

## TENBURY TOWN COUNCIL 2016/17 MEETING TC12

Minutes of the meeting of **TENBURY TOWN COUNCIL** held on  
**MONDAY 6<sup>TH</sup> MARCH 2017 at 7.00pm in the Pump Rooms, off Teme Street,  
Tenbury Wells.**

**PRESENT:** Cllrs. S. Bowkett, M. Davies, M. Drummond, A. Gould, E. Hudson, D. Ingram, J. Morgan, D. Patrick, S. Perry, C. Rogers, E. Weston and Mayor Cllr M. Willis [**Chair**],

**IN ATTENDANCE:** Mrs L. Bruton (Town Clerk), Miss S. Blackhurst (Assistant to the Clerk), WCC – Cllr. K. Pollock and 12 Members of the public.

### **12.1 APOLOGIES FOR ABSENCE**

The Council received apologies on behalf of Cllr. J. Fielder.

### **12.2 DECLARATIONS OF INTEREST**

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

### **12.3 CLARIFICATION OF STANDING ORDERS**

The Chair, Mayor Cllr. Willis explained the requirements of the law and the Council's Standing Orders with regard public participation at Council meetings. The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) above shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3(f) above, a member of the public shall not speak for more than 5 minutes.

As a number of members of the public requested to speak during Public Participation on items which were not on the agenda, it was proposed that, for this evenings meeting, that the Council suspend Standing Order 3(e).

It was proposed by Cllr. Willis, seconded by Cllr. Gould and unanimously.

### **RESOLVED**

**To suspend the Standing Order 3(e) with regards to Public Participation on items not on the agenda for this Town Council meeting 6<sup>th</sup> March 2017.**

### **12.4 PUBLIC PARTICIPATION**

The Council heard from the Community Support Officer Vanessa Snape who gave a report on crime in the community since the beginning of the year.

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Officer Snape also gave a brief update on the progress with the organisation for the Party in the Park

The Council then heard from Sarah Thompson on behalf of the Chamber of Trade who spoke with regards to the current Public Realm works being carried out on Teme Street and the effect it is having on the local traders. Mrs Thompson stated that as a result of the disruption that trade had been very poor with one business only having takings of £5. Mrs Thompson stated that the parking issues that have resulted from the works has not helped and queried what the situation was with the progress of the new overflow carpark.

The Council was addressed by Mrs Dowell. who began by offering an apology to anyone she may have offended in the process of being included in the public participation section of the meeting. She stated that it was not her intention for her comments to be taken personally.

Mrs Dowell went on to mention the relocation of the existing bus stop on Teme Street. She stated that she understood that it had been decided four years ago, but wanted to ask what was the correct procedure to bring the subject back to the forum.

Mrs Dowell also queried the new overflow car park and what the opening policy for it would be and for clarification on how the public request an item for the agenda.

Lastly, the Council heard from Chris Anderson, proprietor of the Mad Hatter café who voiced concern on the next stage of the Public Realm works to be carried out by Worcestershire County Council. Miss Anderson stated that it would perhaps be a better idea if the start of the next phase of works was postponed and not started immediately after Tesco finish the current stage. She stated that as trading has been very poor during the current works that it would be beneficial to traders if they had a chance to recover financially before trade is hit again.

Miss Anderson also queried what provision will be made for deliveries to the traders affected by the next stage of works.

### **12.5 WORCESTERSHIRE COUNTY COUNCIL'S REPORT – CLLR. K. POLLOCK**

Cllr. Pollock gave reference to his submitted monthly report including his attendance at a small sod cutting ceremony to mark the start of the work for the Worcestershire Parkway station at Norton.

Cllr. Pollock also mentioned the Ofsted report into Children's Services which rated the County as inadequate. He stated a comprehensive programme had been started to improve performance in all areas.

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Cllr. Pollock went on to say that work on the £12 million highway repairs project was under way under the 'Driving Home' banner. This includes a number of roads in Tenbury itself.

With regards the starting date for the next stage of the public realm works in Teme Street, Cllr. Pollock stated that the works would not be following on immediately from Tesco completing the section from the Bridge to the Regal Cinema. Cllr. Willis asked if there would be validity in traders getting together to discuss an optimum time for the works as there are differing opinions. Cllr. Pollock stated that this would be a good idea. The traders should take into account the estimated 10 to 12 week duration of works.

Cllr. Hudson stated that the Traders should discuss this sooner rather than later.

Cllr. Willis stated he would be available at the Pump Rooms from 10am to 12 noon on the following day, Tuesday 7<sup>th</sup> March 2017 if any of the traders wished to come and discuss their feelings with regards a starting date for the works

### **12.6 MALVERN HILLS DISTRICT COUNCILLOR'S REPORT – CLLR. A. PENN**

Cllr. Penn was, unfortunately, unable to attend the meeting. Cllr. Penn had submitted a monthly report from which no questions were raised.

### **12.7 TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON THE 6<sup>TH</sup> FEBRUARY 2017'**

Cllr. Weston proposed and Cllr. Perry seconded.

