

Minutes of the FACILITIES COMMITTEE

held on

MONDAY 24th MAY 2021

at 7.00pm

at The Pump Rooms, Off Teme Street, Tenbury Wells, Worcs, WR15 8BA.

PRESENT: Cllrs A. Corfield, D. Dowell, E. Hudson, G. Hurst, D. Patrick (**Chair**) and R. Pleded

IN ATTENDANCE: The Town Clerk, the Assistant to the Town Clerk, Cllr. M. Davies, Cllr. J. Fielder and 3 members of the public.

FC21.01 ELECTION OF CHAIR

Cllr. Hudson nominated Cllr. Patrick as Chair of the Facilities Committee. The nomination was seconded by Cllr. Corfield and there being no further nominations it was unanimously,

RESOLVED:

That Cllr. Patrick was duly elected as Chair of the Facilities Committee for the year 2021/22.

FC21.02 ELECTION OF VICE-CHAIR

It was proposed by Cllr. Hudson that Cllr. Corfield be elected as Vice-Chair for the Facilities Committee, which was seconded by Cllr. Dowell and there being no further nominations it was unanimously,

RESOLVED:

That Cllr. Corfield be duly elected as Vice-Chair of the Facilities Committee for the year 2021/22.

FC21.03 APOLOGIES FOR ABSENCE

Members received apologies for absence from Cllr. L. Davies due to a planned holiday.

FC21.04 DECLARATIONS OF INTEREST

A declaration of interest was made by Cllr. Dowell under the Code of Conduct pursuant to the Localism Act 2011 in respect of agenda item **C21.12 Tenbury Blooms – Planters.**

FC21.05 DISPENSATIONS

No requests for dispensation had been received.



FC21.06 PUBLIC PARTICIPATION

Members received a presentation from Tenbury United Football Club regarding agenda item **FC21.09 Tenbury United Football Club – Container**.

The representative stated that the club has grown considerably in the last 12 months with approximately 250 members in the youth club alone. This has caused storage challenges as the need for more equipment grows.

The representative stated that the football club would like to propose a security fence surrounding the existing container, which will allow additional space for storage of large items within the fenced area.

The Chair stated that he was delighted at the growth of the club and asked for questions.

A Member queried what the maximum membership would be and if it was much higher, should the club be looking at a more sizeable solution.

The representative stated that the club have allowed for further growth within the proposal, which should be adequate for the next few years. In the meantime, the club will consider what their long-term future needs may be.

FC21.07 MINUTES

Members discussed the minutes of the previous Facilities Committee Meeting.

It was proposed by Cllr. Hudson seconded by Cllr. Corfield and

RESOLVED: (5 For, 1 Abstention)

The minutes of the Facilities Committee meeting held on 13th July 2020 were agreed as a true and accurate account of the meeting and duly signed by the Chair.

FC21.08 APPOINTMENT OF LEAD MEMBERS FOR THE COUNCIL FACILITIES

Members considered the appointments of Committee Members to be lead Councillors for the Council facilities.

RESOLVED:

Lead councillors for the following areas during 2021/22:

- (i) The Burgage – Cllr. Hurst**
- (ii) Cemetery, Street Lighting & Public Domain (including street furniture, planters) – Cllr. Corfield**
- (iii) Pavilion and Civic Garden – Cllr. Hurst**
- (iv) Palmers Meadow & Skate Park – Cllr. Dowell**
- (v) The Pump Rooms – The Mayor, Cllr. Hudson**
- (vi) The Regal – The Mayor, Cllr. Hudson**



(vii) Events & Community Support. – Cllr. Patrick

FC21.09 TENBURY UNITED FOOTBALL CLUB – CONTAINER

Members considered a request from Tenbury United Football Club to install security fencing around the club's storage container. The club were requested to provide a plan of the proposed fencing.

It was proposed by Cllr. Hudson seconded by Cllr. Hurst and unanimously

RESOLVED:

To agree the request from Tenbury United Football Club to install security fencing around the club's storage container, subject to the required planning permission and on the condition that the club undertake ground maintenance within the fenced area.

FC21.10 RoSPA SAFETY INSPECTION REPORTS

The RoSPA Safety Inspection Reports and required actions to be taken were noted.

FC21.11 SKATEPARK

The Town Clerk presented the committee with a quotation to replace the landing platforms on the half-pipe.

Following a discussion, the committee felt that a repair would be more appropriate at this time. The Town Clerk was requested to contact local contractors regarding replacing the missing screws.

