

Minutes of the **FINANCE AND STAFFING COMMITTEE** meeting held on **MONDAY 20<sup>TH</sup> FEBRUARY 2017 at 7:29 pm** in the Pump Rooms, Teme Street, Tenbury Wells.

**PRESENT:** Cllrs. S. Bowkett, A. Gould, E. Hudson, J. Morgan, D. Patrick, S. Perry and E. Weston [**Chair**]

**IN ATTENDANCE:** Mrs L Bruton (Town Clerk), Miss S. Blackhurst (Assistant to the Clerk)

**9.1 APOLOGIES FOR ABSENCE**

None.

**9.2 DECLARATIONS OF INTEREST**

No declarations of interest were made under the Code of Code pursuant to the Localism Act 2011 in respect of items on the agenda.

**9.3 PUBLIC PARTICIPATION**

None

**9.4 MINUTES**

Cllr. Morgan proposed to approve and sign the minutes of the meeting of the Finance and Staffing Committee held on the 23<sup>rd</sup> January 2017. The proposal was seconded by Cllr Perry and unanimously.

**RESOLVED:**

**To approve the minutes of the meeting of the Finance and Staffing Committee held on 23<sup>rd</sup> January 2017 as a true and accurate account of the meeting and were duly signed by the Chairman as a true and correct record of proceedings.**

**9.5 BANK RECONCILIATIONS**

The Chair confirmed that the bank accounts had been appropriately reconciled to 31<sup>st</sup> January 2017 and duly signed as correct. The payments authorised from the Council's bank account were noted.

**9.6 APPROVAL OF CREDITOR INVOICES**

The Town Clerk stated that the outstanding creditor invoices for payment had been examined by the authorised signatories and approved.

It was proposed by Cllr Morgan and seconded by Cllr Patrick and unanimously

**RESOLVED:**

**The outstanding creditor invoices for February 2017 were approved for payment.**

**9.7 CORRESPONDENCE**

None.

**9.8 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**

None

**9.9 DATE OF NEXT MEETING**

Monday 27<sup>th</sup> March 2017 at 7.15pm

**Meeting closed at 7.35pm**

Signed .....

Date .....