

## TENBURY TOWN COUNCIL 2021/22 MEETING TC07

You are hereby summoned to attend the meeting of

### TENBURY TOWN COUNCIL

to be held on

**MONDAY 8<sup>th</sup> November 2021**

**at 7.00pm**

**in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

For the purpose of transacting the following business as detailed on the agenda below:

*L. Bruton*

**Lesleyann Bruton**  
**Town Clerk**  
**2<sup>nd</sup> November 2021**

Email: [clerk@tenburytown.org.uk](mailto:clerk@tenburytown.org.uk)  
Telephone: 01584/810118/07375 939819

### AGENDA

#### **C21.126 APOLOGIES FOR ABSENCE**

To receive apologies submitted by Members of the Town Council for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

#### **C21.127 DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i)** Register of Interests: **Councillors are reminded of the requirement to update their Register of Interests.**
- (ii)** To declare any Disclosable Interests in items on the agenda and their nature.
- (iii)** To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) **(b) must leave the meeting for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

#### **C21.128 DISPENSATIONS**

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct. Requests for dispensation must be in writing, addressed to the Town Clerk and received as soon as possible before the meeting

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### C21.129 PUBLIC PARTICIPATION

The meeting will be adjourned for public question time. To receive any questions that may be put to the meeting by members of the public.

The period of time designated for public participation at a meeting in accordance with Standing Order 3 (e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3 (f), a member of the public shall not speak for more than 5 minutes.

**(i) Public Question Time – General**

Members of the public are invited to give their views and question the Council on items on the agenda, or to raise issues for future consideration at the discretion of the Chair. **Members of the public may not take part in the Council meeting.**

**(ii) Report from the Safer Neighbourhood Police Team**

To receive a report from the Safer Neighbourhood Police Team.

**(iii) Worcestershire County Councillor**

To receive a report from the County Councillor, Cllr David Chambers.

**(iv) Report from Malvern Hills District Councillor**

To receive a report from the Malvern Hills District Councillor, Cllr Bridget Thomas.

**The meeting of the Council will be reconvened.**

### C21.130 TENBURY FLOOD RISK MANAGEMENT SCHEME

To receive an update from the Environment Agency's Senior User on the proposed Flood Risk Management Scheme for Tenbury.

### C21.131 MINUTES

**Appendix 1**

To approve and sign the minutes of the meeting of Tenbury Town Council held on 4<sup>th</sup> October 2021.

### C21.132 DRAFT MINUTES OF MEETINGS OF THE COMMITTEES

To receive and note the draft minutes of the following Committee meetings:

- (i) Planning Committee – 11<sup>th</sup> October 2021 **Appendix 2**
- (ii) Finance & Staffing Committee – 25<sup>th</sup> October 2021 **Appendix 3**

### C21.133 CONSULTATION: ADMISSIONS ARRANGEMENTS

**Appendix 4**

To comment on Tenbury High Ormiston Academy's Admissions Policy for Academic Year 2023/2024 as part of the consultation with the wider community.

### C21.134 GRANT

**Appendix 5**

To consider the grant arrangements and conditions for The Regal (Tenbury) Trust Ltd from 1 April 2022.

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### C21.135 PLANNING APPLICATIONS

Applications can be viewed online by following this link and searching on the application number <https://plan.malvern hills.gov.uk>

#### Planning Ref: 21/01644/HP

Proposed creation of vehicular access onto the B4204, realignment of boundary wall to rear and parking area – Stable House, 10 Kyrewood Court, Kyrewood, Tenbury Wells, WR15 8SG.

### C21.136 QUEEN'S PLATINUM JUBILEE

- (i) To consider holding a community event to celebrate the Queen's Platinum Jubilee and an amount to be included in the 2022/23 Revenue Estimates to fund the event.
- (ii) To consider the formation of a working group to organise the event.

### C21.137 REMEMBRANCE DAY PARADE

- (i) To approve the Remembrance Day Parade Event Plan and Risk Assessment **Appendix 6**
- (ii) To note the Royal British Legion's instructions for the Remembrance Day Parade and Service and the Armistice Day Two Minute Silence Ceremony **Appendix 7**

### C21.138 BANK MANDATE

To nominate and appointment a Member as a signatory on the Bank Mandate.

### C21.139 THE RURAL BEAT

**Appendix 8**

To receive the autumn The Rural Beat newsletter from the South Worcestershire Police Rural and Business Crime Team. To note the Rural and Business Crime Officer will be attending the December's Full Council meeting.

### C21.140 REPRESENTATIVES ON OUTSIDE BODIES

**To receive reports from the representatives on outside bodies:**

- (i) CALC Area Meetings – Mayor & Deputy Mayor
- (ii) Regal Tenbury Trust – Mayor
- (iii) Tenbury Area Partnership – Mayor
- (iv) Tenbury Blooms – Cllr. L. Davies
- (v) Tenbury French Twinning Assoc. – Cllr. L. Davies
- (vi) Tenbury Museum – Cllr Patrick

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- (vii) Chamber of Trade – Mayor
- (viii) Philip Baylies Trust – Mayor
- (ix) Malvern Hills District Youth Action Network – Cllr. A. Corfield

### C21.141 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA

Councillors are requested to use this opportunity to report **minor matters** of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is **not** an opportunity for **debate or decision making**.

### C21.142 DATE AND TIME OF NEXT MEETING

**Monday 6<sup>th</sup> December 2021 at 7:00pm**