

TENBURY TOWN COUNCIL 2013/14 – AM04

AMENITIES

You are summoned to attend the meeting of the **AMENITIES COMMITTEE** to be held on **Monday 13^h January 2014 at 7.00 pm in the Pump Rooms, Teme Street, Tenbury Wells.**

PRESENT: Cllr J. Da Costa (Chairman), Cllr D. Ingram (Deputy Chair), Cllr M. Drummond, Cllr J. Fielder, Cllr E. Weston

IN ATTENDANCE: Cllr J. Morgan, Town Clerk

APOLOGIES: Cllr M. Brennan

4.1 Apologies. To consider the acceptance of apologies for absence from Councillors
Apologies had been received from Cllr Brennan.

RESOLVED that apologies be accepted.

4.2 Declarations of Interest

None.

4.3 To approve as a true and accurate record the resolutions and Minutes of the Amenities Committee meeting held on 11th November 2013

The Minutes of the previous meeting held on 11th November 2013 were approved and signed by the Chairman as a true and correct record of proceedings.

4.4 Premises Reports

- Tennis Courts – Cllr Drummond – Looking ok
 - Palmers Meadow – Cllr Da Costa - Tidy in all areas
 - Cemetery – Cllr Weston – Looks tidy
 - Burgage & Play Area – Cllr Fielder had taken her first look at the area and noted some issues.
 - Bolts sticking up by old sculpture site were unsafe and should be dealt with
 - Ruts left over from bonfire needed to be addressed – it was pointed out that the weather had been so wet since then that it had been impossible to roll the area but that this was planned as soon as the ground dried up sufficiently.
 - Play Area – Sand pit was of no use and Cllr Fielder felt it should be filled in. Mesh is raising on mound needs to be sorted out.
 - The various beds around Burgage are overgrown and in Cllr Fielders opinion should be taken out and grassed over.
 - The Civic Garden needs replanting.
- Cllrs were pleased to hear that Cllr Fielder had a particular interest and expertise in this area and she was asked to prepare a report of all of her proposals for consideration at the next meeting.
- Bowling Green – Cllr Ingram – Not currently in use but looks in good condition.
 - Skate Park – Cllr Brennan – No report

4.5 To review Actuals v. Budget to date

Members reviewed their budget to date and felt it was generally on target. (Appendix A)

RESOLVED that the budget position be accepted.

4.6 To be updated on the planned tree work.

Members were informed that tree work would be carried out on Monday 27th January assuming weather conditions were good.

4.7 To be updated on campaign against dog mess on Palmers Meadow playing fields

The Clerk reported that an article would run in the Tenbury Advertiser to announce the campaign and that banners and posters would go up around town along with stickers on all bins near dog walking routes.

4.8 To further consider use of Palmers Meadow car park for the May Fair in 2014

The fair had requested dates this year which were much earlier than usual from 30th March to 6th April. Councillors were concerned that this would still be during the playing season on Palmers Meadow and that there would be a much higher chance of the ground being very soft and waterlogged this early in the year. There was also on-going concern that the Tesco work could start on the cattle market site thus putting extreme pressure on parking in the town.

RESOLVED that Members felt the dates requested for the fair were too early and that the organisers should be contacted to see if later dates could be arranged.

TENBURY TOWN COUNCIL 2013/14 – AM04

4.9 To consider the how to move forward with planned projects such as the Toddler Play Area, Skate Park etc.

Members felt an update was needed from the Funding Task Group at the next Full Council meeting to enable plans to be moved forward.

4.10 Groundsman's Report

None.

4.11 Councillors' reports and items for future agenda

None

4.12 Exclusion of the Press and Public.

RESOLVED that the press and public be excluded from the meeting during consideration of the following items of business because it is likely that in view of the nature of the business to be transacted, there would be disclosure of exempt information, as defined in Section 100(I) of the Local Government Act 1972:-

4.13 To consider tenders for mowing contracts for 2014/15

Members considered quotations from three local contractors. The most competitive price had been submitted by MTM Contracting Ltd who had carried out mowing services in 2013/14.