The Chair proposed seconded by Cllr. Hurst and unanimously

RESOLVED:

To defer to a decision on replacement of the half-pipe landing platforms. To undertake the necessary repairs on the platforms to replace the missing screws.

FC21.12 TENBURY BLOOMS – PLANTERS

Members considered the proposal from Tenbury Blooms for the maintenance of the Town Council's planters subject to a satisfactory Risk Assessment and insurance cover.

Cllr. Dowell left the meeting after answering questions and prior to a decision, due to her declared interest in this agenda item.



TENBURY TOWN COUNCIL 2021/22 – FC01

Several points were raised regarding the group's Risk Assessment and it was considered that COVID-19 measures should be included along with hazards of working on the footway. A Member raised a concern regarding the use of plants that are toxic to children and dogs.

It was recommended that an annual agreement between the Town Council and the group should be drafted by the Town Clerk, with a probation period of one year. The agreement to be approved by the Chair and Vice-Chair of the Committee.

It was proposed by Cllr. Hudson seconded by Cllr. Corfield and unanimously

RESOLVED:

To agree the proposal from Tenbury Blooms for the maintenance of the Town Council planters subject to the following conditions.

- (i) A probation period of one year.**
- (ii) An annual agreement, which will be reviewed by the Committee before renewal.**
- (iii) Planters remain in the ownership of the Town Council.**
- (iv) Any decisions regarding the planters in relation to the flood defences scheme will be made by the Town Council not the group.**
- (v) An updated Risk Assessment is provided, which includes the COVID-19 measures and the hazard of working on the footway.**
- (vi) Plants that are toxic to children and dogs should not be used and this is also recorded in the Risk Assessment.**
- (vii) The wording 'Planters by' not to be included on any signs attached to planters only 'Tenbury Blooms.'**
- (viii) The Council accepts no liability for the group volunteers.**
- (ix) The group complies with any restrictions imposed by the District & County Councils.**

FC21.13 TENBURY COMMUNITY POOL LTD

Members considered the proposal from Tenbury Community Pool Ltd to plant six trees in Palmers Meadow as part of the renovation project.

It was proposed by Cllr. Hudson seconded by Cllr. Corfield and

RESOLVED: (5 For, 1 Abstention)



To agree to accept the proposal from Tenbury Community Pool Limited to the donation of six trees as part of the renovation project of the pool. The location for planting of the trees to be determined by the Town Council.

FC21.14 TENBURY TRANSPORT TRUST

Members considered a request from Tenbury Transport Trust for an additional mini-bus parking space.

Following a discussion, it was proposed by Cllr. Hurst seconded by Cllr. Dowell and unanimously

RESOLVED:

To agree to the request from Tenbury Transport Trust for an additional mini-bus parking space in Palmers Meadow car park.

FC21.15 PALMERS MEADOW CAR PARK

Members considered a request for the use of the car park to park a children's party bus on a day in November for approximately 2 hours. Concerns were raised by Members and felt the car a park was not a suitable location for a children's party.

It was proposed by Cllr. Hurst seconded by Cllr. Patrick and

RESOLVED: (5 For, 1 Abstention)

To refuse the request for the use of the car park to park a children's party bus.

FC21.16 TENBUR RUGBY FOOTBALL CLUB

Members considered a request from Tenbury Rugby Football Club to hold a game on a date outside the club's licence.

It was proposed by Cllr. Hudson seconded by Cllr. Dowell and unanimously

RESOLVED:

To agree to the request from Tenbury Football Rugby Club to hold a game on Saturday 29th May 2021, which is outside the club's licence.

FC21.17 PAVILION

- (i) To consider setting a fee for the hire of The Pavilion.
- (ii) To consider the equipment required for The Pavilion.
- (iii) To consider the option to apply for a Tesco Community Grant to fund the equipment.

RESOLVED:



To defer a decision to allow Committee Members to visit the Pavilion to understand the potential uses and equipment requirements.

FC21.18 CEMETERY REGULATIONS

Following a discussion, it was proposed by Cllr. Dowell seconded by Cllr. Hurst and unanimously

RESOLVED:

To agree to adopt the revised Cemetery Regulations.

FC21.19 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

- The Town Clerk stated that £70,000 had been allocated to Malvern Hills District from the Government's Welcome Back Fund to support the safe reopening of the High Streets. The Town Clerk requested that any suggestions be emailed to her to be forwarded for consideration.

FC21.20 DATE OF NEXT MEETING

12th July 2021 at 7:00pm

Meeting Closed at 8.26pm.

Signed

Dated

