

TENBURY TOWN COUNCIL 2021/22 FS07

You are hereby summoned to attend the meeting of the
FINANCE AND STAFFING COMMITTEE
to be held on
MONDAY 29th NOVEMBER 2021

at 7:15pm in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as set out in the agenda below.

Members of the public are invited, please notify the Town Clerk prior to the meeting if you wish to attend.

L. Bruton

Lesleyann Bruton (Mrs.)
Town Clerk (01584 810118)
23rd November 2021

A G E N D A

FS21.66 APOLOGIES FOR ABSENCE

To receive apologies submitted by Members of the Committee for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

FS21.67 DECLARATION OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) To declare any Disclosable Interests in items on the agenda and their nature.
- (ii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) must leave the meeting for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

FS21.68 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct

FS21.69 PUBLIC PARTICIPATION

The meeting will be adjourned for public question time. To receive any questions that may be put to the meeting on items on the agenda by members of the public.

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The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3(f), a member of the public shall not speak for more than 5 minutes.

The meeting of the Finance and Staffing Committee will be reconvened.

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FS21.70 MINUTES

Appendix 1

To approve as a true and accurate record the resolutions and Minutes of the previous meeting held on 25th October 2021.

FS21.71 BANK RECONCILIATIONS

Appendix 2

- (i) To confirm and note the monthly reconciliations of the Council's bank accounts for October 2021.
- (ii) To confirm and note the receipts received and payments authorised from the Council's bank accounts from 1st October 2021 to 30th October 2021.

FS21.72 APPROVAL OF CREDITOR INVOICES

- (i) To approve the payments made during October and November 2021. All payments were authorised online by two authorised Member signatories and the Town Clerk. **Appendix 3**

- (ii) To approve the outstanding invoices and payments for November 2021 **Appendix 4**

FS21.73 COMMUNITY INFRASTRUCTURE LEVY

Appendix 5

To note the receipt of £22,310.62 Community Infrastructure Levy and the regulatory requirements on what the Neighbourhood Fund can be spent on.

FS21.74 DATE AND TIME OF NEXT MEETING

13th December 2021 at 7.15pm