

## TENBURY TOWN COUNCIL 2021/22 MEETING TC05

You are hereby summoned to attend the meeting of

### TENBURY TOWN COUNCIL

to be held on

**MONDAY 20<sup>th</sup> SEPTEMBER 2021**

**at 7.00pm**

**in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

For the purpose of transacting the following business as detailed on the agenda below:

*L. Bruton*

**Lesleyann Bruton  
Town Clerk  
14<sup>th</sup> September 2021**

**Email: [clerk@tenburytown.org.uk](mailto:clerk@tenburytown.org.uk)  
Telephone: 01584/810118/07375 939819**

### AGENDA

#### **C21.84 APOLOGIES FOR ABSENCE**

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

#### **C21.85 DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) Register of Interests: Councillors are reminded of the requirement to update their Register of Interests.**
- (ii) To declare any Disclosable Interests in items on the agenda and their nature.**
- (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.**

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) **must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **C21.86 DISPENSATIONS**

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting.

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### C21.87 CO-OPTION

To consider the co-option of two Members to the Town Council to represent the Town Ward:

- (i) Mrs B Thomas
- (ii) Mr A Wilkinson

### C21.88 PUBLIC PARTICIPATION

The meeting will be adjourned for public question time. To receive any questions that may be put to the meeting by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

(i) **Public Question Time – General**

Members of the public are invited to give their views and question the Council on items on the agenda, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

(ii) **Report from the Safer Neighbourhood Police Team**

To receive a report from the Safer Neighbourhood Police Team.

(iii) **Worcestershire County Councillor**

To receive a report from the County Councillor, Cllr David Chambers.

(iv) **Report from Malvern Hills District Councillor**

To receive a report from the Malvern Hills District Councillor, Cllr Bridget Thomas.

**The meeting of the Council will be reconvened.**

### C21.89 TENBURY FLOOD RISK MANAGEMENT SCHEME

To receive an update from the Environment Agency's Senior User on the proposed Flood Risk Management Scheme for Tenbury.

### C21.90 MINUTES

**Appendix 1**

To approve and sign the minutes of the meeting of Tenbury Town Council held on 5<sup>th</sup> July 2021.

### C21.91 DRAFT MINUTES OF MEETINGS OF THE COMMITTEES

To receive and note the draft minutes of the following Committee meetings:

- (i) Planning Committee – 19<sup>th</sup> July 2021. **Appendix 2**
- (ii) Finance & Staffing Committee – 19<sup>th</sup> July 2021 **Appendix 3**
- (iii) Planning Committee – 6<sup>th</sup> September 2021 **Appendix 4**

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### **C21.92 EXTERNAL AUDIT**

**Appendix 5**

To receive and note the Notice of Conclusion of Audit for the financial year ended 31 March 2021.

### **C21.93 HIGHWAYS ISSUES**

To consider concerns raised by residents and any action to be taken regarding speeding issues.

### **C21.94 RESERVES POLICY**

**Appendix 6**

To consider and adopt the Reserves Policy.

### **C21.95 THE PLATINUM JUBILEE – THE QUEEN’S GREEN CANOPY**

**Appendix 7**

To note the Lord-Lieutenant of Worcestershire’s letter regarding the Queen’s Platinum Jubilee and consider planting a tree(s) for the jubilee.

### **C21.96 SAFER WEST MERCIA PLAN CONSULTATION**

**Appendix 8**

To note the draft Safer West Mercia Plan for consultation with communities and the link to take part on the consultation

<https://survey.alchemer.eu/s3/90371654/Police-and-Crime-Plan-Consultation>

### **C21.97 TENBURY COMMUNITY POOL**

To note the open meeting of the Trustees of Tenbury Community Pool, to be hosted by the Mayor on Thursday 23<sup>rd</sup> September 2021 at 7.30pm in The Pump Rooms.

### **C21.98 APPOINTMENTS OF REPRESENTATIVES ON OUTSIDE BODIES**

To nominate and appoint Members to represent the Town Council on the following outside bodies:

- (i) Malvern Hills District Youth Action Network
- (ii) Tenbury Blooms
- (iii) Tenbury French Twinning Association

### **C21.99 REPRESENTATIVES ON OUTSIDE BODIES**

**To receive reports from the representatives on outside bodies:**

- (i) CALC Area Meetings – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust – Mayor
- (iii) Tenbury Area Partnership – Mayor
- (iv) Tenbury Blooms
- (v) Tenbury French Twinning Assoc.
- (vi) Tenbury Museum – Cllr Patrick
- (vii) Chamber of Trade – Mayor
- (viii) Philip Bayliss Trust – Mayor
- (ix) Malvern Hills District Youth Action Network
- (x) Wheeler Charity – Cllr Plested

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### C21.100 EXCLUSION OF PRESS AND PUBLIC

To consider the exclusion of the Press and Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

### C21.101 THE REGAL

To receive an update on the community centre works.

### C21.102 RE-ADMISSION OF PRESS AND PUBLIC

There being no further confidential business to consider a motion to readmit the press and public for the remainder of the meeting.

### C21.103 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

### C21.104 DATE AND TIME OF NEXT MEETING

**Monday 4<sup>th</sup> October 2021 at 7:00pm**

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