENITIES TOTAL</b>	<b>39200</b>	<b>10693.37</b>	<b>12493.37</b>	<b>32%</b>	<b>AMENITIES TOTAL</b>	<b>4900</b>	<b>1303</b>	<b>1303</b>	<b>27%</b>