RESOLVED that 1 year contract for 2014/15 be awarded to MTM Contracting Ltd.

Meeting Closed at 8:07pm

Signed

Dated

AMENITIES									AMENITIES				
EXPENDITURE	ORIGINAL BUDGET	Re Forecast Budget		Carried over From RESERVES	Total Budgeted Spend	ACTUAL	ACTUAL	% of Budget Reached TO DATE	INCOME	BUDGET	ACTUAL	ACTUAL	% of Budget Reached TO DATE
	2013-14	2013-14	Difference	2013-14	2013-14	Dec-13	Jan-14			2013-14	Dec-13	Jan-14	
Property Running Costs													
Bowling Green													
Treatment & Scarifying	1500	1500			1500	120.00	120.00	8%	Bowling Club	550	550.00	550.00	100%
									Bowling League	550	550.00	550.00	100%
									Pay per Use Fees				
	1,500.00	1,500.00		-	1,500.00	120.00	120.00	8%		1100	1,100.00	1,100.00	100%
Tennis Courts													
Repair & Resurface	1000	4000	3000.00		4000	2,007.08	2,007.08	50%	Tennis Club Fees	939	963.00	963.00	103%
Tennis Court Path	500	500		250.00	750				Pay per Use Fees	250	88.20	88.20	35%
	1,500.00	4,500.00	3000.00	250.00	4,750.00	2,007.08	2,007.08	42%		1189	1,051.20	1,051.20	88%
Burgage													
Grass Cutting	1900	1900			1900	1,787.60	1,787.60	94%	Bonfire	120			
Kyre Bank Strimming	800	800			800	300.00	300.00	38%					
Play Area	500	500			500				Car Boot Sales	600	600.00	600.00	100%
Shrubs & Flowers	500	500			500								
Japanese Knotweed	500	500			500								
Premises License	100	100			100								
Honeycomb Grid for Access	2000		-2000.00										
New Play Area Fund	2000	2000			2000					720	600.00	600.00	83%
	8,300.00	6,300.00	-2000.00	-	6,300.00	2,087.60	2,087.60	33%					
Palmers													
Grass Cutting	1900	1900			1900	1787.60	1787.60	94%	Football Club	967	241.75	241.75	25%
Hedge Cutting	100	100			100	50.00	50.00	50%	Rugby Club	600	299.00	299.00	50%
Car Park Rates	4300	4300			4300	3742.00	4158.00	97%	May Fair	735	735.00	735.00	100%
Repainting of Carpark Lines	1000	1000			1000				Scout Hut	5	5.00	5.00	100%
	7,300.00	7,300.00		-	7,300.00	5,579.60	5,995.60	82%	Skip Rent, annual.				
										2307	1,280.75	1,280.75	56%
General Costs													
Groundsman Tools	300	300		100	400	215.79	215.79	54%	Cemetery charges	200	260.00	260.00	130%
Petrol/Diesel	300	300			300	118.18	118.18	39%					
Maintenance of Equipment	600	600			600	510.37	510.37	85%					
Maintenance Costs	1000	1000			1000	401.21	401.21	40%					
Tree Work	2000	2000		3000	5000	1,100.00	1,100.00	22%					
Groundsman Training	700	700			700	700.00	700.00	100%		200	260.00	260.00	130%
	4,900.00	4,900.00		3,100.00	8,000.00	2,345.55	3,045.55	38%					
										5516	4,291.95	4,291.95	95%
	23,500.00	24,500.00	1,000.00	3,350.00	27,850.00	12,139.83	13,255.83	204%					
Contingency Fund	1000	1000		1587.50	2587.5	1,657.50	1,657.50	64%					
AMENITIES TOTAL	24,500.00	25,500.00	1000.00	4,937.50	30,437.50	13,797.33	14,913.33	49%	AMENITIES TOTAL	5516	4,291.95	4,291.95	95%