

TENBURY TOWN COUNCIL 2013/14 – AM05

Minutes of the meeting of the AMENITIES COMMITTEE held on Monday 10th March 2014 at 7.00 pm in the Pump Rooms, Teme Street, Tenbury Wells.

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PRESENT: Cllr J. Da Costa (Chairman), Cllr D. Ingram (Deputy Chair), Cllr M. Drummond, Cllr J. Fielder, Cllr E. Weston
IN ATTENDANCE: Cllr J. Morgan, Town Clerk
APOLOGIES: Cllr M. Brennan

5.1 Apologies. To consider the acceptance of apologies for absence from Councillors

Apologies had been received from Cllr Brennan.

RESOLVED that apologies be accepted.

5.2 Declarations of Interest

None

5.3 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 13th January 2014

The Minutes of the previous meeting held on 13th January 2014 were approved and signed by the Chairman as a true and correct record of proceedings.

5.4 Premises Reports

- Tennis Courts – Cllr Drummond Looks tidy. Ready for painting. Repair to an area of fencing in hand.
- Palmers Meadow – Cllr Da Costa – needs rolling. White fencing needs to be sorted out. Chairman will remind Football Club. Rope swings in trees on bank. High up and could be dangerous. Groundsman to be asked to remove these.
- Cemetery – Cllr Weston - A little overgrown. Waste bin by gate overflowing. Clerk to discuss with Groundsman.
- Burgage & Play Area – Cllr Fielder – Civic garden idea is causing some concern re River of Poppies and Teme Tenbury agreement to give funding toward revamp of Civic Garden. Cllr Fielder was worried that this was out of Council control. The Clerk noted that the decision to give the go ahead for the River of Poppies had been made after due consideration in Full Council. Any further alterations to the Civic Garden area would also have to be considered and if significant spend was required the usual rules on tendering and spending approval would apply. The Council was represented on Teme Tenbury by Cllr Hudson but any decision taken by that group was independent. Teme Tenbury had been set up specifically by Tenbury Area Partnership to administer the £10K of funding received following the TAP Portas Pilot bid. This £10K was to be used to promote tourism and footfall to the benefit of the town.
- Bowling Green – Cllr Ingram – Kept ok. The Clerk noted that moss treatment would be carried out in the coming days.
- Skate Park – Cllr Brennan – No change

5.5 To review Actuals v. Budget to date

Members reviewed their budget to date and felt it was generally on target. (Appendix A)

RESOLVED that the budget position be accepted.

5.6 To consider further concerns raised by local residents regarding trees in the Cemetery.

Residents of Cralves Mead had written again requesting that trees which they felt shaded their properties be felled at the cemetery following a different tree having come down during the recent storms. Previous advice from an independent tree surgeon had recommended no action in this respect. The Clerk had taken further advice from the Landscape Officer at Malvern Hills District Council who confirmed that so long as the Council had no reason to believe the trees to be unsound there was no necessity to have them removed as they were to the North of the properties in question and could not therefore be expected to cause undue shade. Members agreed that the Clerk should seek further advice from the Tree Surgeon regarding the fallen tree but that if the recommendation remained the same with regard to the trees nearest the Cralves Mead properties no further action should be required.

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5.7 To consider new ideas for revision of the Burgage master plan

Members felt it important to take a lead on this plan. Cllrs Ingram, Fielder and Weston agreed to form a working party to move forward with revision of this plan. Cllrs Hudson and Willis were to be invited as well and meetings were to be arranged so that proposals were ready to be made to Full Council on April 7th.

5.8 To be updated on proposals for updating of the Skate Park

Still no quotations received to move forward on this. Deferred to next meeting.

5.9 To be informed of the appointment of a new Relief Groundsman

Members were informed that Mr John Jefferies had been appointed as Relief Groundsman.

