

Minutes of the meeting of the **FINANCE AND STAFFING COMMITTEE**
held on **MONDAY 13TH DECEMBER 2021 at 7.15pm**
at **The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA**

PRESENT: Cllrs. S. Bowkett, J. Fielder, E. Hudson, J. Morgan, D. Patrick (Chair) and A. Wilkinson.

IN ATTENDANCE: The Town Clerk and the Assistant to the Town Clerk.

FS21.75 APOLOGIES FOR ABSENCE

No apologies were received.

FS21.76 DECLARATION OF INTEREST

No declarations of interest were made under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

FS21.77 DISPENSATIONS

No requests for dispensation had been received.

FS21.78 PUBLIC PARTICIPATION

None

FS21.79 MINUTES

Cllr. Morgan proposed to approve the minutes of the meeting of the Finance and staffing Committee held on 29th November 2021. The proposal was seconded by Cllr. Wilkinson and unanimously

RESOLVED:

To approve the minutes of the meeting of the Finance and Staffing Committee held on 29th November 2021 as a true and accurate account of the meeting and were duly signed by the Chair as a true and correct record of proceedings.

FS21.80 BANK RECONCILIATIONS

Members received the bank reconciliations for the period ending 30th November 2021.

The account balances as at 30th November 2021 were confirmed as:

- Unity Trust Current Account - £189,631.90
- Unity Trust Deposit Account - £166.74
- CCLA Public Sector Deposit Fund – £30,217.19
- Worcestershire County Council 7 Day Notice Account - £168,720.22

It was proposed by Cllr. S. Bowkett seconded by Cllr. J. Fielder and unanimously



RESOLVED:

- (i) To confirm and note that the Council bank accounts had been appropriately reconciled to 30th November 2021.
- (ii) To confirm and note the receipts received and payments authorised from the Council's bank accounts from 1st November to 30th November 2021.

FS21.81 APPROVAL OF CREDITOR INVOICES

The schedule of creditor payments processed during November 2021 were examined by the Committee. It was noted that the payments were authorised online by two authorised Member signatories and the Town Clerk.

The schedule of outstanding invoices for payment for December 2021 was presented to Members.

It was proposed by Cllr. A. Wilkinson seconded by Cllr. J. Morgan and unanimously

RESOLVED:

- (i) To approve the schedule of paid invoices processed during November 2021.
- (ii) To approve the schedule of outstanding invoices for payment.

FS21.82 GRANT APPLICATIONS

Members considered the following community grant applications

- (i) Tenbury Blooms - £815 (LGA 1972 s.144)

Members discussed the application and agreed that, in accordance with the Grant Awarding Policy, more information was required to determine a decision.

It was proposed by Cllr. E. Hudson seconded by Cllr. J. Morgan and unanimously

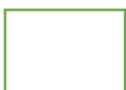
RESOLVED:

To defer a decision until further information can be obtained from Tenbury Blooms, with regards the group's financial situation, the number of planters and clarification on the proposed use of the grant.

- (ii) Tenbury Town Band - £500 (LGA 1972 s.145)

Members discussed the application.

It was proposed by Cllr. E. Hudson seconded by Cllr. J. Morgan and unanimously



RESOLVED:

**To award Tenbury Town Band grant funding of £500.00 under LGA 1972, s.145
– Power to provide entertainment and support of the arts.**

FS21.83 DATE AND TIME OF NEXT MEETING

24th January 2022 at 7.15pm

Meeting closed at 7.43pm.

Signed

Date

Draft

