

TENBURY TOWN COUNCIL 2024/25 FS01

You are hereby summoned to attend the meeting of the
FINANCE AND STAFFING COMMITTEE
to be held on
MONDAY 29th APRIL 2024

at 7:15pm in The Pump Rooms, off Teme Street, Tenbury Wells, WR15 8BA

For the purpose of transacting the following business as set out in the agenda below.

Members of the public are invited, please notify the Town Clerk prior to the meeting if you wish to attend.

L. Bruton

Lesleyann Bruton (Mrs.)
Town Clerk
(01584 810118/07375 939819)
23rd April 2024

A G E N D A

FS24.01 APOLOGIES FOR ABSENCE

To receive apologies submitted by Members of the Committee for absence. Schedule 12 of the Local Government Act 1972 requires that a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded.

FS24.02 DECLARATION OF INTEREST

To receive declarations of interest made by Members under the Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- (i) To declare any Disclosable Interests in items on the agenda and their nature.
- (ii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest that falls within the Code of Conduct para 12 (4) (b) must leave the meeting for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

FS24.03 DISPENSATIONS

To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and or/vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct

FS24.04 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting on items on the agenda by members of the public.

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The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to Standing Order 3(f), a member of the public shall not speak for more than 5 minutes.

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FS24.05 MINUTES

Appendix 1

To approve as a true and accurate record the resolutions and Minutes of the previous meeting held on 26th March 2024.

FS24.06 BANK RECONCILIATIONS

Appendix 2

- (i) To confirm and note the monthly reconciliations of the Council's bank accounts for March 2024.
- (ii) To confirm and note the receipts received and payments authorised from the Council's bank accounts from 1st March 2024 to 31st March 2024.

FS24.07 APPROVAL OF CREDITOR INVOICES

- (i) To approve the payments made during March 2024. Payments were authorised online by two authorised signatories and the Town Clerk. **Appendix 3**
- (ii) To approve the outstanding invoices for payment and payments made during April 2024. **Appendix 4**

FS24.08 COMMUNITY INFRASTRUCTURE LEVY

Appendix 5

To note the Community Infrastructure Levy receipt of £391.92 following the commencement of a development at land adjacent to Haws Hill, Sutton.

FS24.09 DATE AND TIME OF NEXT MEETING

Monday 3rd June 2024 at 7.15pm