5.10 Groundsman's Report

None

5.11 Councillors' reports and items for future agenda

None

Meeting Closed at 7:35pm

Signed

Dated

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AMENITIES									AMENITIES						
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget	Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	BUDGET	ACTUAL	ACTUAL	ACTUAL	% of Budget Reached TO DATE	
Property Running Costs	2013-14	2013-14	2013-14	2013-14	Jan-14	Feb-14	Mar-14			2013-14	Jan-14	Feb-14	Mar-14		
Bowling Green															
Treatment & Scarifying	1500	1500		1500	120.00	120.00	120.00	8%	Bowling Club	550	550.00	550.00	550.00	100%	
									Bowling League	550	550.00	550.00	550.00	100%	
									Pay per Use Fees						
	1,500.00	1,500.00	-	1,500.00	120.00	120.00	120.00	8%		1100	1,100.00	1,100.00	1,100.00	100%	
Tennis Courts															
Repair & Resurface	1000	4000		4000	2,007.08	2,007.08	2,007.08	50%	Tennis Club Fees	939	963.00	963.00	963.00	103%	
Tennis Court Path	500	500	250.00	750					Pay per Use Fees	250	88.20	88.20	88.20	35%	
	1,500.00	4,500.00	250.00	4,750.00	2,007.08	2,007.08	2,007.08	42%		1189	1,051.20	1,051.20	1,051.20	88%	
Burgage															
Grass Cutting	1900	1900		1900	1,868.85	1,868.85	1,868.85	98%	Bonfire	120					
Kyre Bank Strimming	800	800		800	300.00	300.00	300.00	38%							
Play Area	500	500		500					Car Boot Sales	600	600.00	600.00	600.00	100%	
Shrubs & Flowers	500	500		500											
Japanese Knotweed	500	500		500	500.00	500.00	500.00	100%							
Premises License	100	100		100											
Honeycomb Grid for Access	2000														
New Play Area Fund	2000	2000		2000	2,000.00	2,000.00	2,000.00	100%		720	600.00	600.00	600.00	83%	
	8,300.00	6,300.00	-	6,300.00	2,668.85	2,668.85	2,668.85	42%							
Palmers									Football Club	967	735.75	735.75	735.75	76%	
Grass Cutting	1900	1900		1900	1868.85	1868.85	1868.85	98%	Rugby Club	600	299.00	600.00	600.00	100%	
Hedge Cutting	100	100		100	50.00	50.00	50.00	50%	May Fair	735	735.00	735.00	735.00	100%	
Car Park Rates	4300	4300		4300	4158.00	4158.00	4158.00	97%	Scout Hut	5	5.00	5.00	5.00	100%	
Repainting of Carpark Lines	1000	1000		1000					Skip Rent, annual.		450.00	450.00	450.00	100%	
	7,300.00	7,300.00	-	7,300.00	6,076.85	6,076.85	6,076.85	83%		2307	2,224.75	2,525.75	2,525.75	109%	
General Costs															
Groundsman Tools	300	300	100	400	315.15	315.15	315.15	79%	Cemetery charges	200	300.00	300.00	300.00	150%	
Petrol/Diesel	300	300		300	118.18	118.18	118.18	39%							
Maintenance of Equipment	600	600		600	510.37	510.37	510.37	85%							
Maintenance Costs	1000	1000		1000	792.59	1,016.57	1,016.57	102%							
Tree Work	2000	2000	3000	5000	4,100.00	5,000.00	5,000.00	100%							
Groundsman Training	700	700		700	700.00	700.00	700.00	100%		200	300.00	300.00	300.00	150%	
	4,900.00	4,900.00	3,100.00	8,000.00	6,536.29	7,660.27	7,660.27	96%							
										5516	5,275.95	5,576.95	5,576.95	123%	
	23,500.00	24,500.00	3,350.00	27,850.00	17,409.07	18,533.05	18,533.05	67%							
Contingency Fund	1000	1000	1587.50	2587.5	1,657.50	1,727.50	1,727.50	67%							
AMENITIES TOTAL	24,500.00	25,500.00	4,937.50	30,437.50	19,066.57	20,260.55	20,260.55	67%	AMENITIES TOTAL	5516	5,275.95	5,576.95	5,576.95	123%	