**RESOLVED: (11 For, 1 Abstention)**

**The minutes of the Town Council meeting held on the 6<sup>th</sup> February 2017 were confirmed as a true and accurate account of the meeting. The minutes were duly signed by the Chairman as a true and correct record of the proceedings.**

### **12.8 TO RECEIVE THE DRAFT MINUTES OF MEETINGS OF THE COMMITTEES.**

Members noted the minutes of the meetings detailed below:

Planning Committee – 20<sup>th</sup> February 2017

Finance and Staffing Committee – 20<sup>th</sup> February 2017

Cllr. Hudson proposed, Cllr. Weston seconded and unanimously.

**RESOLVED:**

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The minutes of the Planning Committee held on the 20<sup>th</sup> February 2017 and the minutes of the Finance and Staffing meeting, held on the 20<sup>th</sup> February 2017 were noted.

### 12.9 TO RECEIVE AN UPDATE ON THE REGAL AND MANAGEMENT, BY THE REGAL TENBURY TRUST

No report had been received at the time of the meeting. Cllr. Patrick stated that the Council had not received a report for three months. Cllr. Willis asked the Town Clerk to check the agreement with the Regal Trust to ascertain if the reports were mandatory in the agreement.

### 12.10 SUPPLEMENTARY PLANNING DOCUMENT (SPD) CONSULTATIONS

The Council noted the Supplementary Planning Document supporting the South Worcestershire Development Plan. Cllr. Hudson asked if all Councillors could read this document and report back with comments at the next Planning Committee meeting.

### 12.11 WORCESTERSHIRE'S LOCAL TRANSPORT PLAN

Cllr. Willis stated he had read an independent report which states that community transport should not form part of sustainable transport. On examination the Worcestershire Local Transport Plan does not appear to suggest any enhancement of public transport for the Tenbury Wells area. Cllr. Willis stated he would prepare a response to the plan consultation on behalf of the Council.

### 12.12 REMOVAL OF THE EXISTING BUS SHELTER

The Town Clerk presented a report on the removal and disposal of the existing bus shelter. Following a discussion it was agreed that the shelter should be removed and disposed of by Worcestershire County Council. There would be no cost to the Town Council for the removal and disposal of the shelter.

It was proposed by Cllr. Willis, Cllr. Patrick seconded and unanimously.

#### **RESOLVED:**

**The Council approved the removal and disposal of the existing bus shelter, by Worcestershire County Council.**

### 12.13 FINANCIAL REGULATIONS

To consider, approve and adopt the Financial Regulations as set before the members.

At the time of the meeting the Financial Regulations report was not complete therefore this item was deferred to the next meeting.

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### 12.14. EXCLUSION OF PRESS AND PUBLIC

Proposed by Cllr. Willis, seconded by Cllr. Weston and unanimously.

#### **RESOLVED:**

**To exclude the Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.**

### 12.15 GROUNDS MAINTENANCE CONTRACT

To consider the quotations received and the provision of grounds maintenance for a one year or three year contract.

Following discussion it was agreed to continue with the existing contractors, on a one year contract basis, but to use the Town Council's Groundsman to cut the grassed area outside of the Pump Rooms.

Cllr Weston proposed and Cllr. Rogers seconded.

#### **RESOLVED; (11 For, 1 Abstention)**

**12.15.1 To award a one year grounds maintenance contract to MTM Contracting Ltd.**

**12.15.2 To include strimming and other grassed areas in the contract, with the exception of the area outside of the Pump Rooms.**

**12.15.3 That the maintenance of the area of grass outside the Pump Rooms should be undertaken by the Council's Groundsman.**

### 12.16 PLAY AREA MAINTENANCE

To consider the quotation received for improvements to the over 8's play area.

Proposed Cllr Ingram, seconded Cllr. Davies and unanimously.

#### **RESOLVED:**

**12.16.1 The Committee considered the quotation and required works for the maintenance of the over 8's playground and agreed to award the contract to RPS Grounds Maintenance.**

**12.16.2 The Committee agreed a virement of £500.00 from the budget for Knotweed to the budget of Repairs and Maintenance of the Play Areas.**

**12.16.3 The Committee agreed a virement of £140.00 from the budget for Trees Work to the budget for Repairs and Maintenance of the Play Areas.**

### 12.17 RE-ADMISSION OF THE PRESS AND PUBLIC

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There being no further confidential business to consider, the Press and Public were re-admitted.

**12.18 CORRESPONDANCE FOR INFORMATION**

A letter was received from Malvern Hills District Council's Community Services Department regarding a possible review of the On and Off Street Car Parking Strategy. Malvern Hills District Council will be drafting a new strategy to coincide with the Council's Five Year Plan.

The four proposed objectives for the plan are:

1. Improve traffic flow and reduce congestion.
2. Improve availability of safe, good quality on and off street parking in the areas of highest demand.
3. Support the vitality of the towns and local businesses by providing competitive charges for car park customers.
4. Provide a fair return for Malvern Hills tax paying residents.

Feedback is welcomed and can be submitted by completing a short online survey which can be found on the Malvern Hills website.

**12.19 COUNCILLORS REPORTS AND OTHER ITEMS FOR FUTURE AGENDA**

None

Meeting closed at 8:30 pm

Signed.....

Date.....